

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Board Meeting May 8, 2025

The Jamestown Area School Board met on May 8, 2025, at 6:00 PM with Vice President Kelli Mayer presiding.

Members Present: Becky Bercis, Bob Hutchinson, Kelli Mayer, Adam Miller, and David Volosin

Members Absent: Eric Dell, Ben McElhaney, Jered McElhaney and Patrick Thomas

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Gary Kinnear, Director of Special Education; Cheri Baldesberger, Assistant Business Manager; Lisa Nuhfer, Board Secretary

Others Absent: Beth Boylan, Business Manager

MINUTES

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve the minutes of the meeting held April 10, 2025. Motion passed by unanimous voice vote.

It was noted that an Executive Session was held on May 1, 2025 from 5:15-5:25pm to discuss Transportation.

New Business

BOARD

First reading of the following board policies (no action required):

POLICY 317 – Conduct/Disciplinary Procedures

POLICY 317.1 – Educator Misconduct

POLICY 320 – Freedom of Speech by Employees

POLICY 718 – Service Animals in Schools

Motion by Mr. Miller, seconded by Mr. Volosin, to approve a Special Activities Agreement with the Department of Conservation and Natural Resources Bureau of State Parks. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve recycling old, outdated, and/or broken electronic equipment with Upcycle. Motion passed by unanimous voice vote.

Motion by Mr. Hutchinson, seconded by Mr. Volosin, to approve an In Lieu of Expulsion Agreement for an incident that occurred on April 8, 2025. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve the list of graduating seniors of the Class of 2025 pending completion of all requirements. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Miller, seconded by Mr. Volosin to retroactively approve Lisa Nuhfer as the Jamestown Area School District Board Secretary from July 1, 2024, through June 30, 2028. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve the resignation of Debbie White from the position of Elementary Assistant Cross Country Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to advertise and hire an Elementary Assistant Cross Country Coach. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve Christina Pander as a substitute through Kelly Services for the 2024-2025 and 2025-2026 school years. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to approve Ann Weimert as a substitute paraprofessional for the 2024-2025 and 2025-2026 school years. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve a Family Medical Leave for Krystal Howcroft from May 12, 2025, through June 6, 2025. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to approve a 3-year employment agreement with Cheri Baldesberger as Business Manager beginning July 1, 2025. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Miller, seconded by Mr. Volosin, to approve the financial statements for April 2025. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to approve payment of bills for April and May 2025. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2025, through June 30, 2026. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to grant permission to the following organizations to apply for gaming licenses for the 2025-2026 school year:

Jamestown All-Sports Boosters
Jamestown Parent Teacher Organization
Jamestown Band Booster Club

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to make the Proposed General Fund Budget for the Fiscal Year 2025-2026 available for public inspection. The budget contains total Revenues of \$10,409,014, total Expenses of \$10,909,014, and the following proposed tax levies for rebalancing:

71.68 mills on real estate in Mercer County (1.56 mill increase)
46.41 mills on real estate in Crawford County (0.81 mill decrease)
\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to approve membership dues (\$5,981.81), payable to PSBA, for the 2025-2026 school year (increase of \$635.98 from 2024-2025).

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve the Central Susquehanna Intermediate Unit Computer Services Rates for the Financial Information System and the Student Information System for 2025-2026 (an approximate increase of \$322.12 from 2024-2025).

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mrs. Bercis, to approve renewal rates for dental insurance coverage for the 2025-2026 school year with Core Source – Oasis Trust. (Class I & II coverage is provided by the district. Employees electing Class III & IV coverage are responsible for the difference in premium.).

Class I & II Coverage	Individual - \$24.28 (\$0.50 increase)	Family - \$55.80
Class III & IV Coverage (no increase)	Individual - \$50.74	Family - \$121.03

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mrs. Bercis, to approve the purchase of 20 iPads in the amount of \$8,679.00 to be paid out of Capital Reserve Funds (Kindergarten replacement rotation). Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to approve the purchase of 23 computers in the amount of \$17,226.31 (8 paid out of Medical Access Funds / 15 paid out of Capital Reserve Funds). Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve changes to the Jamestown Area School District General Fund Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan and David Volosin
Add: Ben McElhaney and Cheri Baldesberger, T.B. Cheri Gregg
Keep: Tracy L. Reiser

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve changes to the Jamestown Area School District Cafeteria Account signatories as of July 1, 2025. Changes are as follows:

Delete: Austin Stofferahn and Beth Boylan
Add: Patti Jo Uplinger and Cheri Baldesberger, T.B. Cheri Gregg
Keep: Tracy L. Reiser

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Volosin, to approve changes to the Jamestown Area School District High School Activities Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan
Add: Cheri Baldesberger, T.B. Cheri Gregg
Keep: Brian J. Keyser and Tracy L. Reiser

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve changes to the Jamestown Area School District Athletic Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan
Add: Cheri Baldesberger, T.B. Cheri Gregg
Keep: Brian J. Keyser and Tracy L. Reiser

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve changes to the Jamestown Area School District Elementary School Activities Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan
Add: Cheri Baldesberger, T.B. Cheri Gregg
Keep: Kristin Hope and Tracy L. Reiser

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve changes to the Jamestown Area School District Capital Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan and David Volosin
Add: Ben McElhaney
Add: Cheri Baldesberger, T.B. Cheri Gregg
Keep: Tracy L. Reiser

Motion passed by unanimous voice vote

An Executive Session was held from 6:26 pm until 6:54 pm to discuss a Legal issue.



Lisa Nuhfer, Board Secretary