

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – Board Meeting October 10, 2024

The Jamestown Area School Board met on September 12, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Adam Miller, and Patrick Thomas

Members Absent: Jered McElhaney, David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

### MINUTES

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the minutes of the meeting held September 12, 2024. Motion passed by unanimous voice vote.

### New Business

### BOARD

First reading of the following board policies (no action required):

POLICY 103.1 – Nondiscrimination – Qualified Students With Disabilities

POLICY 113.1 – Discipline of Students With Disabilities

POLICY 113.2 – Behavior Support

POLICY 200 – Enrollment of Students

POLICY 202 – Eligibility of Nonresident Students

POLICY 217 – Graduation

POLICY 234 – Pregnant/Parenting/Married Students

POLICY 236.1 – Threat Assessment

POLICY 247 – Hazing

POLICY 249 – Bullying/Cyberbullying

POLICY 252 – Dating Violence

POLICY 254 – Educational Opportunity for Military Children

POLICY 317.1 – Educator Misconduct

POLICY 336 – Personal Necessity Leave

POLICY 339 – Uncompensated Leave

POLICY 607 – Tuition Income

POLICY 805.2 – School Security Personnel

POLICY 807 – Opening Exercises/Moment of Silence/Flag Display

POLICY 810 – Transportation  
POLICY 824 – Maintaining Professional Adult/Student Boundaries  
POLICY 903 – Public Comment in Board Meetings

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following All-Sports Boosters officers and fundraisers:

Justin Pipp – President  
Erin Day – Vice President  
Christine Groover – Treasurer  
Sheryl Splitstone – Secretary

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to retroactively approve a 9<sup>th</sup> grade field trip on September 11, 2024, to the Westinghouse facility in Sharon, PA, to view the hydroponics program. All expenses are grant funded through the Buhl Regional Health Foundation.

Motion by Mrs. Mayer, seconded by Mr. Dell, to retroactively approve the following workshop/conference:

Kate Evans-Haines – PHEAA Educator Workshop, September 20, 2024, Grove City, PA  
Total Cost \$00.00

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the following workshop/conference:

Kate Evans-Haines – County Counseling Association Meeting, October 25, 2024, Sharon, PA  
Total Cost \$00.00

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following volunteers:

Sam Enterline                      Kirsten Feltenberger  
Rebecca Fry                        Patricia Pressler

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the revised list of PTO fundraisers for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an addendum to the District's Support

Staff Manual (Revised 08/2024) to include the position of Assistant Business Manager. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the attached Superintendent goals for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a field trip for Drama Club to visit the Acts Performing Arts Center in Sharon, PA. Costs will be split between the Jamestown and Reynolds Drama Clubs. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a dual enrollment agreement with Grove City College. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve student participation in the Reynolds drama production of the Addams Family Musical. Tentative dates:

Friday, April 4<sup>th</sup> – 7:00 PM  
Saturday, April 5<sup>th</sup> – 2:00 PM  
Saturday, April 5<sup>th</sup> – 7:00 PM  
Monday, April 6<sup>th</sup> – Time TBD (Elementary Show)

Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve a \$500.00 increase to Jeremy Allen's yearly compensation effective January 1, 2025, through June 30, 2025, in response to the Fair Labor Standards Act changes to salary thresholds for overtime pay. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to retroactively approve the advertising and hiring of a Girls Softball coach. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve Sam Enterline as the Girls Softball coach. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve the resignation of Justin Walter from the Elementary Wrestling head coach position. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve hiring Taylor Pearce as the Drama Club Assistant. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following substitute nurses for toeh 2024-2025 school year:

Cindy Micsky

Alexandra Santell

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to employ Owen Clawges in the position of Assistant Business Manager, effective October 15, 2024, at a pro-rated salary of \$65,000.00 and those fringe benefits contained in the District's Manual for Support Personnel, which is subject to change from time to time. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the resignation of Kinsey Lowers from the position of paraprofessional effective September 20, 2024. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to retroactively approve the advertising and hiring of a paraprofessional to fill the vacancy created by the resignation of Kinsey Lowers. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve hiring Brook (King) Ritter as a paraprofessional at \$15.07/hr. effective October 23, 2024 (replacing Kinsey Lowers). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve hiring Joanna Frew to provide medical support services for athletic contests. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve hiring Shawna Yesko to provide substitute coverage in the Food Service department at a rate of \$12.53/hour. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an unpaid leave of absence for Erin Smith beginning November 1, 2024, through December 20, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve a letter of retirement submitted by Pam Brown, effective December 21, 2024. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve the advertising and hiring of a middle or high school math teacher. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the financial statements for September 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve payment of bills for September and October 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a transition from Verizon Wireless to AT&T for cellphone service as well as the purchase of new phones with an approximate cost of \$3,700.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve Wilkins Company to install the safety equipment outlined in the PCCD grant application. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the purchase of electronic door hardware and two new sets of doors for secure entrances in the administrative area from Wilkins Company paid for by a PCCD grant in the amount of \$111,951.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the addition of \$4,852.00 to complete safety upgrades to the administrative entryway paid for out of the capital reserve funds. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an agreement with BerkOne for Crawford County Act 1 mailings for the current fiscal year at a rate of .4204 each plus postage (3% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the attached 60-month lease agreement with Pitney Bowes for a postage machine in the administration office at a quarterly rate of \$176.85. (\$13.32 quarterly increase from prior agreement). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the payment of premium shares for COBRA health insurance for Joanna Frew and her dependents from November 1, 2024, through January 31, 2025. Motion passed by unanimous voice vote.

An Executive Session was held from 6:36 to 7:27 pm to discuss Personnel.

Motion by Mr. Ben McElhaney seconded by Mrs. Bercis, to adjourn the meeting at 7:27 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary