

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – March 14, 2024

The Jamestown Area School Board met on March 14, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric, Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Adam Miller, Patrick Thomas, and David Volosin

Members Absent: Becky Bercis

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian, Keyser, High School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the minutes of the meeting held February 15, 2024. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following board policies:

POLICY 236.1 – Threat Assessment

POLICY 800.1 – Electronic Signatures/Records

POLICY 805.1 – Relations With Law Enforcement Agencies

POLICY 815 – Acceptable Use of Internet, Computers and Network Resources

POLICY 819 – Suicide Awareness, Prevention and Response

POLICY 824 – Maintaining Professional Adult/Student Boundaries

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following volunteers:

Jennifer Arnett

Joe Arnett

Marina Holmes

Jennifer Woyt

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the Midwestern Intermediate Unit IV General Operating Budget for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the proposed Mercer County Career Center budget for the 2024-2025 school year. Motion passed by a 5 – 3 roll call vote.

Dell – no, Hutchinson – yes, Mayer – yes, Ben McElhaney – yes,  
Jered McElhaney – no, Miller – yes, Thomas – no, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve 2 additional fundraisers for the PTO (i.e. Donation Calendar and Egg the Yard). Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve an agreement for Jeremy Allen, the Custodial/Maintenance Coordinator, effective July 1, 2024, through June 30, 2027. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve an agreement for Daniel Stence, the Coordinator of Technology, effective July 1, 2024, through June 30, 2027. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the following unpaid days:

Sally McGlone, Paraprofessional – one (1) day, February 22, 2024  
Julie DeMarco, Paraprofessional – one (1) day, May 3, 2024  
Erin Smith, Food Service - one (1) day, March 27, 2024

Motion passed by a 7 – 1 voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve Belinda Boozer to assist in the Technology Department for up to 225 hours during the 2024 summer. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve a letter of resignation from Jennifer McElhinny effective at the end of the varsity girls' basketball season 2024. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the financial statements for February and March 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve payment of bills for February and March 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the following budget transfers:

\$15,000.00	From	10-2610-600-000	OP/MAINT PLANT SVCS / SUPPLIES EXPENSE
	To	10-1110-600-000	REGULAR PROGRAMS / SUPPLIES EXPENSE
\$3,500.00	From	10-2610-600-000	OP/MAINT PLANT SVCS / SUPPLIES EXPENSE
	To	10-3250-800-000	REGULAR PROGRAMS / OTHER OBJECTS

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve a Base Bid of \$333,637.85 by Protech Asphalt Maintenance for the high school parking lot project with a 67-day timeline for completion. Motion passed by a 6 – 2 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve Alternate Bid #1 by Protech Asphalt Maintenance in the amount of \$17,985.10 for excavation and cement work for sidewalks at the high school as described in the attached documents. Motion passed by unanimous roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, Ben McElhaney – yes, Jered McElhaney – yes, Miller – yes, Thomas – yes, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve Alternate Bid #2 (Option B) by Protech Asphalt Maintenance in the amount of \$15,587.25 for excavation and cement work for sidewalks at the high school as described in the attached documents. Motion passed by unanimous roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, Ben McElhaney – yes, Jered McElhaney – yes, Miller – yes, Thomas – yes, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the purchase of five (5) cameras and one hundred ninety (190) locksets for high school lockers with grant funding from PCCD in the amount of \$30,000. Motion passed by a 5 – 3 roll call vote.

Dell – yes, Hutchinson – no, Mayer – yes, Ben McElhaney – no, Jered McElhaney – yes, Miller – yes, Thomas – no, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve a 5-year replacement of servers to a cloud and on-premise solution to include a one-time payment of \$16,979.16 and an estimated yearly recurring cost of \$4,772.88. A total cost of \$21,752.04 is to be paid with ESSER funding. (Previous 5-year lease cost \$58,856.61). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve a 5-year agreement for firewall protection in the amount of \$20,148.08 to be paid with ESSER funding. (Total increase of \$1900.08). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the attached student and staff technology replacement plan which includes a 6- and 7-year rotation with a year-one total cost of \$44,933.82 to be paid with ESSER funding. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve a 5-year contract with Hagan Business Machine to lease 4 copy machines in the amount of \$15,774.60 per year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve a Disabled Veterans Real Property Tax Exemption Certification for:

Gregory Chizmar 1348 N. Shady Lane, Jamestown, PA 16134

An Executive Session was held from 6:56 pm until 7:24 pm to discuss Personnel.



Lisa Nuhfer, Board Secretary