
JAMESTOWN AREA SCHOOL DISTRICT

Board Meeting of November 15, 2021

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance & Moment of Silence**
4. **Welcome Visitors**
5. **Correspondence**
6. **Minutes - Action** to approve minutes of the meeting held October 18, 2021.
Motion by_____ Seconded by_____ Vote

7. **Reports**

Superintendent - Mrs. Reiser

President - Mr. Volosin

Business Manager – Mr. Korba

Committees -

Athletics

Buildings, Grounds and Safety

Budget & Finance

Personnel / Negotiations

Superintendent Evaluation

Technology

Transportation

Jamestown Foundation Report – Mrs. Reiser

Pennsylvania School Board Association – Mr. Routh

Mercer County Career Center – Mr. Volosin

High School Principal - Mr. Keyser

Elementary Principal – Ms. Hope

**** - indicates items added/revised following work session**

An Equal Opportunity Employer

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New Business

BOARD

8.1 Second reading of the following board policies (no action required)

- POLICY 006 – Meetings
- POLICY 137.1 – Extracurricular Participation by Home Education Students
- POLICY 150 – Title I - Comparability of Services
- POLICY 252 – Dating Violence
- POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
- POLICY 810.3 – School Vehicle Drivers
- POLICY 903 – Public Participation in Board Meetings

ACADEMIC

9.1 **Action** to approve the following conference and/or workshop request:

Kaitlyn Miller, Student Assistance Program (SAP) Training, 11/3/2021, 11/10/2021, 11/17/2021, Online Training, Total Cost \$595.00. Registration - \$295.00. Substitute - \$300.00

Kristy Zarecky, Gifted/Academic Games Training, 12/9/2021 and 5/9/2022, Total Cost \$0.00, No substitute needed.

Motion by_____ Seconded by_____ Vote

9.2 **Action** to approve the Threat Assessment Team and Plan in accordance with the Pennsylvania School Code.

Motion by_____ Seconded by_____ Vote

PERSONNEL

10.1 **Action** to approve Lindsey Carr as a substitute custodian and paraprofessional.

Motion by_____ Seconded by_____ Vote

10.2 **Action** to approve Clare Redick as a substitute paraprofessional pending all clearances.

Motion by_____ Seconded by_____ Vote

10.3 **Action** to approve a Family Medical Leave for Kayla Melton, paraprofessional, beginning approximately December 18, 2021, through mid-March.

Motion by_____ Seconded by_____ Vote

10.4 **Action** to approve a personal necessity leave of absence for Melanie Fosco from her paraprofessional position, beginning November 3, 2021, through November 17, 2021.

Motion by_____ Seconded by_____ Vote

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10.5 **Action** to employ Beth Boylan as Business Manager from November 26, 2021, through June 30, 2023 with a salary of \$65,000.00, pro-rated for the 2021-22 school year.

Motion by_____ Secoded by_____ Vote

10.6 **Action** to approve the attached job description for the Assistant to the Business Manager position.

Motion by_____ Secoded by_____ Vote

10.7 **Action** to employ Austin Stofferahn as Assistant to the Business Manager effective December 13, 2021, at a yearly salary of \$44,511.60, to be pro-rated for the 2021-22 school year.

Motion by_____ Secoded by_____ Vote

10.8 **Action** to approve a personal necessity leave of absence for Gail Allen from her food service position effective November 17, 2021, following her use of available sick and personal days.

Motion by_____ Secoded by_____ Vote

10.9 **Action** to approve Justin Walter as the elementary Head Wrestling Coach for the 2021-22 school year.

Motion by_____ Secoded by_____ Vote

10.10 **Action** to approve Bob Watt as the elementary Assistant Wrestling Coach for the 2021-22 school year.

Motion by_____ Secoded by_____ Vote

10.11 **Action** to employ Jill Taylor as the Federal Programs coordinator for the 2021-22 school year at a salary of \$4,000.00

Motion by_____ Secoded by_____ Vote

FINANCE

11.1 **Action** to approve the financial statements for October 2021.

Motion by_____ Secoded by_____ Vote

11.2 **Action** to approve payment of bills for October and November 2021.

Motion by_____ Secoded by_____ Vote

11.3 **Action** to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval.

Motion by_____ Secoded by_____ Vote

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11.4 **Action** to appoint Beth Boylan as primary voting delegate to the Tax Collection Committee for Crawford County effective immediately.

Motion by_____ Secoded by_____ Vote

11.5 **Action** to appoint Beth Boylan as Custodian of the General Fund, Payroll, Athletics, Activities, Cafeteria, Health Care and Capital Reserve Accounts, with appropriate bonds, effective November 26, 2021 for the 2021-22 school year.

Motion by_____ Secoded by_____ Vote

11.6 **Action** to approve a disabled Veterans Real Property Tax Exemption Certificate for:

Rebecca Ankenbauer, 1578 Bonnie Drive, Jamestown, PA

Motion by_____ Secoded by_____ Vote

11.7 **Action** to approve participation in the Midwestern Intermediate Unit IV Joint Purchasing consortium for the 2022-23 school year.

Motion by_____ Secoded by_____ Vote

11.8 **Action** to approve a third-party letter of agreement for nonpublic Title I services with the Midwestern Intermediate Unit IV for the 2021-22 school year (Cost \$4,422.00)

Motion by_____ Secoded by_____ Vote

11.9 **Action** to approve a contract with The Wilkins Co., Inc. for fire security equipment and alarm services.

Motion by_____ Secoded by_____ Vote

11.10 **Action** to rescind the 3-year agreement with Armstrong One-Wire for the analog phone lines for the high school and elementary school.

Motion by_____ Secoded by_____ Vote

11.11 **Action** to approve a one-month agreement with Armstrong One-Wire for the analog phone lines for the high school and elementary school.

Motion by_____ Secoded by_____ Vote

11.12 **Action** to approve the following appointments and appropriate bonds for the 2021-22 school year:

Austin Stofferahn

Custodian of Cafeteria Account

Motion by_____ Secoded by_____ Vote

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TRANSPORTATION

12.1 **Action** to approve the list of bus drivers for the 2021-22 school year.

Motion by _____ *Seconded by* _____ *Vote*

OTHER/CRITIQUE

Proposed Board Calendar 2022

ADJOURNMENT

Motion by _____ *Seconded by* _____ *Vote*

UPCOMING MEETING DATES ~ 6pm

December 2 – Board Re-Organization Meeting