

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES –Board Meeting August 11, 2022

The Jamestown Area School Board conducted a Board Meeting on August 11, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the minutes of the meetings held on July 14, 2022. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following board policies.

POLICY 218 – Student Discipline  
POLICY 218.1 – Weapons  
POLICY 218.2 – Terroristic Threats  
POLICY 226 – Searches  
POLICY 227 – Controlled Substances/Paraphernalia  
POLICY 246 – School Wellness  
POLICY 249 – Bullying/Cyberbullying  
POLICY 610 – Purchases Subject to Bid/Quotation  
POLICY 611 – Purchases Budgeted  
POLICY 626 – Federal Fiscal Compliance  
POLICY 808 – Food Services

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a high school course title and content change from Physical Science to Environmental Science beginning with the 2022-2023 school year. Motion passed by an 8-1 voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve an Act 93 Agreement, dated July 1, 2022 – June 30, 2023, retroactively to July 1, 2022, for the Principal’s group. Motion passed by an 8-1 voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the Administrative Manual for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the Sponsor-to-Sponsor Agreement between the Community Action Partnership of Mercer County and the Jamestown Area School District, dated July 1, 2022 – June 30, 2023, retroactive to July 1, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the volunteer list for the 2022-23 school year. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the 2022-23 JHS and JES student handbooks. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Rhonda Williams to fill a teaching position at a Step 6, Masters +24 credits level (\$54,950.00). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to Kristy Zarecky to provide mentoring services to Rhonda Williams for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the termination of employment of Gail Allen from the Food Service department effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve hiring the following Food Service department personnel at \$12.13 per hour:

Cassandra Minor – 5 hours per day  
Sally Ann McGlone – 3 hours per day  
Erin Smith – 3.5 hours per day

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve hiring the following Food Service department substitutes at \$12.13 per hour:

Denise Gill  
Nichole Giddings

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following Kelly Services substitutes for the 2022-2023 school year:

James Brown	Mary Fenton	Thomas Kauffman
Janet Schildkamp	Hanna Uschock	Rosalyn Johnson

Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the financial statements for July 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve payment of bills for July and August 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve WallacePancher Group to design stormwater control needs for a 40'x80' Maintenance/Utility building in the amount of \$500.00 (paid out of ARP-ESSER funds in response to the pandemic). Motion passed by an 8-1 voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve Donald Lark & Sons, Inc., to install a gravel pad in the Maintenance/Utility building in the amount of \$8,490.00 (paid out of ARP-ESSER funds in response to the pandemic). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve Donald Lark & Sons, Inc., or a comparable vendor, to install a dry well in compliance with South Shenango Township Ordinance 2011-1 (building structures exceeding 2,500 square feet) with an estimated cost of \$8,000.00 (paid out of ARP-ESSER funds in response to the pandemic).

Motion passed by an 8-1 voice vote.

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the bus driver and equipment lists for the 2022-23 school year. Motion passed by unanimous voice vote.

An Executive Session was held, from 7:00 PM to 7:15 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary