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# **JAMESTOWN AREA SCHOOL DISTRICT**

Board Meeting of June 16, 2022

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1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance & Moment of Silence**
4. **Welcome Visitors**
5. **Correspondence**
6. **Minutes** - **Action** to approve minutes of the meeting held May 16, 2022.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote

7. **Reports**

Superintendent - Mrs. Reiser

President - Mr. Volosin

Business Manager – Mrs. Boylan

Committees -

Athletics

Buildings, Grounds and Safety

Budget & Finance

Personnel / Negotiations

Superintendent Evaluation

Technology

Transportation

Jamestown Foundation Report – Mrs. Mayer

Pennsylvania School Board Association – Mr. Routh

Mercer County Career Center – Mr. Hutchinson

High School Principal - Mr. Keyser

Elementary Principal – Ms. Hope

**Board Agenda June 16, 2022**

**New Business**

**BOARD**

8.1 Second reading of the following board policies (no action required)

- POLICY 218 – Student Discipline
- POLICY 218.1 – Weapons
- POLICY 218.2 – Terroristic Threats
- POLICY 226 – Searches
- POLICY 227 – Controlled Substances/Paraphernalia
- POLICY 246 – School Wellness
- POLICY 249 – Bullying/Cyberbullying
- POLICY 610 – Purchases Subject to Bid/Quotation
- POLICY 611 – Purchases Budgeted
- POLICY 626 – Federal Fiscal Compliance
- POLICY 808 – Food Services

8.2 **Action** to approve the following volunteers:

Thomas Kauffman, 728 Green Grove Road, Spring Mills, PA ~ Position Volunteer

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

8.3 **Action** to approve the PDE Emergency Instructional Time Template for the 2022-2023 school year.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

8.4 **Action** to approve the following Marching Band field trip:

August 17, 2022, to Erie Seawolves baseball game, Erie, PA

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

8.5 **Action** to approve the JEA Contract dated July 1, 2022 – June 30, 2026.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

8.6 **Action** to approve the addition of a Flag-Line to the JHS band beginning with the 2022-2023 school year with an advisor stipend of \$181.00.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

8.7 **Action** to approve the revised school calendar for the 2022-2023 school year.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**Board Agenda June 16, 2022**

**ACADEMIC**

9.1 **Action** to approve the All-Sports Boosters officers and fundraisers for the 2022-2023 school year.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

9.2 **Action** to approve the following conference and/or workshop requests:

Danielle Cerroni, Pittsburgh Fab Institute, June 13-16, 2022

Beth Boylan, PASBO School District Taxation Webinar, May 25, 2022, Total Cost \$75.00

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**PERSONNEL**

10.1 **Action** to approve the following unpaid days:

Stacy Sasala, Paraprofessional – one (1) unpaid day

Tenille McElhaney, Paraprofessional – one (1) unpaid day

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

10.2 **Action** to approve Sarah Peters and Megan Boozer to provide approximately 20 hours of Extended School Year (ESY) for a Special Education student.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

10.3 **Action** to approve letters of resignation from the following:

Austin Stofferahn, Assistant to the Business Manager, effective July 1, 2022

Jennifer Arnett, Paraprofessional, effective June 3, 2022

Jadon Ferguson, Summer IT Assistance, effective immediately

Melanie Franz, Food Service Employee, effective June 2, 2022

Jason Floch, Varsity Boys Baseball coach, effective immediately

Marilyn Hutchinson, Varsity Assistant Volleyball coach, effective immediately

Scott Taylor, Jr. High Girls Head Basketball coach, Jr. High Boy Head Basketball coach,  
Elementary Girls Head Basketball coach

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

10.4 **Action** to approve the advertising and hiring for the following positions:

Assistant to the Business Manager to replace Austin Stofferahn

Paraprofessional to replace Jennifer Arnett

Food Service Employee to replace Melanie Franz

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

10.5 **Action** to approve Katy Miller to serve as Flag-Line Advisor for the 2022-2023 school year.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**Board Agenda June 16, 2022**

10.6 **Action** to approve a job shadowing experience through Edinboro University for Kayla Melton to shadow with Alyssa Nichols during the Fall 2022.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

10.7 **Action** to approve the hiring of the following:

Ashley Stubbs as Varsity Assistant Volleyball coach, replacing Marilyn Hutchinson.  
Mary Uplinger as Head Jr. High Girls Basketball coach

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

10.8 **Action** to approve the hiring of Jared Stence to assist in the Technology Department for the summer of 2022 at a rate of \$7.25 per hour (replacing Jadon Ferguson).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**FINANCE**

11.1 **Action** to approve the financial statements for May 2022.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.2 **Action** to approve payment of bills for May and June 2022.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.3 **Action** to approve levying the following taxes to support the 2022-2023 General Fund Operating Budget:

- 64.83 mills on real estate in Mercer County (.23 mill increase)
- 45.28 mills on real estate in Crawford County (+/- 0.00 no change in mills)
- \$5.00 per capita under Section 679
- \$5.00 per capita under Act 511
- One-half percent (.5%) earned income tax under Act 511 (wage tax)
- One percent (1%) real estate transfer tax

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.4 **Action** to adopt the Final General Fund Budget for the fiscal year 2022-2023. The budget contains total Revenues of \$10,840,246.00, and total Expenses of \$11,340,246.00.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.5 **Action** to approve payment of any remaining obligations for the 2021-2022 fiscal year.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**Board Agenda June 16, 2022**

11.6 **Action** to authorize budget transfers, as necessary, for auditor’s adjustments to close out the 2021-2022 fiscal year.

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote*

11.7 **Action** to approve the following budget transfers:

\$1,500.00	From	1100-600	Regular Programs / Supplies
	To	1200-600	Spec Programs / Supplies
\$9,600.00	From	1100-600	Regular Programs / Supplies
	To	2200-600	Support Services - Instruction / Supplies
\$5,000.00	From	1100-100	Regular Programs / Personal Svcs - Salaries
	To	2400-100	Public Health /
\$8,000.00	From	1100-200	Regular Programs / Employee Benefits
	To	2400-200	Public Health / Employee Benefits
\$10,000.00	From	1100-100	Regular Programs / Personal Svcs - Salaries
	To	2500-100	Support Services / Personal Svcs - Salaries
\$1,500.00	From	2600-300	OP/Maint Plant svc / Purchased Prof & Tech
	To	2500-300	Support Services / Purchased Prof & Tech
\$800.00	From	2600-300	OP/Maint Plant svc / Purchased Prof & Tech
	To	2500-400	Support Services / Purchased Property Services
\$1,000.00	From	2600-600	OP/Maint Plant svc / Supplies
	To	2600-40	OP/Maint Plant svc / Purchased Property Services
\$2,500.00	From	3200-500	Student Activities / Other Purchased Services
	To	3200-600	Student Activities / Supplies

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote*

11.8 **Action** to approve the board of directors and administrators to travel within the state from July 1, 2022, through June 30, 2023, to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Unites, and other professional organizations

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote*

**Board Agenda June 16, 2022**

11.9 **Action** to renew the following appointments and appropriate bonds for the 2022-2023 school year:

Brian Keyser                      Custodian of High School Athletics Account  
Custodian of High School Student Activities Account

Kristin Hope                      Custodian of Elementary Athletics Account  
Custodian of Elementary Student Activities Account

Beth Boylan                      Custodian of General Fund, Cafeteria, Health Care, and  
Capital Reserve Accounts  
Custodian of Cafeteria Account

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.10 **Action** to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.11 **Action** to approve insurance coverage through Reinhardt’s Insurance Agency for the 2022-2023 school year for automobile, worker’s compensation, property/liability, school leader’s liability and umbrella coverage for a total annual premium of \$52,619.00 (increase of \$1,937).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.12 **Action** to approve the district participating in the school-based ACCESS program for the 2022-2023 school year.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.13 **Action** to approve the Central Susquehanna Intermediate Unit Computer Service Rates for 2022-2023 (\$75 increase from 2021-2022).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.14 **Action** to approve a one-year renewal contract with Tri-County Industries, Inc. for trash removal effective July 31, 2022 at a cost of \$485.05 per month (\$40.05 increase).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.15 **Action** to approve the renewal rates for dental insurance coverage for the 2022-2023 school year with Core Source – Oasis Trust. (Class I & II coverage is provided by the district. Employees electing Class III & IV coverage are responsible for the difference in premiums).

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**Board Agenda June 16, 2022**

11.16 **Action** to award the milk/dairy bid to Turner’s Dairy Farm, Inc. for the 2022-2023 school year.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.17 **Action** to approve Mid-American Energy Services retail electric supplier agreement at a variable price +\$0.00085.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

11.17 **Action** to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2022, through June 30, 2023. Funds to be insured with FDIC per school code, Section 623.

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**OTHER/CRITIQUE**

Executive Session held May 25, 2022 from 5:30 – 7:00 pm to discuss Personnel and Negotiations  
Review of Health & Safety Plan

**ADJOURNMENT**

*Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote*

**UPCOMING MEETING DATES ~ 6pm**

July 14

August 11

September 12

October 13