

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting November 15, 2021

The Jamestown Area School Board conducted a Board Meeting on November 15, 2021, at 6:00 PM with President David Volosin presiding.

Members Present: Kelly Mayer, Jered McElhaney, Bev Riley, Jerry Routh, Brenda Stevenson, Tracie Runyon, John Tucker, David Volosin and Jennifer Woyt

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Brian Keyser, High School Principal, Kristin Hope, Elementary Principal, and Lisa Nuhfer, Board Secretary

Others Absent: Gary Kinnear, Scott Korba

MINUTES

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the minutes of the meeting held on October 18, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Second reading of the following board policies (no action required)

POLICY 006 – Meetings

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 150 – Title I – Comparability of Services

POLICY 252 – Dating Violence

POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

POLICY 810.3 – School Vehicle Drivers

POLICY 903 – Public Participation in Board Meetings

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve the following conference and/or workshop requests:

Kaitlyn Miller, Student Assistance Program (SAP) Training, 11/3/2021, 11/10/2021, 11/17/2021, Online Training, Total Cost \$595.00. Registration - \$295.00. Substitute - \$300.00

Kristy Zarecky, Gifted/Academic Games Training, 12/9/2021 and 5/9/2022, Total Cost \$0.00, No substitute needed.

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the Threat Assessment Team and Plan in accordance with the Pennsylvania School Code. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mr. Tucker to approve Lindsey Carr as a substitute custodian and paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve Clare Redick as a substitute paraprofessional pending all clearances. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley to approve a Family Medical Leave for Kayla Melton, paraprofessional, beginning approximately December 18, 2021, through mid-March. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Stevenson, to approve a personal necessity leave of absence for Melanie Fosco from her paraprofessional position, beginning November 3, 2021, through November 17, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to employ Beth Boylan as Business Manager from November 26, 2021, through June 30, 2023 with a starting salary of \$65,000.00, pro-rated for the 2021-22 school year. Motion passed by unanimous roll call vote.

Mayer – yes, McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes,
Tucker – yes, Volosin – yes, Woyt - yes

Motion by Mr. Routh, seconded by Mrs. Mayer to approve the attached job description for the Assistant to the Business Manager position. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to employ Austin Stofferahn as Assistant to the Business Manager effective December 13, 2021, at a yearly salary of \$44,511.60, to be pro-rated for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve a personal necessity leave of absence for Gail Allen from her food service position effective November 17, 2021, following her use of available sick and personal days. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Justin Walter as the elementary Head Wrestling Coach for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve Bob Watt as a voluntary elementary Assistant Wrestling Coach for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Mayer to employ Jill Taylor as the Federal Programs coordinator for the 2021-22 school year at a salary of \$4,000.00. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the financial statements for October 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve payment of bills for October and November 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to appoint Beth Boylan as primary voting delegate to the Tax Collection Committee for Crawford County effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley to appoint Beth Boylan as Custodian of the General Fund, Payroll, Athletics, Activities, Cafeteria, Health Care and Capital Reserve Accounts, with appropriate bonds, effective November 26, 2021 for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve a disabled Veterans Real Property Tax Exemption Certificate for:

Rebecca Ankenbauer, 1578 Bonnie Drive, Jamestown, PA

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve participation in the Midwestern Intermediate Unit IV Joint Purchasing consortium for the 2022-23 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve a third-party letter of agreement for nonpublic Title I services with the Midwestern Intermediate Unit IV for the 2021-22 school year (Cost \$4,422.00). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve a contract with The Wilkins Co., Inc. for fire security equipment and alarm services. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon to rescind the 3-year agreement with Armstrong One-Wire for the analog phone lines for the high school and elementary school. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker to approve a one-month agreement with Armstrong One-Wire for the analog phone lines for the high school and elementary school. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following appointments and appropriate bonds for the 2021-22 school year:

Austin Stofferahn

Custodian of Cafeteria Account

Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the list of bus drivers for the 2021-22 school year. Motion passed by unanimous voice vote.

An executive session occurred from 6:25 to 6:39 to discuss personnel matters.

ADJOURNMENT

Motion by Mr. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:49 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary