

---

# ***JAMESTOWN AREA SCHOOL DISTRICT***

Board Meeting of May 8, 2025

---

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance & Moment of Silence**
4. **Welcome Visitors**
5. **Correspondence**
6. **Minutes** - **Action** to approve minutes of the meeting held April 10, 2025.

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote

7. **Reports**

Superintendent - Mrs. Reiser

President - Mr. Benjamin McElhaney

Business Manager – Mrs. Boylan

Committees -

Athletics

Buildings, Grounds and Safety

Budget & Finance

Personnel / Negotiations

Superintendent Evaluation

Technology

Transportation                      Executive Session – May 1, 2025, from 5:15-5:25pm

Jamestown Foundation Report – Mrs. Mayer

Pennsylvania School Board Association – Mr. Benjamin McElhaney

Mercer County Career Center – Mr. Volosin

High School Principal - Mr. Keyser

Elementary Principal – Ms. Hope

## Board Agenda May 8, 2025

### New Business

#### BOARD

- 8.1 First reading of the following board policies (no action required):

POLICY 317 – Conduct/Disciplinary Procedures  
POLICY 317.1 – Educator Misconduct  
POLICY 320 – Freedom of Speech by Employees  
POLICY 718 – Service Animals in Schools

- 8.2 **Action** to approve a Special Activities Agreement with the Department of Conservation and Natural Resources Bureau of State Parks.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 8.3 **Action** to approve recycling old, outdated, and/or broken electronic equipment with Upcycle.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 8.4 **Action** to approve an In Lieu of Expulsion Agreement for an incident that occurred on April 8, 2025.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

#### ACADEMIC

- 9.1 **Action** to approve the list of graduating seniors of the Class of 2025 pending completion of all requirements.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

#### PERSONNEL

- 10.1 **Action** to retroactively approve Lisa Nuhfer as the Jamestown Area School District Board Secretary from July 1, 2024, through June 30, 2028.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 10.2 **Action** to approve the resignation of Debbie White from the position of Elementary Assistant Cross Country Coach effective immediately.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 10.3 **Action** to advertise and hire an Elementary Assistant Cross Country Coach.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

## Board Agenda May 8, 2025

- 10.4 **Action** to approve Christina Pander as a substitute through Kelly Services substitute for the 2024-2025 and 2025-2026 school years.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 10.5 **Action** to approve Ann Weimert as a substitute paraprofessional for the 2024-2025 and 2025-2026 school years.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 10.6 **Action** to approve a Family Medical Leave for Krystal Howcroft from May 12, 2025, through June 6, 2025.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 10.7 **Action** to approve a 3-year employment agreement with Cheri Baldesberger as Business Manager beginning July 1, 2025.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

## FINANCE

- 11.1 **Action** to approve the financial statements for April 2025.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.2 **Action** to approve payment of bills April and May 2025.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.3 **Action** to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2025, through June 30, 2026. Funds to be insured with FDIC per school code, Section 623.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.4 **Action** to grant permission to the following organizations to apply for gaming licenses for the 2025-2026 school year:

Jamestown All-Sports Boosters  
Jamestown Parent Teacher Organization  
Jamestown Band Booster Club

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**Board Agenda May 8, 2025**

- 11.5 **Action** to make the attached Proposed General Fund Budget for the Fiscal Year 2025-26 available for public inspection. The budget contains total Revenues of \$10,409,014 total Expenses of \$10,909,014 and the following proposed tax levies for rebalancing:

71.68 mills on real estate in Mercer County (1.56 mill increase)  
46.41 mills on real estate in Crawford County (0.81 mill decrease)  
\$5.00 per capita under Section 679  
\$5.00 per capita under Act 511  
One-half percent (.5%) earned income tax under Act 511 (wage tax)  
One percent (1%) real estate transfer tax

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.6 **Action** to approve membership dues (\$5,981.81), payable to PSBA, for the 2025-2026 school year (increase of \$635.98 from 2024-2025).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.7 **Action** to approve the Central Susquehanna Intermediate Unit Computer Services Rates for the Financial Information System and the Student Information System for 2025-26 (An approximate increase of \$322.12 from 2024-25).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.8 **Action** to approve renewal rates for dental insurance coverage for the 2025-2026 school year with Core Source – Oasis Trust. (Class I & II coverage is provided by district. Employees electing Class III and IV coverage are responsible for the difference in premium.).

Class I & II Coverage	Individual - \$24.28 (\$0.50 increase)	Family - \$55.80
Class III & IV Coverage (no increase)	Individual - \$50.74	Family - \$121.03

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.10 **Action** to approve the purchase of 20 iPads in the amount of \$8,679.00 to be paid out of Capital Reserve Funds (Kindergarten replacement rotation).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.11 **Action** to approve the purchase of 23 computers in the amount of \$17,226.31 (8 paid out of Medical Access Funds / 15 paid out of Capital Reserve Funds).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**Board Agenda May 8, 2025**

- 11.12 **Action** to approve changes to the Jamestown Area School District General Fund Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan and David Volosin  
Add: Ben McElhaney and Cheri Baldesberger or Cheri Greg  
Keep: Tracy L. Reiser

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.13 **Action** to approve changes to the Jamestown Area School District Cafeteria Account signatories as of July 1, 2025. Changes are as follows:

Delete: Austin Stofferahn and Beth Boylan  
Add: Patti Jo Uplinger and Cheri Baldesberger or Cheri Greg  
Keep: Tracy L. Reiser

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.14 **Action** to approve changes to the Jamestown Area School District High School Activities Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan  
Add: Cheri Baldesberger or Cheri Greg  
Keep: Brian J. Keyser and Tracy L. Reiser

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.15 **Action** to approve changes to the Jamestown Area School District Athletic Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan  
Add: Cheri Baldesberger or Cheri Greg  
Keep: Brian J. Keyser and Tracy L. Reiser

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

- 11.15 **Action** to approve changes to the Jamestown Area School District Elementary School Activities Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan  
Add: Cheri Baldesberger or Cheri Greg  
Keep: Kristin Hope and Tracy L. Reiser

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

## Board Agenda May 8, 2025

- 11.16 **Action** to approve changes to the Jamestown Area School District Capital Account signatories as of July 1, 2025. Changes are as follows:

Delete: Beth Boylan and David J. Volosin  
Add: Cheri Baldesberger or Cheri Greg  
Add: Ben McElhaney  
Keep: Tracy L. Reiser

*Motion by*\_\_\_\_\_ *Seconded by*\_\_\_\_\_ *Vote*

## OTHER/CRITIQUE

## ADJOURNMENT

*Motion by*\_\_\_\_\_ *Seconded by*\_\_\_\_\_ *Vote*

## UPCOMING MEETING DATES

June 12, 2025  
July 10, 2025  
August 14, 2025  
September 11, 2025  
October 9, 2025  
November 13, 2025  
December 4, 2025 – Reorganization Meeting