

# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – Board Meeting March 16, 2021**

The Jamestown Area School Board conducted a Board Meeting in person and via Zoom on March 16, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jered McElhane, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker and David Volosin

Members on teleconference: None

Members Absent: Nicole Zahniser

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the minutes of the meeting held on February 22, 2021. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the following board policies. Motion passed by unanimous voice vote.

- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.4 – Confidentiality of Special Education Student Information
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- POLICY 123.2 – Cardiac Arrest

Motion by Mr. Tucker, seconded by Mrs. Riley to approve Julie DeMarco as the director of the 2021 Camp KIDS Summer Camp program at the rate of \$15.00 per hour from July 19, 2021 through July 29, 2021. Motion passed by unanimous voice vote

## **PERSONNEL**

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve Ashley Lohr as a food service employee for 3 hours per day (replacing Carlene Waite) effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached letter of retirement from Jeff Polley effective June 30, 2021. Motion passed by unanimous voice vote.

Motion by Mrs Riley, seconded by Mrs. Runyon, to approve the attached 3-year Director of Maintenance agreement with Jeremy Allen in effect from July 1, 2021 through June 30, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the attached 3-year Director of Technology agreement for Daniel Stence in effect from July 1, 2021 through June 30, 2024. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve Anna Marie Betz as a substitute paraprofessional. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following unpaid days. Motion passed by unanimous voice vote.

Megan Griffin 7.5 days ~ 2/17/21 (1/2 day),  
2/18, 2/19, 2/22, 2/23, 2/24, 2/25 and 2/26/21 full days.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the transfer of Colton Randall from a paraprofessional position to a long-term substitute teaching position for Kristen McClure, placing him on the JEA contractual BA Step 1 pay scale for days worked from March 16 through June 3, 2021 (43 days). Returning to a paraprofessional as of June 4, 2021. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for February and March 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for February and March 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the attached Mercer County Career Center budget for 2021-2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the interim agreement between the Pennsylvania Association of School Business Officials and the district effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve paying Jeff Polley for consultation at a rate of \$50 per hour not to exceed 40 hours during the 2021-2022 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the request of Jeffers & Leek Electric, Inc. to withdraw its Bid for Contract Number 1 for the Miscellaneous Renovations to Jamestown Elementary School due to mathematical errors and omissions on the bid amount. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve awarding the following contracts for the Miscellaneous Renovations for the Jamestown Area School District projects.

- 1) For General Construction, to S&N Industries, LLC. in the amount of \$277,460.
- 2) For HVAC Construction, to D&G Mechanical, Inc. in the amount of \$1,138,300.
- 3) For Electrical Construction, to Yates Electrical, LLC. In the amount of \$59,400.

Motion passed by a 7-1 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh, to approve appointing WAE Balancing, Inc. as the HVAC Commissioning Agent for the Miscellaneous Renovations to the Jamestown Elementary School Project as per the proposal in the amount of \$88,500. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the following budget transfer requests:  
Motion passed by unanimous voice vote.

\$40,144.65 from 1110-100 Regular Instruction / Salary Expense  
to 1110-600 Regular Instruction / Supplies Expense (MC cares Grant Funded)

\$ 3,381.04 from 2310 -800 Board Services / Other Purchased Services  
to 2310-500 Board Services / Other Objects

\$ 112.00 from 2330-500 Tax Assess & Collection / Other Purchased Service  
to 2330-100 Tax Assess & Collection / Personal Svc-Salaries

\$ 1,067.00 from 2330 -500 Tax Assess & Collection/ Other Purchased Service  
to 2330-600 Tax Assess & Collection/ Supplies Expense

\$ 2,965.00 from 2511-100 Fiscal Services / Salary Expense  
to 2511-300 Fiscal Services / Purchased Prof & Tech

\$ 457.00 from 1230- 100 Personal Services-Salaries  
to 1230-300 Purchased Prof & Tech

\$ 150.00 from 1230-600 Supplies Expense  
to 1230-800 Other Objects

## **OTHER / CRITIQUE**

Board Retreat – TBD  
Nominations for MIU IV Board  
State Ethics Commission statements due to Scott Korba by April 1, 2021

An executive session occurred from 6:28 to 7:10 pm to discuss personnel matters.

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to adjourn the meeting at 7:10 PM. Motion passed by unanimous voice vote.

