

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES –Board Meeting September 20, 2021

The Jamestown Area School Board conducted a Board Meeting on September 20, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, Brenda Stevenson, John Tucker, David Volosin and Jennifer Woyt

Members Absent: Kelly Mayer

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the minutes of the meeting held on August 12, 2021. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve the Emergency Instructional Time Template for the 2021-22 school year. Motion passed by a unanimous voice vote.

### **ACADEMIC**

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the School Wide Title I plan for the 2021-22 school year, retroactive to August 12, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the proposed list of field trips for the 2021-22 school year. Motion passed by unanimous voice vote.

### **PERSONNEL**

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve the following changes to the substitute rates effective immediately:

Food Service Substitute from \$9.00/hour to \$11.79/hour  
Paraprofessional Substitute from \$9.00/hour to \$12.40/hour  
LPN Substitute from \$12.00/hour to \$17.65/hour  
Maintenance Substitute from \$13.74/hour to \$16.26/hour

Teaching Substitute from \$90/day to \$100/day  
Long-Term Teaching Substitute from \$90/day to \$110/day  
Principal Substitute from \$100/day to \$125/day

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve hiring Jamie Unger for the Head Cook position within the Food Services Department at an hourly rate of \$14.00, effective August 12, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the following substitutes for the Food Service Department at an hourly rate of \$11.79:

Tabatha Penfield	Carlene Waite
Maureen McClimans	Lindsey Carr

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the resignation of Allison Polley effective August 13, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the resignation of Phylcia Cooper effective August 16, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the resignation of Jill Jones as assistant Elementary Cross Country coach effective August 13, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the resignation of Colton Randall from the position of Paraprofessional effective August 27, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the hiring of Brittany Bruce as a Paraprofessional effective August 26, 2021, to replace Colton Randall, at an hourly rate of \$13.82. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve hiring Melanie Fosco as a Paraprofessional effective August 23, 2021, to replace Megan Griffin, at the rate of \$12.40 an hour. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the hiring of Ashley Stubbs as a teacher at a Step 1 level of \$44,475 to replace Allison Polley. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson to approve the hiring of Justin Walter as a teacher at the Step 1 level of \$44,475 to replace Phylcia Cooper. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the hiring of Kaitlyn Miller as a teacher at the Step 1 level of \$44,475 to replace Jennifer Klink's position. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following Kelly Services substitutes for the 2020-21 school year:

James Domnick                      Jeff Petrilli

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following Thiel College mentoring students:

Cecilia Shellenberger with Mrs. Jill Jones  
Chyenne Welch with Mrs. Kristen McClure  
Janelle Mudry with Mr. Ben Winkle  
Gabby Valesky with Mr. Brad Trezona

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the hiring of Justin Walter as Elementary Cross Country head coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve the hiring of Taylor Hinton as Elementary Cross Country assistant coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the hiring of Scott Taylor as Junior High Boys Basketball head coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve the hiring of Mary Uplinger as Girls Basketball Varsity/JV assistant coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the resignation of Mark Wyant as Junior High FISH Club advisor effective August 23, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the hiring of Jennifer Arnett as Junior High FISH Club advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve the resignation of Kathy King as Junior Class co-advisor effective August 18, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the hiring of Melissa Potase as Junior Class co-advisor effective August 18, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following unpaid days for Julie DeMarco:

September 14, 2021 – ½ day  
October 10-11, 2021 – 2 unpaid days

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve the hiring of Kathy Colquhoun as an LPN/Paraprofessional substitute at a rate of \$17.65 per hour. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the hiring of Donna Hineman as a long-term substitute LPN/Paraprofessional beginning October 4, 2021 through the end of the school year at a rate of \$17.65 per hour. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the financial statements for August 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve payment of bills for August and September 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the purchase of an electric tilting skillet braising pan for the Food Service department to be paid partially with grant funding in the amount of \$34,121.48 and a district contribution of \$10,831.48. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve a \$1.00 increase to the hourly rate outlined in the SRO agreement from \$34 to \$35 per hour, effective immediately. Motion passed by unanimous voice vote.

An executive session occurred from 7:05 pm and ended at 7:32 pm to discuss personnel matters.

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 7:00 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary