

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – March 19, 2018

The Jamestown Area School Board met on March 19, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, and Nicole Zahniser

Members Absent: Ron Sherbondy and Dave Volosin

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Visitors: Jim Summerville – PSBA ~ Presented Mr. John Tucker a honor roll plaque for his 36 years of service to our board

An executive session occurred on February 23, 2018 from 4:30pm and lasted until 5:13pm to discuss legal matters.

An executive session occurred on March 15, 2018 from 6:32pm and lasted until 7:47pm to discuss legal and personnel matters.

MINUTES

Motion by Mr. Tucker, seconded by Ms. Zahniser, to approve the minutes of the meeting held February 20, 2018. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the following Board Policies: Motion passed by unanimous voice vote.

POLICY 302 Employment of Superintendent / Asst. Superintendent
POLICY 311 Reduction of Staff

Final reading of the following board policies (no action required)

POLICY 808 Food Services

First reading of the following board policies (no action required)

POLICY 906 Public Complaint Procedures
POLICY 918 Title I Parent and Family Engagement

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Brenda Stevenson, 5079 Adamsville Rd., Jamestown, PA ~ Position and Guest Volunteer

Motion by Mrs. Runyon, seconded by Mrs. Stevenson, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kate Evans-Haines – How Prepared Are Students for the World after High School, March 27th, Westminster College, PA ~ Cost \$0.00

Heidi Grinnell – Keys to Financial Success, Butler County Community College, April 20, 2018, Butler, PA ~ Cost \$90.00 (Substitute rate)

Daniel Stence – Tech Talk Live 2018 – Lancaster, PA – May 7-9, 2018 ~ Est. Cost \$990.00 (Registration, lodging, travel costs)

ACADEMIC

Motion by Mrs. Stevenson, seconded by Ms. Zahniser, to approve a research survey on the interest in STEM careers after high school to our 8th, 10th and 12th graders, given by Alex Pantone, a senior at Thiel College, as a part of his senior Dietrich Honor thesis as requested. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve a field trip on February 1, 2018 requested by Allison Anderson to the Iris theater, paid for with PTO monies. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson, to approve a field trip on March 31, 2018 as requested by Katie Britton to the PPG Arena in Pittsburgh for FISH students, no cost, using district van for approximately 6 students. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a graduate internship (265 hours) for Amanda Simpson with Mr. Keyser effective immediately. Motion passed by roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Stevenson – yes,
Tucker – yes, Zahniser – no

An Equal Opportunity Employer

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve Brooke Lewis as a long-term substitute form Kelly Services for Chalsie Kennedy. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Ms. Zahniser, to approve an unpaid day for the following: Motion passed by unanimous voice vote.

Suzanne College ~ March 23rd full day
Andrea Hutton ~ May 10th ½ day and May 11th full day

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve changing the LPN/Aide hourly rate to \$17.65 per hour effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following Thiel College mentoring students in the Fall 2018 for approximately 7 weeks: Motion passed by unanimous voice vote.

Kylie Bish with Heather Harmon and Deb Glancy
Alexandra Pantone with Deb Glancy and Heather Harmon

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the resignation of Kathy Colqhoun as a LPN/Aide effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the advertising and hiring of a LPN / Aide to replace Ms. Colqhoun. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following teacher substitute with Kelly Services: Motion passed by unanimous voice vote.

Amy Cline, Hadley, PA

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve Valerie Nottingham, Atlantic, PA as a substitute aide at a rate of \$7.25 / hour for the 2017-18 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve terminating the existing contract with Tracy L. Reiser as Superintendent for the term November 9, 2013 through November 8, 2018. Motion passed by roll call vote.

Owens – yes, Riley – yes, Runyon – yes, Stevenson – yes,
Tucker – yes, Zahniser – yes, J. McElhaney – yes

An executive session occurred from 6:32pm and lasted till 6:30pm to discuss personnel matters.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the attached contract with Tracy L. Reiser as Superintendent for the term July 1, 2018 through June 30, 2023. Motion passed by roll call vote.

Riley – yes, Runyon – yes, Stevenson – yes, Tucker – yes, Zahniser – yes,
J. McElhaney – yes, Owens – yes

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for February 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for February and March 2018. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$110.40 from 1110-600 Reg. Programs / Supplies Expense
to 1231-300 Emotional Support / Purch. Prof. & Tech services

\$1,555.80 from 1241-100 Spec. Ed – Learning Support / Salaries Expense
to 1241-300 Spec. Ed – Learning Support / Purch. Prof. & Tech services

\$318.67 from 2330-500 Tax Collection Services / Other Purchased Services
to 2330-600 Tax Collection Services / Supplies Expense

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve the following disabled veterans' real property tax exemption: Motion passed by unanimous voice vote.

Mary Zimmerman, 407 Washington Street, Jamestown, PA – Greene Township

Motion by Ms. Zahniser, seconded by Mr. Tucker, to approve the United Way Success by Six program for the summer of 2018 (June 25-28, July 2-3, July 9-12, July 16-19, July 23-26, July 30-Aug 2). Taught by Allyson Blaschak. The district is responsible for transportation and an aide or LPN. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve re-mulching the Elementary playground estimated cost \$4,878.00, to be paid out of the Capital Reserves Fund. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mrs. Runyon, to approve the attached proposed 2018-2019 Mercer County Career Center Budget with total receipts and expenditures of \$5,352,084. Motion passed by roll call vote.

Runyon – yes, Stevenson – yes, Tucker – yes, Zahniser – yes,
J. McElhaney – yes, Owens – yes, Riley – yes

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the bid for the sale of two snow blowers to Jeremy Allen in the amount of \$50.00 each. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the attached Central Susquehanna Intermediate Unit Computer Service Rates for 2018-2019 (\$151 Increase from 2017-2018). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the attached E-Rate Letter of Agency with MIU 4 for the Funding year 18 and the RWAN Agreement for the term of 60 months, starting October 1, 2018 and ending October 1, 2023. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the attached MIU4's Notice of Adoption of Policies, procedures and use of funds and the Intergovernmental agreement with the Midwestern Intermediate Unit IV to provide special education services for the 2018 / 2019 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve hiring the Jamestown Borough for police services in both school buildings for up to 45 days, beginning April 4, 2018 through June 6, 2018 at a rate of \$23.19 per hour (Estimated total cost \$8,000). Motion passed by roll call vote.

Stevenson – yes, Tucker – yes, Zahniser – yes, J. McElhaney – yes, Owens – yes,
Riley – yes, Runyon – yes

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve a second police / resource officer either through Jamestown Borough or DSS for the 2018 / 2019 school year. Motion passed by roll call vote.

Tucker – yes, Zahniser – yes, J. McElhaney – yes, Owens – yes,
Riley – yes, Runyon – yes, Stevenson – yes

OTHER / CRITIQUE

State Ethics Commission Statements – needs to be filled out by May 1, 2018
Knox Law Symposium – Monday, April 30, 2018 1:00-5:15pm
MIU4 Convention Dinner – April 25, 2018
Budget and Finance Committee meeting

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:56 PM. Motion passed by unanimous voice vote.

MEETING DATES ~ 6pm

April 12 – Combined Board Workshop and Board Meeting
May 17 – Board Workshop
May 21 – Board Meeting
June 25 – Combined Board Workshop and Board Meeting
July 12 – Combined Board Workshop and Board Meeting
August 16 – Board Workshop
August 20 – Board Meeting
September 13 – Combined Board Workshop and Board Meeting
October 11 – Combined Board Workshop and Board Meeting
November 15 – Board Workshop
November 19 – Board Meeting
December 3 – Reorganization Meeting

Nancy C. Solderich
Board Secretary | Business Manager

