

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting January 13, 2022

The Jamestown Area School Board conducted a Board Meeting on January 13, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Jerry Routh, Tracie Runyon and David Volosin

Members Present on Teleconference: Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Kristin Hope, Elementary Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the minutes of the meetings held on November 15 and December 2, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Appointment of Board Committees (no action required)

Athletics – J. McElhaney-Chairperson, Dell, Hutchinson

Buildings & Grounds and Safety – Full Board

Budget & Finance – J. Routh-Chairperson, Hutchinson, Volosin

Personnel/Negotiations – T. Runyon-Chairperson, Mayer, Volosin

Superintendent Evaluation – B. Riley-Chairperson, Mayer, Runyon

Technology – J. McElhaney-Chairperson, Dell, B. McElhaney

Transportation – B. Riley-Chairperson, B. McElhaney, Routh

Final reading of the following board policies (no action required)

POLICY 006 – Meetings

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 150 – Title I – Comparability of Services

POLICY 252 – Dating Violence

POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

POLICY 810.3 – School Vehicle Drivers

POLICY 903 – Public Participation in Board Meetings

Motion by Mr. Routh, seconded by Mrs. Runyon to adopt the Board Resolution regarding Act 1 for 2022-2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve revisions to the Health & Safety Plan in response to the Pandemic. Motion passed by an 8-1 roll call vote.

Dell-yes, Hutchinson-yes, Mayer-no, Ben McElhaney-yes, Jered McElhaney-yes, Bev Riley-yes, Jerry Routh-yes, Tracie Runyon-yes, David Volosin-yes

Motion by Mrs. Mayer, seconded by Mrs. Runyon to approve the following volunteers:

Cole Potase, 1 Vineyard Circle, Slippery Rock, PA ~ Guest Volunteer
Tara Floch, 74 Mud College Road, Greenville, PA ~ Guest Volunteer
Timothy Floch, Jr., 74 Mud College Road, Greenville, PA ~ Guest Volunteer
Renda Sum, 5396 US Hwy 322, Jamestown, PA ~ Guest Volunteer
Kelci Matters, 7840 Hurlbert Road, Jamestown, PA ~ Position Volunteer

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh to approve an In Lieu of Expulsion Agreement with a student dated December 17, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the following conference and/or workshop requests:

Beth Boylan, PASBO Annual Conference, March 8-11, 2022,
Total Cost \$922.00. Registration - \$349.00. Meals - \$195.00. Lodging - \$378.00.

Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mrs. Runyon to retroactively approve the following conference and/or workshop request:

Kate Evans-Haines, Mercer County Counselors Meeting, 12/10/2021, Total Cost \$0.00,
No substitute needed.

Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve four and a half (4-1/2) unpaid days for Kristen McClure. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon to approve the following unpaid days for Paraprofessionals:

Jennifer Arnett: eight (8) days
Melanie Fosco: three and a half (3-1/2) days
Rebecca Ferguson: three (3) days
Shaina Hart: two (2) days

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve the resignation of Melissa Potase from her role as Co-Advisor of the Junior Class effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following substitutes:

Lydia Songer - School Resource Officer
Janet Schildkamp – Kelly Services substitute
Hannah Uschock – Kelly Services substitute
Marcia Menk – Kelly Services substitute
Kara McKelvey – Paraprofessional
Mary Ellen Unger – Food Services

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to approve hiring Jordan Steiner as a Middle School Language Arts Teacher at a Step 1 salary of \$44,475 (replacing Taylor Hinton). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh to approve Brad Trezona to serve as a Mentor to Jordan Steiner. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve an uncompensated leave of absence for Pam Brown from her Food Service position. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Jered McElhaney to retroactively approve the advertising and hiring of a Girls Assistant Softball Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Ashley Stubbs as Girls Assistant Softball Coach. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to retroactively approve Lisa Nuhfer for the position of Board Secretary to include duties described in Section 433 of the PA School Code for a term of December 1, 2021, through November 30, 2022, with a stipend of \$1,236.00 (3% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the resignation of Robert Hutchinson from his paid position as Junior High Volleyball Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Robert Hutchinson as a volunteer Junior High Volleyball Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Kurt Groover as Junior High Boys Basketball assistant coach with a prorated salary. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the resignation of Paraprofessional Brittany Bruce effective January 28, 2022. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Mayer to approve the financial statements for November and December 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the revised financial statements for July through October 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve payment of bills for December 2021 and January 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh to approve the Audit report for the year ending June 30, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to approve payment from the General Fund to pay off the PENVEST loan in the amount of approximately \$181,000.00 and a transfer of approximately \$90,876.00 from the General Fund to the Capital Reserve Fund. Total of payment and transfer not to exceed \$272,676.00. Motion passed by unanimous voice vote.

An executive session was held from 7:10 to 8:00 PM to discuss a legal matter.

ADJOURNMENT

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to adjourn the meeting at 8:00 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary