

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – July 13, 2017

The Jamestown Area School Board met on July 13, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Tracie Runyon, Ron Sherbondy, John Tucker and Dave Volosin

Members Absent: Patricia McElhaney, Bev Riley and Jim Schmid

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

### MINUTES

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the minutes of the meeting held June 15, 2017. Motion passed by unanimous voice vote.

### New Business

### BOARD

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the following policy: Motion passed by unanimous voice vote.

POLICY 204 Vol II 2017 Attendance  
POLICY 209.2 Diabetes Management

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Jill Taylor, Western PA Fed. Programs Academy 2017-18 (11 sessions), Grove City, Cost \$300.00  
Joshua Rausch and Kate Evans-Haines, Bernie Hoffman Town Hall Meeting, August 7, 2017, Slippery Rock University, Cost \$75.00  
Amanda Simpson, Wilson Reading System Introductory Workshop, August 1-3, Homestead, PA, Cost \$400.00

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve Act 80 days for the 2017-18 school year. Motion passed by unanimous voice vote.

October 13, 2017      March 9, 2018      May 11, 2018      June 6, 2018

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve hosting a Mentoring I course with Thiel College in our High School as requested by Brian Keyser for the Fall 2017 and Spring 2018 semesters from 6:30-7:30pm on Wednesdays. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the attached Elementary PTO and Friends of Muskie Music Boosters officers and fundraisers for the 2017 / 2018 school year Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve hiring Patti Jo Uplinger as a full time secretary at an hourly rate of \$15.24 beginning August 1, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the resignation of Justin Pipp as a full time aide effective July 31, 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve hiring Justin Pipp as a full time secretary at an hourly rate of \$15.24 beginning August 1, 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the advertising and hiring of a full time aide (Pipp replacement). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the resignation of Debbie White as a full time aide effective July 31, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve hiring Debbie White as a full time secretary at an hourly rate of \$15.24 beginning August 1, 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Sherbondy, to approve the advertising and hiring of a full time aide (White replacement). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the resignation of Brittany Bruce as a part time aide effective July 31, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve Brittany Bruce as a full time aide at an hourly rate of \$11.47 beginning August 1, 2017 (Kravec replacement). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve hiring Amy Blasi as a teacher beginning the 2017/2018 school year at an annual salary of \$41,920 (B+36, Step 1) (Raible replacement). Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve Amy Blasi as the Sophomore Class advisor effective the 2017/2018 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve coaching contract with Malissa Rhoades as the Cheerleading Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve combining two existing part time aide positions into one full time aide position in addition to creating a new part time aide position. Motion passed by roll call vote.

Volosin – yes, J. McElhaney – no, Owens – yes, Runyon – yes, Sherbondy – yes, Tucker - yes

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the resignation of Tom Harpst as the Head Softball Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve the attached coaching contract with Doug Hunter as the Elementary Cross Country Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Tucker, to approve the following Thiel mentoring students from September through November 2017: Motion passed by unanimous voice vote.

Taylor Guth with Heather Harmon  
Courtney Harriman with Dave Frew  
Matt Crawford & Claire Facemyer with Mike Menold  
Joseph Mott & Angelo Nunnari with Brad Trezona  
Marissa Ramirez with Mark Wyant  
Isabella Bungo & Brooke Gates with Amanda Simpson

## **FINANCE**

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the financial statements for June 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve payment of bills for June and July 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to grant permission to the following organizations to apply for gaming licenses for the 2017-18 school year: Motion passed by unanimous voice vote.

Drama Club  
Jr. Class of 2019  
Sr. Class of 2018

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the attached agreement to participate in the school-based ACCESS program for the 2017 / 2018 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the attached 5-year agreements with Tri-County for waste services for both buildings. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the attached agreement with Black, Bashor and Porsh, LLP to perform our local audit for the fiscal year 2016 / 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the attached Voluntary Student Insurance coverage for the 2017-18 school year with AG Administrators (new company). Motion passed by unanimous voice vote.

School time coverage - \$70.00

24-Hour coverage - \$150.00

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve the attached annual maintenance contract with Electronic Communication Services for our telephone system, in the amount of \$4,042.75 (\$117.75 Increase from 16/17). Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

Erie Club Picnic – July 27, 2017, hosted by Knox, McGaughlin, Gornall & Sennett  
Discussion session with State Rep. Mark Longietti – July 19<sup>th</sup> 6pm @ Reynolds HS  
PSBA Legislative Key Contact Program  
Local audit – Black, Bashor and Porsch plan to begin the week of August 21st

## **ADJOURNMENT**

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to adjourn the meeting at 7:04 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

August 17 – Board Workshop  
August 21 – Board Meeting  
September 14 – Board Workshop  
September 18 – Board Meeting  
October 16 - Combined Workshop and Board Meeting  
November 16 – Board Workshop

November 20 – Board Meeting  
December 4 – Reorganization meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **SPECIAL BOARD MINUTES – August 9, 2017**

The Jamestown Area School Board met on August 9, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Jim Schmid, Ron Sherbondy, John Tucker and Dave Volosin

Members Absent: Patricia McElhaney

Others Present: Tracy Reiser, Superintendent and Nancy C. Solderich, PRSBA, Business Manager/Board Secretary

### **New Business**

### **BOARD**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following policy: Motion passed by unanimous voice vote.

POLICY 204 ~ Attendance (Revised)

POLICY 620 ~ Fund Balance (New)

Motion by Mrs. Runyon, seconded by Mr. McElhaney, to approve the revised Athletic Manual. Motion passed by unanimous voice vote.

### **ACADEMICS**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the Elementary and High School student handbooks. Motion passed by unanimous voice vote.

### **PERSONNEL**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the revised Athletic Director Job Description, effective July 1, 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached voluntary coaching contract with Tracie Runyon and Tennille McElhaney as the Co - Elementary Cross Country Asst. Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve hiring Elizabeth Buchholz as a full time aide at an hourly rate of \$11.05 beginning the 2017/2018 school year (Pipp replacement). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve hiring Nicole Palette as a full time LPN aide at an hourly rate of \$14.00 beginning the 2017/2018 school year (Cramer replacement). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve hiring Megan Frydrych as a full time aide at an hourly rate of \$11.05 beginning the 2017/2018 school year (White replacement). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve hiring Stephanie Heffernan as a full time aide at an hourly rate of \$11.05 beginning the 2017/2018 school year (Kravec replacement). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve hiring Octava Moore, a junior at Jamestown HS, to work in Maintenance through the Fall semester at a rate of \$7.25/ hr., to be supervised by Jeff Polley, effective August 21, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the attached coaching contract with Marilyn Hutchinson as the JV Coach / 2<sup>nd</sup> Asst. Volleyball Coach, effective immediately. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached transportation agreement with AC-School Services effective August 15, 2017 through June 30, 2020. Motion passed by unanimous roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Schmid – yes,  
Sherbondy – yes, Tucker – yes, Volosin – yes

## **OTHER / CRITIQUE**

Local audit – Black, Bashor and Porsch plan to begin the week of August 21<sup>st</sup>  
S&P Credit Rating (see attached)

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:30 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

August 17 – Board Workshop  
August 21 – Board Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*

# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – August 21, 2017**

The Jamestown Area School Board met on August 21, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Tracie Runyon, Jim Schmid, John Tucker and Dave Volosin

Members Absent: Bev Riley, Ron Sherbondy

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

### **MINUTES**

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the minutes of the meetings held July 13<sup>th</sup> and August 9, 2017. Motion passed by unanimous voice vote.

An executive session occurred from 6:03pm – 6:58pm to discuss personnel matters.

### **New Business**

### **BOARD**

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Kelli Mayer, 194 Goetsch Rd., Greenville, PA ~ Guest Volunteer

### **PERSONNEL**

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following substitutes for the 2017-18 school year (Principals & Aides). Motion passed by unanimous voice vote.

Jim Brown – Principal \$160 / day  
Sandra Waleff – Nurse sub \$80 / day

Substitute aide - \$7.25 per hour

Susan Ivie  
Elizabeth Just  
Amber DiFrischia

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Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following Kelly Services substitutes for the 2017-18 school year: Motion passed by unanimous voice vote.

Teacher

Cheryl Donnell  
Roselyn Johnson  
Maria Firkaly  
Mark Sheldon  
Marcia Menk  
Jason Cote  
Alicia Weiss

Teacher

James Brown  
Mary Jane Fenton  
Amy Good  
Alicia Loutzenhiser  
Karen Martin  
Stephanie Reed  
Lisa White

Maintenance

Sarah Miazga  
Jacqueline Mozzetti

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the attached list of Class and Club Advisors for the 2017-18 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to grant tenure to Samantha Faler. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following Thiel College student teachers for the Fall 2017. Motion passed by unanimous voice vote.

Robert Carpenter with Libby Minnich  
Alexa Sichko with Tara Hall and Jill Jones

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve Amanda Simpson as a mentor teacher for Amy Blasi. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the resignation of Nicole Palette as a full time LPN aide (Cramer Replacement) effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve hiring Kathleen Colquhoun as a full time LPN aide at an hourly rate of \$14.32 beginning the 2017/2018 school year (Cramer replacement). Motion passed by unanimous voice vote.

**FINANCE**

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the financial statements for July 2017. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mr. Volosin, to approve payment of bills for July and August 2017. Motion passed by unanimous voice vote.



Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the attached agreement with the Midwestern Intermediate Unit IV for the implementation of the Individuals with Disabilities Act (IDEA Funds) for the 2017 / 2018 fiscal year. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve bus drivers and bus equipment lists for the 2017-18 school year. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

PSBA Officer Elections

PSBA Annual School Leadership Conference ~ October 18-20, 2017 Hershey, PA

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following 2018 PSBA Officer nominations:

President-Elect ~ David Hutchinson  
Vice President ~ Gary Michael Smedley  
Treasurer ~ Mike Gossert  
Western At Large ~ Dan O'Keefe

## **ADJOURNMENT**

Motion by Mrs. Runyon, seconded by Mr. Volosin, to adjourn the meeting at 7:15 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

September 14 – Board Workshop  
September 18 – Board Meeting  
October 16 – Combined Board Work Session & Workshop  
November 16 – Board Workshop  
November 20 – Board Meeting  
December 4 – Reorganization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – September 14, 2017**

The Jamestown Area School Board met on September 14, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Jim Schmid, Ron Sherbondy, John Tucker and Dave Volosin

Members Absent: Patricia McElhaney

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

### **MINUTES**

Motion by Mr. Volosin, seconded by Mr. Tucker, to approve the minutes of the meetings held August 21, 2017. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Jennifer Arnett, 4723 Ralston Rd., Jamestown, PA ~ Position and Guest Volunteer  
Nancy R. Anderton, 201 11<sup>th</sup> Street, Franklin, PA ~ Position Volunteer  
Kristina Minshull, 206 Washington Street, Jamestown, PA ~ Guest Volunteer  
Ashlea Bottles, 6262 Scott Rd., Jamestown, PA ~ Position and Guest Volunteer

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kristy Zarecky, Gifted/Enrichment meeting and trainings, 9/25, 10/16, 12/1, 5/7, MIU4,  
Cost \$0.00  
Lucas Widget & Jennifer Klink, AP Prof. Development training, October 13, 2017 at Rocky River HS, Ohio, Total Cost \$530.00 (Conference and Subs)

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the administration of the “Pennsylvania-Youth-Survey” to grades 6,8,10 and 12. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following teacher substitutes with Kelly Services: Motion passed by unanimous voice vote.

Tarrah Caldwell, Cambridge Springs, PA

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the attached Jamestown Wrestling Boosters and All Sports Boosters officers and fundraisers for the 2017 / 2018 school year. Motion passed by roll call vote.

Owens – yes, Riley – yes, Runyon – yes, Schmid – no, Sherbondy – yes,  
Tucker – no, Volosin – no, J. McElhaney – yes

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the following Board Policy: Motion passed by unanimous voice vote.

Policy 904 ~ Public Attendance at School Events

## **ACADEMIC**

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the attached list of field trips for the 2017-18 school year. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve Donna Adams as the Drama Club advisor for the 2017 / 2018 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve an intermittent Family Medical Leave for Heather Harmon. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve an Unpaid Leave for Pam Brown beginning September 26<sup>th</sup> as requested. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the resignation of Tommy Goodlin as the Wrestling JV Coach / 2<sup>nd</sup> Asst. effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the following mentoring students from Thiel College for the Fall 2017: Motion passed by unanimous voice vote.

Gavin Colligan with Mike Menold  
Tyler Wright with Deb Glancy

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following unpaid days: Motion passed by unanimous voice vote.

Kathy Colquhoun: Sept 18-22, Oct 6, 19 &20  
Julie DeMarco on Monday, September 18, 2017  
Suzie College on Friday, September 22, 2017

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve Christina Pander and Tamara Simcoe as homebound instructors for a special education student for 5 hours a week until the student is medically cleared to return to school (Approximately 4 weeks). Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the financial statements for August 2017. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mrs. Riley, to approve payment of bills for August and September 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve a disabled Veterans Real Property Tax Exemption Certificate for Edmund R. Westcott, 2308 Westford Road, Jamestown, PA. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve Nancy Davis, for Medical Access training/consulting, at a rate of \$15.28 / hour as needed. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$322.00 from 1241-600 Learning Support / Supplies  
to 1241-300 Learning Support / Purchased Prof Services

\$1,004.40 from 2220-600 Tech Support Services / Supplies  
to 2220-300 Tech Support Services / Purchased Prof Services

Motion by Mrs. Runyon, seconded by Mr. Sherbondy, to approve the following athletic gate pricing, effective immediately: Motion passed by unanimous voice vote.

Adults \$4.00      Senior Citizens \$2.00      Students \$1.00      5 and under – Free

**TRANSPORTATION**

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following bus drivers for AC Services / Anderson: Motion passed by unanimous voice vote.

Merle McClimans Jamestown, PA  
Matthew Alexander, Conneaut Lake, PA

**OTHER / CRITIQUE**

CM Regent Insurance Company ~ Property insurance report  
PSBA Conference – Dinner with HHSDR ~ Wed. October 18<sup>th</sup> @ Progress Grill

**ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Tucker, to adjourn the meeting at 6:53 PM. Motion passed by unanimous voice vote.

**MEETING DATES**

October 16 – Combined Board Work Session & Workshop  
November 16 – Board Workshop  
November 20 – Board Meeting  
December 4 – Reorganization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – October 16, 2017

The Jamestown Area School Board met on October 16, 2017 at 6:00 PM in the Board Room at the Jamestown High School with Vice President Ron Sherbondy presiding. Mr. Sherbondy led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Bev Riley, Tracie Runyon, Jim Schmid, Ron Sherbondy, John Tucker and Dave Volosin

Members Absent: Jim Owens

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

### MINUTES

Motion by Mr. Schmid, seconded by Mrs. McElhaney, to approve the minutes of the meetings held September 14, 2017. Motion passed by unanimous voice vote.

### New Business

### BOARD

Motion by Mrs. McElhaney, seconded by Mr. Volosin, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Allison Cadman, 4528 U.S. Highway 322, Jamestown, PA ~ Position and Guest Volunteer

Darcie Williams, 257 May Rd., Jamestown, PA ~ Guest Volunteer

Elizabeth Graves, 3573 S. River Drive, Jamestown, PA ~ Position and Guest Volunteer

Jamie Ault, 143 E. County Line Rd., Jamestown, PA ~ Position Volunteer

Tracy Laidlaw, 31 Sherbondy Rd., Greenville, PA ~ Position and Guest Volunteer

Kristin Olexsak, 5826 Highway 322, Hartstown, PA ~ Position Volunteer

Kaela Nehlen, 604 Denver Street, Jamestown, PA ~ Position and Guest Volunteer

Sheila Gould, 83 Sherbondy Rd., Greenville, PA ~ Position and Guest Volunteer

Renda L. Sum, 5396 U.S. Highway 322, Jamestown, PA ~ Position and Guest Volunteer

Lindsay Graham, 3067 Burns Rd., Jamestown, PA ~ Position Volunteer

Annamarie L. Geiwitz, 4639 Pitts Rd., Adamsville, PA ~ Position and Guest Volunteer

Barbara J. Waskowiak, 7020 North Drive, Jamestown, PA ~ Position and Guest Volunteer

Carlene Waite, 146 Murphy Rd., Jamestown, PA ~ Guest Volunteer

Andrea R. Mausser, 1643 Lakeview Street, Jamestown, PA ~ Position and Guest Volunteer

Brittany Reinhart, 6100 Ida Lane, Jamestown, PA ~ Guest Volunteer

Amy Good, 5085 US Hwy 322, Jamestown, PA ~ Position Volunteer

Marion Graham, 225 Maysville Rd., Jamestown, PA ~ Position Volunteer

Patricia Pressler, 57 Sherbondy Rd., Greenville, PA ~ Position and Guest Volunteer

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the attached student agreement dated September 26, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the attached walking schedule for the 2017 / 2018 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the additional fundraiser for the Wrestling Booster Club for the 2017/2018 school year: Lula rue Fundraiser. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following policies: Motion passed by unanimous voice vote.

POLICY 103	Nondiscrimination in School and Classroom Practices (103 & 248 Merged)
POLICY 103.1	Nondiscrimination – Qualified Students with Disabilities
POLICY 104	Nondiscrimination in Employment practices (104 & 348 Merged)
POLICY 150	Title I – Comparability of Services
POLICY 819	Suicide Awareness, Prevention and Response

## **ACADEMIC**

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following field trips for the 2017-18 school year (Not on previous list). Motion passed by unanimous voice vote.

### **Speech and Debate: Sharing a bus with Greenville**

Wednesday, October 18 – Cathedral Prep

Thursday, November 2 – Iroquois

Tuesday, November 14 – Fairview

Thursday, December 7 – Mercer

Wednesday, January 10 – Harbor Creek

Wednesday, January 24 – Greenville

Tuesday, February 13 – McDowell Intermediate

TBD – Two Saturdays

## **PERSONNEL**

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve the resignation of Jeff McLaughlin as the Head Wrestling Jr. High Coach effective immediately. Motion passed by unanimous voice vote.

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Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the attached coaching contract with Jeff McLaughlin as the Wrestling JV Coach / 2<sup>nd</sup> Assistant effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the following substitutes for the 2017-18 school year. Motion passed by unanimous voice vote.

Christine Barnes – Nurse sub \$80 / day

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following Kelly Services substitutes for the 2017-18 school year: Motion passed by unanimous voice vote.

Teacher  
Jeff Petrilli  
Seonmi An

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve two unpaid days as requested by Jenna Nagel ~ Feb 14<sup>th</sup> & Feb 15, 2018. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. McElhaney, to approve the following mentoring students from Thiel College for the Spring 2018: Motion passed by unanimous voice vote.

Alexis DeMott with Lucas Widger

## **FINANCE**

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the financial statements for September 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve payment of bills for September and October 2017. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$104.78 from 1231-300 Emotional Support / Purchased Prof Services  
to 1231-600 Emotional Support / Supplies

\$432.40 from 1241-300 Learning Support / Purchased Prof & Tech Services  
to 1241-500 Learning Support / Other Purchased Services

\$1,004.40 from 2220-400 Tech Support Services / Purchased Property Services  
to 2220-300 Tech Support Services / Purchased Prof & Tech Services



\$105.00 from 2220-400 Tech Support Services / Purchased Property Services  
to 2220-500 Tech Support Services / Other Purchased Services

\$56.36 from 2330-500 Tax Assess & Coll. / Other Purchased Services  
to 2330-600 Tax Assess & Coll. / Supplies

\$3,898.36 from 2511-400 Supp. Of Fiscal Services / Purchased Property Svc.  
to 2511-600 Supp. Of Fiscal Services / Supplies

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the attached contract for transportation with Reynolds School District for the 2017-18 school year. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

PSBA – Awards to be presented at the November board meeting to Mr. Tucker and Mr. Schmid  
PSERS Board of Trustees nomination ~ Eric DiTullio

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:34 PM. Motion passed by unanimous voice vote.

## **MEETING DATES ~ 6pm**

November 16 – Board Workshop  
November 20 – Board Meeting  
December 4 – Reorganization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – November 20, 2017

The Jamestown Area School Board met on November 20, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Jim Schmid, Ron Sherbondy, John Tucker and Dave Volosin

Members Absent: Patricia McElhaney

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education

Visitors: Black, Bashor & Porsch – Fiscal 2016 / 2017 Audit

### MINUTES

Motion by Ms. Riley, seconded by Mr. Volosin, to approve the minutes of the meetings held October 16, 2017. Motion passed by unanimous voice vote.

### New Business

### BOARD

Motion by Ms. Riley, seconded by Mr. Volosin, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Susan Bursby, 4482 East Lake Rd., Jamestown, PA ~ Position and Guest Volunteer  
Robert Watt, 5 ½ Church Street, Greenville, PA ~ Position Volunteer  
Michelle Johnston, 3478 S. River Drive, Jamestown, PA ~ Position and Guest Volunteer  
Nichole Guthrie, 4834 Livingston Rd., Jamestown, PA ~ Position and Guest Volunteer  
Daniell, Perrino, 396 W. County Line Road, Jamestown, PA ~ Position and Guest Volunteer  
Billie-Jo Hyde, 4341 Westford Rd., Jamestown, PA ~ Guest Volunteer  
Teisha Bender, 6189 Mary Lane, Jamestown, PA ~ Position and Guest Volunteer  
Heather Taraczkozy, 606 Main Street, Jamestown, PA ~ Guest Volunteer  
Brian D. Smith, 182 Probst Rd., Greenville, PA ~ Guest Volunteer  
Bruce Woyt, 681 Kinsman Rd., Jamestown, PA ~ Position Volunteer  
Jarron Mihoci, 8288 Linesville Rd., Hartstown, PA ~ Position Volunteer  
Bridget Gault, 133 Erdice Rd., Jamestown, PA ~ Position Volunteer  
Sam Enterline, 317 W. Jamestown Rd., Jamestown, PA ~ Position and Guest Volunteer  
Cheryl Smith, 388 W. County Line Rd., Jamestown, PA ~ Guest Volunteer  
Eric Dell, 408 Depot Street, Jamestown, PA ~ Position and Guest Volunteer

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Allison Anderson, 21<sup>st</sup> Century: A Librarian Networking Series, December 5, 2017 & May 16, 2018, MIU4, Cost \$160.00 (Substitute – 2 days)

## **PERSONNEL**

Motion by Ms. Riley, seconded by Mr. Volosin, to approve the resignation of Ken Nesevich as the Jr. High Asst. Wrestling Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Ms. Riley, to approve the resignation of Rodney Callahan as the Assistant Softball Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Ms. Runyon, seconded by Mr. Tucker, to approve the attached coaching contracts, effective immediately: Motion passed by unanimous voice vote.

Ken Nesevich as the Jr. High Head Wrestling Coach / 1st Assistant  
Brian Smith as the Jr. High Asst. Wrestling Coach  
Allison Polley as the Elementary Girls Head Basketball Coach  
Scott Taylor as the Elementary Girls Asst. Basketball Coach  
Matt McElhinny as the Elementary Boys Head Basketball Coach  
Bruce Woyt as the Elementary Boys Asst. Basketball Coach  
Rodney Callahan as the Head Softball Coach

Motion by Mr. Sherbondy, seconded by Ms. Riley, to approve the following unpaid days: Motion passed by unanimous voice vote.

Kathy Colquhoun ~ December 8 & 11th  
Suzie College ~ November 6<sup>th</sup>  
Rebecca Bruce ~ November 6<sup>th</sup> (half day)  
Brittany Bruce ~ October 26th  
Allison Polley ~ May 11<sup>th</sup> (half day)  
Allison Anderson ~ December 22<sup>nd</sup>

Motion by Mr. Volosin, seconded by Ms. Riley, to approve the following mentoring students from Thiel College for the Spring 2018: Motion passed by unanimous voice vote.

Tylor Whitely with Tara Hall and Jill Jones

Motion by Mr. Sherbondy, seconded by Ms. Riley, to approve the following student teachers from Grove City College: Motion passed by unanimous voice vote.

Melanie Wizorek with Mrs. Potase ~ Fall 2017  
Paige Jogan with Mrs. Nicols ~ Spring 2018  
Thomas Miller with Mrs. Redick ~ Spring 2018

## **FINANCE**

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the financial statements for October 2017. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve payment of bills for October and November 2017. Motion passed by unanimous voice vote.

Motion by Ms. Runyon, seconded by Ms. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$1,140.80 from 1241-500 Learning Support / Other Purchased services  
to 1241-300 Learning Support / Purchased prof & tech service

\$3,300.00 from 2220-400 Tech Support Services / Purchased Property Services  
to 2220-500 Tech Support Services / Other Purchased services

\$1,000.00 from 2260-100 Instruction & Curr. Dev / Salaries  
to 2260-500 Instruction & Curr. Dev / Other Purchased services

\$779.91 from 2330-500 Tax Assess & Coll. / Other Purchased services  
to 2330-600 Tax Assess & Coll. / Supplies Expense

Motion by Ms. Riley, seconded by Mr. Sherbondy, to approve authorizing the payment of food service and general fund bills that may come due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the attached Audit report for the year ending June 30, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Ms. Riley, to approve participation in Midwestern Intermediate Unit IV Joint purchasing consortium for 2018. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Ms. Riley, seconded by Mr. Volosin, to approve the following bus drivers for AC Services / Anderson: Motion passed by unanimous voice vote.

Deborah Snyder ~ Greenville, PA  
Rodney Goehring ~ Mercer, PA

## **OTHER / CRITIQUE**

PSBA – Awards to be presented at the November board meeting to Mr. Tucker and Mr. Schmid  
PSBA – New School Director Training – See Nancy for registration

An executive session occurred from 6:44pm – 6:57pm to discuss personnel and legal matters.

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:34 PM. Motion passed by unanimous voice vote.

## **MEETING DATES ~ 6pm**

December 4 – Reorganization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – December 4, 2017

The Jamestown Area School Board met on December 4, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, David Volosin and Nicole Zahniser

Others Present: Tracy Reiser, Superintendent and Nancy C. Solderich, Business Manager/Board Secretary

### **REORGANIZATION**

Mr. Sherbondy made an announcement that he wishes not to be nominated for any officer positions this year.

#### Appointment of Temporary Chairperson

Mrs. Runyon nominated Mrs. Riley as to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mr. Volosin, seconded by Mr. Sherbondy, to close nominations. Motion passed by unanimous voice vote. Mrs. Riley was appointed as temporary chairperson.

Mrs. Riley asked new board members Mrs. Stevenson, Mrs. Zahniser, Mr. McElhaney and Mr. Tucker to stand and take their Oath of Office. Each new board member cited their oath office and filled out their Oath of Office certificate.

#### Election of President

Mr. McElhaney nominated Mr. Owens to serve as President until December 2018. Motion by Mr. Sherbondy, seconded by Mr. Volosin, to close nominations.

#### Election of Vice President

Mr. Sherbondy nominated Mrs. Runyon to serve as Vice President until December 2018. Motion by Mr. Volosin, seconded by Mr. Sherbondy, to close nominations. There being only one nomination, the ballot was cast for Mrs. Tracie Runyon as Board Vice President.

#### Mr. Owens presided over the remainder of the meeting.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to set meeting dates, times, and meeting place for work sessions and board meetings for 2018 as follows and authorize advertising of same. Motion passed by unanimous voice vote.

Meeting Place – Board Room – Jamestown High School  
Meeting Times – 6:00 PM

<u>Board Workshops</u>	<u>Board Meetings</u>
	January 18
February 15	February 20
March 15	March 19
	April 12
May 17	May 21
	June 14
	July 12
August 16	August 20
	September 13
	October 11
November 15	November 19
	December 3

Mr. Owens noted that he will set the committees for 2018 in the near future. If any issues arise until the committees are set, last year's committees shall step in and take action.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to appoint Mr. Tucker as PSBA legislative representative and Mrs. Runyon as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to appoint Mr. Volosin as Mercer County Career Center representative and Mr. Sherbondy as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to appoint Mrs. Stevenson as the Board's representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

First reading of the following board policies (no action required)

POLICY 302 Employment of Superintendent / Asst. Superintendent  
POLICY 311 Reduction of Staff

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following volunteers: Motion passed by unanimous voice vote.

Thomas Goodlin II, 311 Chestnut Street, Jamestown, PA ~ Position Volunteer

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

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Deb Glancy, Math Trainings, Jan 17, Feb 22, May 2, 2018, IU5 Edinboro,  
Cost \$240.00 (Substitute – 3 days)

Heather Harmon and Katie Britton, CADCA Conference, Feb 5-8, 2018, National Harbor, MY  
and Washington D.C., Cost \$0.00 (Covered by JDAPP)

Katie Britton, Code.org training, MIU4, PA, December 19, 2017, Cost \$80.00 (Sub)

## **PERSONNEL**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the attached resignation from Katie Engstrom as Speech Language Pathologist. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the advertising and hiring of a Speech Language Pathologist. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the following substitutes with Kelly Services: Motion passed by unanimous voice vote.

Elizabeth Klingensmith ~ Teacher Substitute

## **FINANCE**

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the attached Master Agreement No. 10237 and Addendum to Master Agreement No. 10237 with West Central Job Partnership. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

Board Training Date ~ Saturday, January 20<sup>th</sup> 8:30 - noon  
New School Director Training sessions ~ PSBA

An executive session occurred from 6:23 till 6:59pm to discuss personnel and legal items.

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 7:00 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich*  
*Board Secretary | Business Manager*





# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – January 18, 2018

The Jamestown Area School Board met on January 18, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: none

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Visitors: Eric Allen, Asst. Chief of Police, Jamestown ~ To discuss a Police Resource officer in the district

## MINUTES

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the minutes of the meetings held November 20<sup>th</sup> and December 4, 2017. Motion passed by unanimous voice vote.

## New Business

## BOARD

Appointment of Board Committees – No board action required

**Athletics** – J. McElhaney-Chairperson, Runyon, Zahniser

**Buildings & Grounds** – Full Board

**Budget & Finance** – J. Tucker-Chairperson, Sherbondy, Owens

**Personnel / Negotiations** – Owens-Chairperson, Sherbondy, Tucker

**Superintendent Evaluation** – Runyon-Chairperson, Volosin, Riley

**Technology** – J. McElhaney-Chairperson, Stevenson, Runyon

**Transportation** – B. Riley-Chairperson, D. Volosin, Zahniser

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Amanda Yurchison, 503 Main Street, Jamestown, PA ~ Position and Guest Volunteer

Jeanne McKelvy, 1354 Southside Drive, Jamestown, PA ~ Position and Guest Volunteer

Brittany Little, 601 Main Street, Jamestown, PA ~ Position Volunteer

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Michelle Floch, 4035 Adams Road, Jamestown, PA ~ Guest Volunteer  
Steven Pfaff, 4463 Pitts Rd., Jamestown, PA ~ Position Volunteer  
Lisa Gerber, 416 Liberty Street, Jamestown, PA ~ Position Volunteer  
Hunter Goodlin, 2852 Bates Rd., Jamestown, PA ~ Position Volunteer

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kelly Redick, Allyson Blaschak & Melissa Potase, Math Concrete Representational Abstract: Maximizing your core instruction, Feb 7 & May 2, 2018, IU5, Edinboro, PA, Cost \$480.00 (Substitutes – 2 days)

Tamara Simcoe, Malissa Rhoades & Leann McClimans, Improving Writing & Discourse in the Math Class & Math Concrete Representational Abstract, Jan. 17 & Feb 13, 2018, NW Tri County IU, Edinboro, PA, Cost \$480.00 (Substitutes – 2 days)

Jeremy Allen, Asbestos training, MIU4, March 2, Cost \$225.00

Jeremy Allen, Basic Electricity Training, June 4 & 5 and Intro. To General Maintenance training, Sept. 4 & 5 Pittsburgh, PA, Cost \$2,200.00

Allison Polley, Environmental Science Training, MIU4, Grove City, PA, Cost \$240.00 to be reimbursed by MIU4

Motion by Mr. Sherbondy, seconded by Mrs. Stevenson, to adopt the attached Board Resolution regarding Act 1 for 2018 / 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached Memorandum of Understanding with the Mercer County Juvenile Probation Department. Motion passed by unanimous voice vote.

First reading of the following board policies (no action required)

POLICY 808 Food Services

Second reading of the following board policies (no action required)

POLICY 302 Employment of Superintendent / Asst. Superintendent  
POLICY 311 Reduction of Staff

## **ACADEMIC**

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached revised Friends of the Muskie Music Boosters officers for the 2017 / 2018 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a field trip request from Mr. Anderson for his Physics class to attend Physics Day at Kennywood in May 2018 and a Spanish Club trip from Mrs. Kennedy to Munhall, PA. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the Mercer County Camp KIDS Service Agreement with the Mercer County Behavioral Health Commission for Summer 2018. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following unpaid days: Motion passed by unanimous voice vote.

Kathy Colquhoun ~ Dec. 20<sup>th</sup>, Jan. 17<sup>th</sup>, Feb 14<sup>th</sup>  
Brittany Bruce ~ December 8<sup>th</sup> (half day)  
Cristi Saulsbery ~ March 15<sup>th</sup> – March 22  
Stacy Crow ~ January 17<sup>th</sup> – 19<sup>th</sup>

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following mentoring students from Thiel College for the Spring 2018: Motion passed by unanimous voice vote.

Samuel Faber with Doug Hunter  
Vinson Marucca with Deb Glancy  
Zachary Oliver with Harry Rohrbacher  
Marquett Samuels with Mike Menold  
Jessica Wilson with Samantha Faler  
Colton McCright with Connie Parker  
Megan Lee with Leann McClimans  
Alison Schemrich with Doug Hunter

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve an FMLA request for Chalsie Kennedy. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve hiring John David Cone, III, as a Speech Pathologist as of January 8, 2018 at an annual salary of \$42,895 (Step 1 Masters). Motion passed by unanimous roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Sherbondy – yes, Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser - yes

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve Scott Taylor as a mentor teacher for the 2017 / 2018 school year for John Cone, III. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following Kelly Services substitutes for the 2017-18 school year: Motion passed by unanimous voice vote.

Teacher

Jordan Wood

Hannah Bilek

Elizabeth Klingensmith

Zachary Klins

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve an unpaid leave of absence for Kathy Colhoun as of March 9, 2018. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the attached coaching contract with Stephanie Heffernan, retroactive to beginning of the 2017 / 2018 Girls Varsity Basketball season. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson, to approve Julie DeMarco as the director of the 2018 Camp KIDS Summer Camp Program at the rate of \$15.00/hour for a total of 110 hours (\$1,650.00 total wages) (July 16-19, 23-26 and July 30- Aug. 2). Motion passed by unanimous voice vote.

**FINANCE**

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the financial statements for November and December 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve payment of bills for November, December 2017 and January 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$33.50 from 1211-600 Life Skills / Supplies Expense  
to 1211-800 Life Skills / Other Objects

\$1,949.35 from 1231-500 Emotional Support / Other Purchased Services  
to 1231-300 Emotional Support / Other Objects

\$3,187.00 from 1241-500 Learning Support / Other Purchased Services  
to 1241-300 Learning Support / Other Objects

\$500.00 from 1110-100 Regular Programs / Salary Expense  
to 1430-100 Homebound Instruction / Salary Expense

\$205.40 from 1110-200 Regular Programs / Benefits Expense  
to 1430-200 Homebound Instruction / Benefits Expense

\$1,057.49 from 2220-600 Tech Support Services / Supplies Expense  
to 2220-500 Tech Support Services / Other Purchased Services

\$1,590.00 from 1110-500 Regular Programs / Other Purchased Services  
to 2260-500 Instruction & Curr. Dev. / Other Purchased Services

\$779.91 from 2330-500 Tax Assess & Coll. / Other Purchased Services  
to 2330-600 Tax Assess & Coll. / Supplies Expense

\$3,012.76 from 2511-600 Supp. Of Fiscal Services / Supplies Expenses  
to 2511-400 Supp. Of Fiscal Services / Purchased Prof. & Tech services

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the attached GASB 45/75 Valuation and Related Services agreement with Conrad Siegel Actuaries. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached list of Per Capita tax exonerations from Jamestown Borough. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the purchase of a Honda Snow blower, estimated cost \$3,399.00, to be paid with Capital Funds. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve increasing the rate of substitute teacher pay from \$80 to \$90 per day, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve increasing the hourly rate of substitute aides pay from \$7.25 to \$9.00 per hour, effective immediately. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

Board Training Date ~ Saturday, January 20<sup>th</sup> 8:30 - noon  
PSBA – Award to be presented at the March board meeting to Mr. Tucker  
State Ethics Commission Statements ~ need to be filled out by May 1, 2017  
PASBO Conference March 6-9 Nancy will be in Hershey, PA  
June Workshop / Board Meeting date changed to June 25, 2018

The board agreed to change the June meeting date; therefore it was instructed to advertise the change.

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:21 PM. Motion passed by unanimous voice vote.

## **MEETING DATES ~ 6pm**

February 15 – Board Workshop  
February 20 – Board Meeting  
March 15 – Board Workshop  
March 19 – Board Meeting  
April 12 – Combined Workshop and Board Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – February 20, 2018

The Jamestown Area School Board met on February 20, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: none

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Visitors: Eric Allen, Asst. Chief of Police, Jamestown ~ To discuss a Police Resource officer in the district

Mr. Jim Dutko, to ask the board for permission to host the PMEA District 2 Band Festival Feb 12-14, 2020

An executive session occurred on February 20, 2018 from 6:02pm and lasted until 6:12pm to discuss personnel and legal matters.

## **MINUTES**

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the minutes of the meeting held January 18, 2018. Motion passed by unanimous voice vote.

## **New Business**

## **BOARD**

Final reading of the following board policies (no action required)

POLICY 302 Employment of Superintendent / Asst. Superintendent  
POLICY 311 Reduction of Staff

Second reading of the following board policies (no action required)

POLICY 808 Food Services

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Eric Engstrom, 48 Hamburg Rd., Greenville, PA ~ Position Volunteer  
Jennifer Consider, 410 Spring Street, Jamestown, PA ~ Position Volunteer  
JoAnna Frew, 158 Plum Street, Greenville, PA ~ Guest Volunteer  
James Britton, 10051 US Hwy 322, Conneaut Lake, PA ~ Position Volunteer  
Alyson Fisher, 5277 US Hwy 32, Jamestown, PA ~ Position Volunteer  
Jennifer Pressler, 37 Sherbondy Road, Jamestown, PA ~ Guest Volunteer  
Nicole Zahniser, 4272 US Hwy 32, Jamestown, PA ~ Position Volunteer

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the attached Jamestown Area School District 2018–2019 School Calendar. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

John Cone – SLP Roundtable, March 9<sup>th</sup>, Sharon, PA ~ Cost \$0.00

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the attached resolution opposing ESA Voucher Programs (SB2). Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve adding a middle school FISH advisor to the list of clubs / advisors in the JEA contract, effective the 2018 – 2019 school year. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve a field trip to Thiel College as requested by Mr. Dutko on 3/14/18. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve an intermittent FMLA leave, as requested, for Andrea Hutton. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following teacher substitutes with Kelly Services: Motion passed by unanimous voice vote.

Richard Cameron, 250 Pearson Street, Volant, PA

Motion by Mrs. Zahniser, seconded by Mr. Volosin, to approve the following unpaid days: Stacy Crow ~ Jan 22-24<sup>th</sup> and ½ day Jan 25<sup>th</sup>. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the attached coaching contract with Steve Pfaff as the Assistant Softball coach, effective immediately. Motion passed by unanimous voice vote.



Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following substitute aides at a rate of \$9.00 / hour: Motion passed by unanimous voice vote.

Elena Hacker, 11005 Oak Street, Conneaut Lake, PA

## **FINANCE**

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the financial statements for January 2018. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve payment of bills for January and February 2018. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$2,687.00 from 1110-600 Reg. Programs / Supplies Expense  
to 1231-600 Emotional Support /Supplies Expense

\$331.20 from 1241-800 Learning Support / Other Objects  
to 1241-600 Learning Support /Supplies Expense

\$3,445.00 from 1110-600 Reg. Programs / Supplies Expense  
to 1290-300 Other Support /Supplies Expense

\$302.83 from 2140-600 Psychological Services / Supplies Expense  
to 2140-500 Psychological Services / Other Purchased Service

\$1,004.40 from 2220-600 Tech Support Services / Supplies Expense  
to 2220-300 Tech Support Services / Purchased Prof & Tech

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following disabled veterans' real property tax exemption: Motion passed by unanimous voice vote.

Daniel R Cox, 200 Stateline Road, Jamestown, PA – Greene Township

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the attached LED Lighting project, Option 1, estimated net cost \$3,204.60, to be paid out of the Capital Reserve Fund. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Zahniser, to approve the attached Kelly Services pricing contract (Revised with new substitute teacher rate approved on 1/18/18). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve a district wide feasibility study, to be performed by HHSDR in the amount of \$7,500 to be paid for out of the Capital reserve fund. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached agreement with Jamestown Borough Police Department for a school resource officer, effective July 1, 2018 through June 30, 2021. Motion passed by roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Sherbondy – no, Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser – yes

A lengthy discussion occurred regarding the current contract with DSS and the new proposed contract. The largest concern was the verbiage in the contract regarding the officer being able to leaving the district if directed by the Superintendent or administration. The board asked to be apprised anytime the officer has to leave his post for any reason. The superintendent agreed.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve to advertise for sealed bids for the sale of two snow blowers. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the attached Midwestern Intermediate Unit IV 2018 – 2019 Budget. Motion passed by roll call vote.

Owens – yes, Riley – yes, Runyon – yes, Sherbondy – yes, Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser – yes, J. McElhaney – no

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached grandparent transportation agreement for a homeless student dated February 20, 2018. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

PSBA – Award to be presented at the March board meeting to Mr. Tucker  
State Ethics Commission Statements ~ need to be filled out by May 1, 2017  
PASBO Conference March 6-9 Nancy will be in Hershey, PA  
Athletic Items – Board to review items

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to adjourn the meeting at 7:39 PM. Motion passed by unanimous voice vote.

**MEETING DATES ~ 6pm**

March 15 – Board Workshop  
March 19 – Board Meeting  
April 12 – Combined Board Workshop and Board Meeting  
May 17 – Board Workshop  
May 21 – Board Meeting  
June 25 – Combined Board Workshop and Board Meeting  
July 12 – Combined Board Workshop and Board Meeting  
August 16 – Board Workshop  
August 20 – Board Meeting  
September 13 – Combined Board Workshop and Board Meeting  
October 11 – Combined Board Workshop and Board Meeting  
November 15 – Board Workshop  
November 19 – Board Meeting  
December 3 – Reorganization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – March 19, 2018

The Jamestown Area School Board met on March 19, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, and Nicole Zahniser

Members Absent: Ron Sherbondy and Dave Volosin

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Visitors: Jim Summerville – PSBA ~ Presented Mr. John Tucker a honor roll plaque for his 36 years of service to our board

An executive session occurred on February 23, 2018 from 4:30pm and lasted until 5:13pm to discuss legal matters.

An executive session occurred on March 15, 2018 from 6:32pm and lasted until 7:47pm to discuss legal and personnel matters.

## **MINUTES**

Motion by Mr. Tucker, seconded by Ms. Zahniser, to approve the minutes of the meeting held February 20, 2018. Motion passed by unanimous voice vote.

## **New Business**

## **BOARD**

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the following Board Policies: Motion passed by unanimous voice vote.

POLICY 302 Employment of Superintendent / Asst. Superintendent  
POLICY 311 Reduction of Staff

Final reading of the following board policies (no action required)

POLICY 808 Food Services

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First reading of the following board policies (no action required)

POLICY 906 Public Complaint Procedures  
POLICY 918 Title I Parent and Family Engagement

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Brenda Stevenson, 5079 Adamsville Rd., Jamestown, PA ~ Position and Guest Volunteer

Motion by Mrs. Runyon, seconded by Mrs. Stevenson, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kate Evans-Haines – How Prepared Are Students for the World after High School, March 27<sup>th</sup>, Westminster College, PA ~ Cost \$0.00

Heidi Grinnell – Keys to Financial Success, Butler County Community College, April 20, 2018, Butler, PA ~ Cost \$90.00 (Substitute rate)

Daniel Stence – Tech Talk Live 2018 – Lancaster, PA – May 7-9, 2018 ~ Est. Cost \$990.00 (Registration, lodging, travel costs)

## **ACADEMIC**

Motion by Mrs. Stevenson, seconded by Ms. Zahniser, to approve a research survey on the interest in STEM careers after high school to our 8<sup>th</sup>, 10<sup>th</sup> and 12<sup>th</sup> graders, given by Alex Pantone, a senior at Thiel College, as a part of his senior Dietrich Honor thesis as requested. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve a field trip on February 1, 2018 requested by Allison Anderson to the Iris theater, paid for with PTO monies. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson, to approve a field trip on March 31, 2018 as requested by Katie Britton to the PPG Arena in Pittsburgh for FISH students, no cost, using district van for approximately 6 students. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a graduate internship (265 hours) for Amanda Simpson with Mr. Keyser effective immediately. Motion passed by roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Stevenson – yes,  
Tucker – yes, Zahniser – no

*An Equal Opportunity Employer*

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve Brooke Lewis as a long-term substitute form Kelly Services for Chalsie Kennedy. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Ms. Zahniser, to approve an unpaid day for the following: Motion passed by unanimous voice vote.

Suzanne College ~ March 23rd full day  
Andrea Hutton ~ May 10<sup>th</sup> ½ day and May 11<sup>th</sup> full day

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve changing the LPN/Aide hourly rate to \$17.65 per hour effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following Thiel College mentoring students in the Fall 2018 for approximately 7 weeks: Motion passed by unanimous voice vote.

Kylie Bish with Heather Harmon and Deb Glancy  
Alexandra Pantone with Deb Glancy and Heather Harmon

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the resignation of Kathy Colqhoun as a LPN/Aide effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the advertising and hiring of a LPN / Aide to replace Ms. Colqhoun. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following teacher substitute with Kelly Services: Motion passed by unanimous voice vote.

Amy Cline, Hadley, PA

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve Valerie Nottingham, Atlantic, PA as a substitute aide at a rate of \$7.25 / hour for the 2017-18 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve terminating the existing contract with Tracy L. Reiser as Superintendent for the term November 9, 2013 through November 8, 2018. Motion passed by roll call vote.

Owens – yes, Riley – yes, Runyon – yes, Stevenson – yes,  
Tucker – yes, Zahniser – yes, J. McElhaney – yes

An executive session occurred from 6:32pm and lasted till 6:30pm to discuss personnel matters.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the attached contract with Tracy L. Reiser as Superintendent for the term July 1, 2018 through June 30, 2023. Motion passed by roll call vote.

Riley – yes, Runyon – yes, Stevenson – yes, Tucker – yes, Zahniser – yes,  
J. McElhaney – yes, Owens – yes

## **FINANCE**

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for February 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for February and March 2018. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$110.40 from 1110-600 Reg. Programs / Supplies Expense  
to 1231-300 Emotional Support / Purch. Prof. & Tech services

\$1,555.80 from 1241-100 Spec. Ed – Learning Support / Salaries Expense  
to 1241-300 Spec. Ed – Learning Support / Purch. Prof. & Tech services

\$318.67 from 2330-500 Tax Collection Services / Other Purchased Services  
to 2330-600 Tax Collection Services / Supplies Expense

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve the following disabled veterans' real property tax exemption: Motion passed by unanimous voice vote.

Mary Zimmerman, 407 Washington Street, Jamestown, PA – Greene Township

Motion by Ms. Zahniser, seconded by Mr. Tucker, to approve the United Way Success by Six program for the summer of 2018 (June 25-28, July 2-3, July 9-12, July 16-19, July 23-26, July 30-Aug 2). Taught by Allyson Blaschak. The district is responsible for transportation and an aide or LPN. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve re-mulching the Elementary playground estimated cost \$4,878.00, to be paid out of the Capital Reserves Fund. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mrs. Runyon, to approve the attached proposed 2018-2019 Mercer County Career Center Budget with total receipts and expenditures of \$5,352,084. Motion passed by roll call vote.

Runyon – yes, Stevenson – yes, Tucker – yes, Zahniser – yes,  
J. McElhaney – yes, Owens – yes, Riley – yes

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the bid for the sale of two snow blowers to Jeremy Allen in the amount of \$50.00 each. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the attached Central Susquehanna Intermediate Unit Computer Service Rates for 2018-2019 (\$151 Increase from 2017-2018). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the attached E-Rate Letter of Agency with MIU 4 for the Funding year 18 and the RWAN Agreement for the term of 60 months, starting October 1, 2018 and ending October 1, 2023. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the attached MIU4's Notice of Adoption of Policies, procedures and use of funds and the Intergovernmental agreement with the Midwestern Intermediate Unit IV to provide special education services for the 2018 / 2019 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve hiring the Jamestown Borough for police services in both school buildings for up to 45 days, beginning April 4, 2018 through June 6, 2018 at a rate of \$23.19 per hour (Estimated total cost \$8,000). Motion passed by roll call vote.

Stevenson – yes, Tucker – yes, Zahniser – yes, J. McElhaney – yes, Owens – yes,  
Riley – yes, Runyon – yes

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve a second police / resource officer either through Jamestown Borough or DSS for the 2018 / 2019 school year. Motion passed by roll call vote.

Tucker – yes, Zahniser – yes, J. McElhaney – yes, Owens – yes,  
Riley – yes, Runyon – yes, Stevenson – yes

## **OTHER / CRITIQUE**

State Ethics Commission Statements – needs to be filled out by May 1, 2018  
Knox Law Symposium – Monday, April 30, 2018 1:00-5:15pm  
MIU4 Convention Dinner – April 25, 2018  
Budget and Finance Committee meeting

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:56 PM. Motion passed by unanimous voice vote.



**MEETING DATES ~ 6pm**

April 12 – Combined Board Workshop and Board Meeting  
May 17 – Board Workshop  
May 21 – Board Meeting  
June 25 – Combined Board Workshop and Board Meeting  
July 12 – Combined Board Workshop and Board Meeting  
August 16 – Board Workshop  
August 20 – Board Meeting  
September 13 – Combined Board Workshop and Board Meeting  
October 11 – Combined Board Workshop and Board Meeting  
November 15 – Board Workshop  
November 19 – Board Meeting  
December 3 – Reorganization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – April 12, 2018**

The Jamestown Area School Board met on April 12, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: none

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

### **MINUTES**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meeting held March 19, 2018. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve the following Board Policies: Motion passed by unanimous voice vote.

POLICY 808 Food Services

Second reading of the following board policies (no action required)

POLICY 906 Public Complaint Procedures  
POLICY 918 Title I Parent and Family Engagement

First reading of the following board policies (no action required)

POLICY 105 Curriculum  
POLICY 138 Language Instruction Educational Programs for English Learners  
POLICY 239 Foreign Exchange Students

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the in lieu of expulsion agreement with a student dated March 8, 2018. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve the in lieu of expulsion agreement with a student dated March 23, 2018. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve Steve Ray as a School Resource Officer to be employed by Jamestown Borough effective the 2018 / 2019 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve Shelly M. Haag as an LPN / Aide at an hourly rate of \$17.65, effective April 9, 2018. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Volosin, to approve the advertising and hiring of a teacher effective the 2018 / 2019 school year (replaces a retiree). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the following unpaid days: Motion passed by unanimous voice vote.

Elizabeth Bucholtz ~ Half day - March 29, 2018

Melissa Potase ~ Two days – May 18 & May 21, 2018

Motion by Mr. Tucker, seconded by Mrs. Runyon, to reinstate the Superintendent's Contract for Employment which was terminated on March 19, 2018, effective March 19, 2018 and made effective until June 30, 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve an unpaid summer internship (total of 337.5 hours) for Tucker Geer, a student from Edinboro University, with Daniel Stence, Technology Director. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following teacher substitutes with Kelly Services: Motion passed by unanimous voice vote.

Shelby Aleksyczyk, Pittsburgh, PA

Breanne Dougherty, Meadville, PA

Edward Pickens, Greenville, PA

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve Lindsey Carr as a Substitute aide. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the financial statements for March 2018. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve payment of bills for March and April 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve a transfer to JASD General Fund in the amount of \$26,984.34 from the Health Care Fund for retired health care costs for the 2017 / 2018 fiscal year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$337.40 from 1110-200 Reg. Programs / Benefits Expense  
to 1211-300 Life Skills Support / Purchased Prof. & Tech services

\$124.50 from 1110-200 Reg. Programs / Benefits Expense  
to 1231-300 Emotional Support / Purchased Prof. & Tech services

\$23.99 from 1110-200 Reg. Programs / Benefits Expense  
to 1231-600 Emotional Support / Supplies Expense

\$311.25 from 1110-200 Reg. Programs / Benefits Expense  
to 1241-300 Learning Support / Purchased Prof. & Tech services

\$124.50 from 1110-200 Reg. Programs / Benefits Expense  
to 1241-400 Learning Support / Purchased Property services

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following disabled veterans' real property tax exemption: Motion passed by unanimous voice vote.

Dana Clover, 8661 Colonial Lane, Jamestown, PA – Greene Township

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve approve the following bus drivers for AC Services / Anderson: Motion passed by unanimous voice vote.

Linda Newhams

## **OTHER / CRITIQUE**

Knox Law Symposium – Monday, April 30, 2018 1:00-5:15pm

MIU4 Convention Dinner – April 25, 2018

Budget and Finance Committee meeting

Board Training with Jennifer Gornall ~ May 17<sup>th</sup> following the Board work session

Jim Summerville / PSBA ~ To discuss PSBA services at our May board meeting

An executive session occurred from 6:47 pm – 7:09 pm to discuss legal and personnel matters.

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:10 PM. Motion passed by unanimous voice vote.

An Athletic committee executive session occurred from 7:11 pm – 8:11 pm

## **MEETING DATES ~ 6pm**

May 17 – Board Workshop

May 21 – Board Meeting

June 25 – Combined Board Workshop and Board Meeting

July 12 – Combined Board Workshop and Board Meeting

August 16 – Board Workshop

August 20 – Board Meeting

September 13 – Combined Board Workshop and Board Meeting

October 11 – Combined Board Workshop and Board Meeting

November 15 – Board Workshop

November 19 – Board Meeting

December 3 – Reorganization Meeting

*Nancy C. Solderich*

*Board Secretary | Business Manager*



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – May 21, 2018**

The Jamestown Area School Board met on May 21, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: none

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Heather Glancy-Young and Rachel Wiley spoke about the One Federal Credit Union programs they would like to offer in our district

### **MINUTES**

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the minutes of the meeting held April 12, 2018. Motion passed by unanimous voice vote.

### **New Business**

On Thursday, May 17, 2018, an executive session occurred from 7:00 pm – 8:45 pm to discuss legal matters and the board held a board only executive session from 8:45pm – 10:00 pm to discuss personnel matters.

### **BOARD**

Final reading of the following board policies (no action required)

POLICY 906 Public Complaint Procedures  
POLICY 918 Title I Parent and Family Engagement

Second reading of the following board policies (no action required)

POLICY 105 Curriculum  
POLICY 138 Language Instruction Educational Programs for English Learners  
POLICY 239 Foreign Exchange Students

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the attached JDAPP student survey for the Jamestown High School students. Motion passed by unanimous voice vote.

*An Equal Opportunity Employer*

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Kami Pashakarnis, 1361 Lakeview Road, Jamestown, PA ~ Position Volunteer

## **ACADEMICS**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached list of graduating seniors of the Class of 2018 pending completion of all requirements. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following unpaid days: Motion passed by unanimous voice vote.

Melissa Potase ~ April 27, 2018  
Shelly Haag ~ Half day – May 30, 2018  
Deb Godinich ~ April 30, 2018  
Stacy Crow ~ April 23, 2018  
Julie DeMarco ~ May 4, 2018  
Lisa Bucholtz ~ May 15, June 6<sup>th</sup> & 7, 2018

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the attached Director of Technology employment contract with Daniel Stence for the term July 1, 2018 through June 30, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve the following teacher substitutes with Kelly Services: Motion passed by unanimous voice vote.

Aricka Labedu, Conneaut Lake, PA  
Shawn Washburn, Meadville, PA

Motion by Mrs. Runyon, seconded by Mrs. Stevenson, to approve Nancy Szelewczyk as a Substitute aide. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Volosin, to approve the revised Athletic Director job description. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve an FMLA leave for Stephanie Heffernan as requested. Motion passed by unanimous voice vote.

## FINANCE

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the financial statements for April 2018. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve payment of bills for April and May 2018. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Ms. Zahniser, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$611.87 from 1110-200 Reg. Programs / Benefits Expense  
to 1110-500 Reg. Programs / Oher Purchased Services

\$1,652.86 from 1224-300 Blind / Visual impaired / Purchased Prof. Services Expense  
to 1221-300 Def / Hearing impaired / Purchased Prof. Services Expense

\$2,964.57 from 1242-500 Learning Support / Other Purchased Services Expense  
to 1231-300 Emotional Support / Purchased Prof. Services Expense

\$105,000.00 from 2610-400 Operations Maintenance / Purchased Property Expense  
to 2610-600 Operations Maintenance / Supplies Expense

Motion by Mrs. Riley, seconded by Mr. Volosin, to adopt the attached Homestead and Farmstead Exclusion Resolution for 2018-19. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to make the attached Proposed General Fund Budget for the Fiscal Year 2018-19 available for public inspection. The budget contains total Revenues of \$9,159,175, total Expenses of \$9,642,731 and the following proposed tax levies for rebalancing: Motion passed by unanimous roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Sherbondy – yes,  
Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser - yes

61.73 mills on real estate in Mercer County (1.33 mill increase)  
44.55 mills on real estate in Crawford County (0.97 mill decrease)  
\$5.00 per capita under Section 679  
\$5.00 per capita under Act 511  
One-half percent (.5%) earned income tax under Act 511 (wage tax)  
One percent (1%) real estate transfer tax

Motion by Ms. Zahniser, seconded by Mrs. Runyon, to approve a contract with Government Software, Inc. for the 2018-19 school year (No cost increase from 2017-18). Motion passed by unanimous voice vote.



Motion by Mrs. Riley, seconded by Mr. Volosin, to grant permission to the following organizations to apply for gaming licenses for the 2018-19 school year: Motion passed by unanimous voice vote.

- Jamestown All-Sports Booster Club
- Jamestown Wrestling Club
- Jamestown Parent Teacher Organization
- Jamestown Band Booster Club

Motion by Mrs. Riley, seconded by Mr. Volosin, to appoint First National Bank of PA as depository for the Jamestown Area School District, and further, authorize entering into an agreement to carry collateral with pooled assets for the period of July 1, 2018 through June 30, 2019. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Ms. Zahniser, to appoint First National Bank of PA as treasurer for the Jamestown Area School Board for the 2018-19 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to appoint Knox, McLaughlin, Gornall & Sennett as the solicitor for the Jamestown Area School District for the 2018-19 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve hiring Black, Bashor & Porsch, LLP to perform the audit services for the Jamestown Area School District for the fiscal year ending June 30, 2018. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve sending Kelli Mayer (parent) and Jill Taylor to the PDE State parent conference for Title being held at Seven Springs Resort July 10-12, 2018, estimated cost of \$800.00 to be paid for with Title funds. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a transfer of \$15,000 to food services from the General Fund. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve renewal rates for dental insurance coverage for the 2018-19 school year with CoreSource – Oasis Trust. (Class I & II coverage is provided by district. Employees electing Class III and IV coverage are responsible for the difference in premium.). Motion passed by unanimous voice vote.

Class I & II Coverage (0% increase)	Individual - \$22.65	Family - \$53.14
Class III & IV Coverage (9% increase)	Individual - \$44.33	Family - \$105.75

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve offering Voluntary Student Insurance coverage for the 2018-19 school year with AG Administrators (no increase from 2017 / 2018). Motion passed by unanimous voice vote.

School time coverage - \$70.00	24-Hour coverage - \$150.00
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Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following disabled veterans' real property tax exemption: Motion passed by unanimous voice vote.

Thomas J. Jablon, 1810 Homestead Drive, Jamestown, PA – South Shenango Township

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve spending approximately \$38,820 for the digital initiative, to be paid out of Capital Reserve funds. Motion passed by unanimous roll call vote.

Owens – yes, Riley – yes, Runyon – yes, Sherbondy – yes, Stevenson – yes,  
Tucker – yes, Volosin – yes, Zahniser – yes, J. McElhaney – yes

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve the following bus driver for AC Services / Anderson: Motion passed by unanimous voice vote.

James Webber Jr. – Jamestown, PA  
Mark Holiga, - Greenville, PA

## **OTHER / CRITIQUE**

Graduation – Thursday, May 31, 2018 7pm at Thiel College

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:29 PM. Motion passed by unanimous voice vote.

## **MEETING DATES ~ 6pm**

June 25 – Combined Board Workshop and Board Meeting  
July 12 – Combined Board Workshop and Board Meeting  
August 16 – Board Workshop  
August 20 – Board Meeting  
September 13 – Combined Board Workshop and Board Meeting  
October 11 – Combined Board Workshop and Board Meeting  
November 15 – Board Workshop  
November 19 – Board Meeting  
December 3 – Reorganization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



*An Equal Opportunity Employer*

# **JAMESTOWN AREA SCHOOL DISTRICT**

## **SPECIAL BOARD MEETING MINUTES – June 5, 2018**

The Jamestown Area School Board met on June 5, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: none

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

### **New Business**

#### **BOARD**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached agreement with One Federal Credit Union. Motion passed by unanimous roll call vote.

Owens – yes, Riley – yes, Runyon – yes, Sherbondy – yes, Stevenson – yes,  
Tucker – yes, Volosin – yes, Zahniser – yes, J. McElhaney – yes

#### **PERSONNEL**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to agree to ratify the decision of the School Resource Officer committee by approving Eric Allen as a School Resource Officer to be employed by the Jamestown Borough effective the 2018 / 2019 school year. Motion passed by roll call vote.

Riley – yes, Runyon – yes, Sherbondy – yes, Stevenson – yes, Tucker – yes,  
Volosin – yes, Zahniser – no, J. McElhaney – no, Owens - yes

Motion by Mr. Tucker, seconded by Mr. Volosin, to accept the resignation of Veronica Holler, custodian, effective July 17, 2018. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the advertising and hiring of a custodian, effective July 1, 2018. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the attached revised Homestead Farmstead Exclusion Resolution for 2018-19. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached revised agreement with Jamestown Borough Police Department for two school resource officers, effective July 1, 2018 through June 30, 2021. Motion passed by unanimous roll call vote.

Runyon – yes, Sherbondy – yes, Stevenson – yes, Tucker – yes,  
Volosin – yes, Zahniser – yes, J. McElhaney – yes, Owens – yes, Riley – yes

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to adjourn the meeting at 6:46 PM. Motion passed by unanimous voice vote.

## **MEETING DATES ~ 6pm**

June 25 – Combined Board Workshop and Board Meeting  
July 12 – Combined Board Workshop and Board Meeting  
August 16 – Board Workshop  
August 20 – Board Meeting  
September 13 – Combined Board Workshop and Board Meeting  
October 11 – Combined Board Workshop and Board Meeting  
November 15 – Board Workshop  
November 19 – Board Meeting  
December 3 – Reorganization Meeting

*Nancy C. Solderich, PRSBA  
Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – June 25, 2018

The Jamestown Area School Board met on June 25, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: Ron Sherbondy

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Mrs. Reiser read a letter of thanks from a parent speaking about the experience her son had at Jamestown High School and the mark it left on him.

### **MINUTES**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meetings held May 21 and June 5, 2018. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following board policies: Motion passed by unanimous voice vote.

POLICY 906 Public Complaint Procedures  
POLICY 918 Title I Parent and Family Engagement

Final reading of the following board policies (no action required)

POLICY 105 Curriculum  
POLICY 138 Language Instruction Educational Programs for English Learners  
POLICY 239 Foreign Exchange Students

First reading of the following board policies (no action required)

POLICY 210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors  
POLICY 810 Transportation  
POLICY 810.3 School Vehicle Drivers

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## POLICY 818 Contracted Services Personnel

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the following conference and/or workshop requests; Motion passed by unanimous voice vote.

Andrea Hutton, Debra Godinich, Christina Pander, Rebecca Bruce, Jenna Nagel, Shelly Haag and John Cone, July 17-19, 2018, Intensive Skill Training in Applied Behavior Analysis for Team supporting, Pittsburgh, PA, Est. Cost \$0.00, no registration cost and using school van

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following CAMP KIDS field trips (departs from the Elementary): Motion passed by unanimous voice vote.

July 19, 2018 Mercer County Courthouse, Leaves at 9:55am returns at 2:00pm  
July 23, 2018 Olympic Fun Center, Leaves at 10:00am returns at 2:00pm  
July 31, 2018 Scrappers Game, Leaves at 4:45pm returns at 11:00pm

## ACADEMICS

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve extended school year for a special education student, John Cone, III instructing, estimated a total of 20 hours. Motion passed by unanimous voice vote.

## PERSONNEL

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve tenure to Kristin McClure, Malissa Rhoades and Tamara Simcoe. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve an unpaid internship for Edward Pickens (University of North Dakota) with Jennifer Klink in the Fall 2018. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve two unpaid days for Stacy Crow ~ May 30<sup>th</sup> and 31<sup>st</sup>, 2018. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve Veronica Holler as a substitute aide at a rate of \$9.00 per hour. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the advertisement for an anticipated teacher vacancy. Motion passed by unanimous voice vote.

## FINANCE

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the financial statements for May 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve payment of bills for May and June 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

- \$4,272.43 from 2720-500 Vehicle Operations / Other Purchased Services  
to 1221-300 Deaf / Hearing Impaired / Purchased Prof. Services
- \$1,587.86 from 2720-500 Vehicle Operations / Other Purchased Services  
to 1224-300 Blind / Visually Impaired / Purchased Prof. Services
- \$122.43 from 1231-200 Emotional Support / Employee Benefits  
to 1231-300 Emotional Support / Purchased Prof. Services
- \$124.29 from 1231-200 Emotional Support / Employee Benefits  
to 1231-600 Emotional Support / Supplies Expense
- \$373.50 from 1241-200 Learning Support / Employee Benefits  
to 1241-300 Learning Support / Purchased Prof. Services
- \$40,587.00 from 1390-900 Other Voc. Ed Programs / Other uses of Funds  
to 1390-500 Other Voc. Ed Programs / Other Purchased Services
- \$5,911.28 from 1390-800 Other Voc. Ed Programs / Other Objects  
to 1390-500 Other Voc. Ed Programs / Other Purchased Services
- \$26,702.74 from 1390-800 Other Voc. Ed Programs / Other Objects  
to 1442-500 Alternative Ed. Programs / Other Purchased Services
- \$24,248.92 from 2720-500 Vehicle Operations / Other Purchased Services  
to 1442-500 Alternative Ed. Programs / Other Purchased Services
- \$34.44 from 2140-200 Psychological Services / Employee Benefits  
to 2140-500 Psychological Services / Other Purchased Services
- \$458.05 from 2220-200 Tech Support Services / Employee Benefits  
to 2220-500 Tech Support Services / Other Purchased Services
- \$190.49 from 2310-500 Board Services / Other Purchased Services  
to 2310-560 Board Services / Supplies Expense
- \$1,273.36 from 2440-300 Nursing Services / Purchased Prof & Tech  
to 2440-600 Nursing Services / Supplies Expense
- \$1,100.00 from 2610-200 Supervision-Oper. Maint. / Employee Benefits  
to 2610-800 Supervision-Oper. Maint / Other Objects

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following items totaling \$27,840 to be paid with Capital Funds: Motion passed by unanimous voice vote.

Firewall with 5 years Subscription \$19,000  
Camera for JHS Cafeteria \$2,000  
Camera for JHS Hallway \$2,000  
Two (2) Laptops (K .Hope & J. Rausch) \$2,840  
Battery Backup for ES MDF \$2,000

Motion by Mrs. Riley, seconded by Mr. Tucker, to authorize budget transfers, as necessary, for auditor's adjustments to close out the 2017-18 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the attached agreement to participate in the school-based ACCESS program for the 2018 / 2019 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of any remaining obligations of the 2017-18 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve levying the following taxes to support the 2018-19 General Fund Operating Budget: Motion passed by unanimous voice vote.

61.73 mills on real estate in Mercer County (1.33 mill increase)  
44.55 mills on real estate in Crawford County (0.97 mill decrease)  
\$5.00 per capita under Section 679  
\$5.00 per capita under Act 511  
One-half percent (.5%) earned income tax under Act 511 (wage tax)  
One percent (1%) real estate transfer tax

Motion by Mr. Tucker, seconded by Mr. Volosin, to adopt the attached Final General Fund Budget for the Fiscal Year 2018-19. The budget contains total Revenues of \$9,162,102 total Expenses of \$9,642,730. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to renew the following appointments and appropriate bonds for the 2018-19 school year. Motion passed by unanimous voice vote.

Brian Keyser	Custodian of High School Athletics Account Custodian of High School Student Activities Account
Kristin Hope	Custodian of Elementary Athletics Account Custodian of Elementary Student Activities Account
Nancy C. Solderich	Custodian of General Fund, Health Care, & Capital Reserve Accounts

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the board of directors and administrators to travel within the state from July 1, 2018 through June 30, 2019 to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Units, and other professional organizations. Motion passed by unanimous voice vote.

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Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve leasing 66 HP Desktops through HP Financial Services, cost of \$12,262.31 a year for 3 years. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve insurance coverages through Burns & Burns Associates, Inc. for the 2018-19 school year for automobile, worker's compensation, property/liability, school leader's liability and umbrella coverage for a total annual premium of \$63,355 (6% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a five-year lease purchase agreement with SHI International Corporation for a virtual server as part of the digital initiative to be paid for out of the General Fund (\$12,812.71 per year). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve purchasing two (2) laptops with access funds, cost \$2,840 (One for the speech therapist, J. Cone, and one for an aide, Hutchinson). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve transferring \$200,000 to the Capital Reserve account from the General Fund. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

Jim Summerville / PSBA ~ To discuss PSBA services at our July 12<sup>th</sup> meeting

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:36 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PRSBA  
Board Secretary | Business Manager*

