

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting November 16, 2020

The Jamestown Area School Board conducted an in person and teleconference / virtual meeting via Zoom on November 16, 2020 at 5:00 PM with President Tracie Runyon presiding.

Members Present: Kelli Mayer, Jered McElhaney, Jerry Routh and David Volosin

Members on teleconference: Bev Riley, Tracie Runyon, Brenda Stevenson and Nicole Zahniser

Members Absent: John Tucker

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: Jim Summerville – PSBA ~ Honor Roll Awards for Tracie Runyon and Jered McElhaney
McGill Power and Bell – JASD Audit review for the July 1, 2019 – June 30, 2020 fiscal year

MINUTES

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the minutes of the meeting held on October 5, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached job description for: Copy Room Assistant. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the following board policy & attachment: Motion passed by unanimous voice vote.

POLICY 918 – Title I Parent and Engagement Policy
(no changes, reviewed and approved annually)

Final reading of the following board policies (no action required)

- POLICY 103 – Discrimination/Title IX Sexual Harassment Affecting Students
- POLICY 104 – Discrimination/Title IX Sexua Harassment Affecting Staff

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the following PSBA resolutions: Motion passed by unanimous voice vote.

Mandate relief resolution

First reading of the following board policies (no action required)

- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.4 – Confidentiality of Special Education Student Information
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- Policy 123.20 – Sudden Cardiac Arrest

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the temporary closure of JHS due to COVID-19 cases from November 17th through November 25th with instruction occurring online according to the district Health and Safety plan. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the attached resignations: Motion passed by unanimous voice vote.

Nancy C. Solderich as Business Manager and Maureen McClimans in food services

Motion by Mr. Volosin, seconded by Mr. Routh, to approve hiring the following individuals: Motion passed by unanimous voice vote.

Rebecca Ferguson as a Copy Room Assistant, effective November 4, 2020 at a rate of \$12.04 per hour (part time, replaces B. Meszaros)

Shaina Schneider as a paraprofessional, effective November 5, 2020 at a rate of \$12.04 per hour (part time, replaces R.Bruce)

Carlene Waite – cafeteria worker, effective November 2, 2020 at rate of \$11.44 per hour (part time – replaces M. McClimans)

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the following unpaid days: Motion passed by unanimous voice vote.

Megan Griffin (paraprofessional) – 10/2, 10/13, 10/14, 10/15 (half), 10/16 & 10/19/2020
Julie DeMarco (paraprofessional) - 11/6/2020 full day
Kayla Melton (paraprofessional) – 10/14-10/16, 10/21-10/23
Rebecca Ferguson (copy room asst.) – 11/19 – 11/25/2020

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the following Kelly Services substitute teachers: Motion passed by unanimous voice vote.

Dale Anderson

James Rust

Motion by Mrs. Stevenson, seconded by Mrs. Mayer, to approve the attached coaching contract with Jocelyn Johnson as the Girls Basketball - JV Coach / 2nd Assistant, effective immediately (pending clearances). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve splitting the cheerleading coaching stipend of \$1,500.00 between Malissa Rhoades and Julie DeMarco for the 2020-21 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to employ Jill Taylor as the Federal Programs coordinator for the 2020-21 school year at a salary of \$4,000.00. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the financial statements for October 2020. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve payment of bills for October and November 2020. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached AIA document from Lark & Sons – Application #2 \$55,908.26 for the Elementary School Drainage Improvements Project (PENNVEST loan) – FINAL PAYMENT. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached Jamestown Borough Per Capita exonerations, totaling \$370.00. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve authorizing the payment of food service and general fund bills that may come due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the following budget transfer requests:
Motion passed by unanimous voice vote.

\$583.00 from 1231-300 Emotional Support / Purchased Prof & Tech Expense
to 1231-800 Emotional Support / Dues & Fees

\$6,240.00 from 1110-500 Regular Programs / Other Purchased Service
to 2400-700 Public Health / Property Expense (Grant purchase)

\$6,324.75 from 1110-500 Regular Programs / Other Purchased Service
to 2660-300 Security Services / Purchased Prof & Tech Expense
(Grant purchase)

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve the attached Audit report for the year ending June 30, 2020. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve participation in Midwestern Intermediate Unit IV Joint purchasing consortium for 2021 / 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve the attached third-party letter of agreement for nonpublic Title I services with the Midwestern Intermediate Unit IV for the 2020-21 school year (Cost \$9,376.00). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached Mercer County Covid-19 Block grant resolution in the amount of \$68,675.00. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the attached resolutions pertaining to the Elementary HVAC and partial roofing project of \$1,491,000.00: Motion passed by unanimous voice vote.

Resolution authorizing the issuance and sale of the district's General Obligation Note, Series of 2021 for \$1,491,000

Reimbursement Resolution

TRANSPORTATION

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the attached listing of the 2020-21 transportation routes with AC Services, retroactive to the beginning of the 2020-21 school year. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Proposed - Board Calendar 2021

Athletic Committee – Set next meeting date-Dec 1st @ 5:00 pm

Knox 2020 Municipal Law Symposium – Moved to April 29, 2021

Mercer County – Per Capita Tax

An executive session occurred from 6:45 to 7:33 pm to discuss personnel matters.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:33 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PCSBA
Board Secretary | Business Manager*

