

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – September 16, 2019

The Jamestown Area School Board met on September 16, 2019 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: Ron Sherbondy

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

MINUTES

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meeting held August 12, 2019. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required):

- POLICY 004 – Membership
- POLICY 201 – Admission of Students
- POLICY 204 – Attendance
- POLICY 208 – Withdrawal from School
- POLICY 209 – Health Examinations / Screenings
- POLICY 808 – Food Services

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following resource officer substitutes for the 2019 / 2020 school year with the Jamestown Borough Police: Motion passed by unanimous voice vote.

Edward Carter
Eric Allen
Danielle Downing

Mike Greenaway
Ben Walker

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following conference requests: Motion passed by unanimous voice vote.

Kristy Zarecky, Gifted & Academic Games meetings / trainings, MIU4, Grove City, PA, Sept. 16, 2019, Oct. 8, Dec. 12 and May 4, 2020, Cost \$0.00, using a school van

Lucas Widger, AD Literature & Comp Workshop, Rocky River HS, Rocky River, OH, Nov. 8, 2019, Cost \$235.00 + Substitute, using a school van

Ben Winkle, CPI Nonviolent Crisis Intervention Training, Erie, PA, October 29-November 1, 2019, Cost \$3,249.00 to be paid with Medical Access funds

Motion by Ms. Zahniser, seconded by Mrs. Stevenson, to approve the attached Backpack Program agreement with the Community Food Warehouse of Mercer County. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the administration of the “Pennsylvania-Youth-Survey” to grades 6,8,10 and 12. Motion passed by unanimous voice vote.

ACADEMICS

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached list of field trips for the 2019-20 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached Elementary PTO officers and fundraisers for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mrs. Stevenson, to approve a request from Friends of Muskie Boosters to add 2 fundraisers. Motion passed by unanimous voice vote.

Bus trip on Jan 11, 2020 to Seneca Allegany and Presque Isle Downs casinos
Bus trip tentatively scheduled for June 2020 location TBD

PERSONNEL

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve Ben Winkle as a mentor for Phylicia Cooper. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following unpaid days: Motion passed by unanimous voice vote.

Jennifer Arnett ~ August 20-23 (4 days)

Amy Blasi ~ October 22-25 (4 days)

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve an unpaid leave as requested by Deb Godnich from Nov 4-15, 2019 (10 days). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the resignation from Melissa Potase as the Elementary yearbook advisor. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve Tracy Laidlaw as the Elementary yearbook advisor effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the resignation of Amy Floch as a cafeteria worker, effective August 13, 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve hiring Diane Harrold as a cafeteria worker at an hourly rate of \$11.08 / hour for 3 hours a day, effective August 19, 2019. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve hiring Karen Finnegan as a paraprofessional at an hourly rate of \$11.66 / hour effective September 9, 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following Thiel College mentoring students for the Fall 2019 semester: Motion passed by unanimous voice vote.

Wesley Gerber (Reg Ed. Elem.) – Tara Hall	Zachary Oscar (Reg Ed. Elem.) - Sylvia Miodrag
Wesley Gerber (SPED. Elem.) – Jill Jones	Justin Veasey (SPED. Elem.) – Chris Pander

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve a retirement request from Rose Hurlbert effective December 20, 2019. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Ms. Zahniser, to approve the advertising and hiring of a full-time secretary (replaces Ms. Hurlbert). Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for August 2019. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve payment of bills for August and September 2019. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the attached agreement between JASD and MIU4 for Nonpublic Title I Services for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$6,109.95	from 2511-400 Fiscal Services / Purchased Prop Services
	to 2511-600 Fiscal Services / Supplies Expense

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached GASB 75 Valuation and Related Services Agreement with Pennsylvania Trust & Conrad Siegel effective July 1, 2019 – December 31, 2021 (no increase in fees since last agreement). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve a disabled Veterans Real Property Tax Exemption Certification for James Majcher, 1294 McCabe Drive, Jamestown, PA. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. McElhaney, to approve hiring Wallace Pancher Group for engineering and environmental services for the elementary storm drainage project (estimated quote \$16,255). Motion passed by voice vote with Mrs. Riley opposed.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve installing a new 6' high chain-link fence enclosure around the gas meter and electric transformer at Jamestown Elementary, work to be completed by G&J Fencing in the amount of \$3,250.00 to be paid with Capital Reserve funds. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve the attached agreement with BerkOne for Crawford County Act 1 mailings for the current fiscal year (no price increase from last year). Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following bus drivers for AC Services / Anderson: Motion passed by unanimous voice vote.

Sheryl A. Cooley

Tracy DiGregorio

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the attached contract with Reynolds School District to transport their Amish students for the 2019 / 2020 school year Motion passed by unanimous voice vote.

OTHER / CRITIQUE

PSBA Officer Elections

2019 PASA-PSBA School Leadership Conference ~ October 16-18, 2019 Hershey, PA

Elementary Basketball Clinics

Conflict of Interest forms

October meeting – Change to a combined-on October 21st

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:49 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PRCA
Board Secretary | Business Manager*

