

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting May 16, 2022

The Jamestown Area School Board conducted a Board Meeting on May 16, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev, Riley, Jerry Routh, Tracie Runyon, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

Guests Present: Jennifer Arnett and Janeen Mihoci

MINUTES

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the minutes of the meetings held on April 21, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required)

- POLICY 218 – Student Discipline
- POLICY 218.1 – Weapons
- POLICY 218.2 – Terroristic Threats
- POLICY 226 – Searches
- POLICY 227 – Controlled Substances/Paraphernalia
- POLICY 246 – School Wellness
- POLICY 249 – Bullying/Cyberbullying
- POLICY 610 – Purchases Subject to Bid/Quotation
- POLICY 611 – Purchases Budgeted
- POLICY 626 – Federal Fiscal Compliance
- POLICY 808 – Food Services

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve the revised Athletic Manual. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following Camp KIDS field trips:

July 28, 2022, to Olympic Fun Center, Hermitage, PA
August 2, 2022, to Eastwood Field, Niles, OH

Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following conference and/or workshop requests:

Heidi Grinnell, U.S. Navy Educator's Orientation Visit, May 17-20, 2022, Coronado North Island Naval Base, San Diego, CA

Joshua Rausch, CPA Press Conference, May 13, 2022, Mercer County Behavioral Health Commission, Mercer, PA

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a field trip to Underground Barbeque, Erie, PA, for the Entrepreneurship students on May 25, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the list of graduating seniors of the Class of 2022 pending completion of all requirements. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following unpaid days:

Jennifer Arnett, Paraprofessional: one (1) unpaid day
Julie DeMarco, Paraprofessional: one (1) unpaid day
Melanie Fosco, Paraprofessional: one (1) unpaid day
Kayla Melton, Paraprofessional: eight (8) unpaid days

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following Grove City College student teacher placement:

Haley Tucker with Melissa Potase – Spring 2023

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following Thiel College student teacher placements:

Noah Toy with Brad Trezona – Spring 2023
Brandon Forrest with David Frew – Spring 2023

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve hiring Mary Uplinger at a Step 1 Level beginning with the 2022-2023 school year (replacing Scott Taylor). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve Kristy Zarecky to serve as a mentor for Mary Uplinger beginning with the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a letter of intent to retire at the end of the 2021-2022 school year from Elizabeth Buchholz, Paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a letter of resignation, effective June 2, 2022, from Melanie Fosco, Paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve advertising and hiring Paraprofessionals to replace Elizabeth Buchholz and Melanie Fosco. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the financial statements for April 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve payment of bills for April and May 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the purchase of a lawn tractor from M & R Power Equipment in the amount of \$12,078.99 to be paid out of Capital Reserve funds. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to make the Proposed General Fund Budget for the fiscal year 2022-23 available for public inspection. The budget contains total Revenues of \$10,840,246.00, total Expenses of \$11,340,246.00, and the following proposed tax levies for rebalancing:

64.83 mills on real estate in Mercer County (.23 mill increase)
45.28 mills on real estate in Crawford County (+/- 0.00 no change in mills)

\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to grant permission to the following organizations to apply for gaming licenses for the 2022-23 school year:

Jamestown All-Sports Booster Club
Jamestown Parent Teacher Organization
Jamestown Band Booster Club

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the following budget transfer requests:

\$120.00	From	2100-500 Support Svcs-Students / Other Purchased Svcs
	To	1200-500 Special Programs / Other Purchased Svcs
\$1,200.00	From	2100-600 Support Svcs-Students / Supplies
	To	2100-700 Support Svcs-Students
\$2,000.00	From	2400-600 Support Services / Supplies
	To	2500-400 Support Services / Purchased Property Svcs
\$6,000.00	From	2800-500 ESSER Capture Fund / Other Purchased Svcs
	To	2600-400 Support Svcs
\$6,335.32	From	2300-600 Support Svcs / Supplies
	To	2300-300 Support Svcs / Professional Svcs
\$12,000.00	From	2100-600 Support Svcs / Supplies
	To	1200-600 Spec Programs / Supplies
\$70,000.00	From	2800-500 ESSER Capture Fund / Other Purchased Svcs
	To	1400-500 Cyber Charter Schools / Other Purchased Svcs

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve membership dues (\$4,863.94), payable to PSBA, for policy maintenance and a standard district membership for the 2022-2023 school year (increase of \$122.21 from 2021-2022) Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to adopt the Homestead and Farmstead Exclusion Resolution for 2022-2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve a Disabled Veteran Real Property Tax Exemption Certificate for:

Edmund R. Westcott, 2308 Westford Road, Jamestown, PA 16134

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve a contract with Government Software, Inc. for the 2022-2023 school year (\$125.00 cost increase from 2021-2022). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve an engagement letter with McGill. Power, Bell and Associates, LLP to perform our local audit for the fiscal year 2022-2023. Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 6:43 PM. Motion passed by unanimous voice vote.

An Executive Session was held from 6:44 PM to 7:45 PM to discuss Negotiations.



Lisa Nuhfer, Board Secretary