

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – January 18, 2018

The Jamestown Area School Board met on January 18, 2018 at 6:00 PM in the Board Room at the Jamestown High School with President James Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: none

Others Present: Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Visitors: Eric Allen, Asst. Chief of Police, Jamestown ~ To discuss a Police Resource officer in the district

MINUTES

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the minutes of the meetings held November 20th and December 4, 2017. Motion passed by unanimous voice vote.

New Business

BOARD

Appointment of Board Committees – No board action required

Athletics – J. McElhaney-Chairperson, Runyon, Zahniser

Buildings & Grounds – Full Board

Budget & Finance – J. Tucker-Chairperson, Sherbondy, Owens

Personnel / Negotiations – Owens-Chairperson, Sherbondy, Tucker

Superintendent Evaluation – Runyon-Chairperson, Volosin, Riley

Technology – J. McElhaney-Chairperson, Stevenson, Runyon

Transportation – B. Riley-Chairperson, D. Volosin, Zahniser

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Amanda Yurchison, 503 Main Street, Jamestown, PA ~ Position and Guest Volunteer

Jeanne McKelvy, 1354 Southside Drive, Jamestown, PA ~ Position and Guest Volunteer

Brittany Little, 601 Main Street, Jamestown, PA ~ Position Volunteer

An Equal Opportunity Employer

Michelle Floch, 4035 Adams Road, Jamestown, PA ~ Guest Volunteer
Steven Pfaff, 4463 Pitts Rd., Jamestown, PA ~ Position Volunteer
Lisa Gerber, 416 Liberty Street, Jamestown, PA ~ Position Volunteer
Hunter Goodlin, 2852 Bates Rd., Jamestown, PA ~ Position Volunteer

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kelly Redick, Allyson Blaschak & Melissa Potase, Math Concrete Representational Abstract: Maximizing your core instruction, Feb 7 & May 2, 2018, IU5, Edinboro, PA, Cost \$480.00 (Substitutes – 2 days)

Tamara Simcoe, Malissa Rhoades & Leann McClimans, Improving Writing & Discourse in the Math Class & Math Concrete Representational Abstract, Jan. 17 & Feb 13, 2018, NW Tri County IU, Edinboro, PA, Cost \$480.00 (Substitutes – 2 days)

Jeremy Allen, Asbestos training, MIU4, March 2, Cost \$225.00

Jeremy Allen, Basic Electricity Training, June 4 & 5 and Intro. To General Maintenance training, Sept. 4 & 5 Pittsburgh, PA, Cost \$2,200.00

Allison Polley, Environmental Science Training, MIU4, Grove City, PA, Cost \$240.00 to be reimbursed by MIU4

Motion by Mr. Sherbondy, seconded by Mrs. Stevenson, to adopt the attached Board Resolution regarding Act 1 for 2018 / 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached Memorandum of Understanding with the Mercer County Juvenile Probation Department. Motion passed by unanimous voice vote.

First reading of the following board policies (no action required)

POLICY 808 Food Services

Second reading of the following board policies (no action required)

POLICY 302 Employment of Superintendent / Asst. Superintendent
POLICY 311 Reduction of Staff

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached revised Friends of the Muskie Music Boosters officers for the 2017 / 2018 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a field trip request from Mr. Anderson for his Physics class to attend Physics Day at Kennywood in May 2018 and a Spanish Club trip from Mrs. Kennedy to Munhall, PA. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the Mercer County Camp KIDS Service Agreement with the Mercer County Behavioral Health Commission for Summer 2018. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following unpaid days: Motion passed by unanimous voice vote.

Kathy Colquhoun ~ Dec. 20th, Jan. 17th, Feb 14th

Brittany Bruce ~ December 8th (half day)

Cristi Saulsbery ~ March 15th – March 22

Stacy Crow ~ January 17th – 19th

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following mentoring students from Thiel College for the Spring 2018: Motion passed by unanimous voice vote.

Samuel Faber with Doug Hunter

Vinson Marucca with Deb Glancy

Zachary Oliver with Harry Rohrbacher

Marquett Samuels with Mike Menold

Jessica Wilson with Samantha Faler

Colton McCright with Connie Parker

Megan Lee with Leann McClimans

Alison Schemrich with Doug Hunter

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve an FMLA request for Chalsie Kennedy. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve hiring John David Cone, III, as a Speech Pathologist as of January 8, 2018 at an annual salary of \$42,895 (Step 1 Masters). Motion passed by unanimous roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Sherbondy – yes, Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser - yes

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve Scott Taylor as a mentor teacher for the 2017 / 2018 school year for John Cone, III. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following Kelly Services substitutes for the 2017-18 school year: Motion passed by unanimous voice vote.

Teacher

Jordan Wood

Hannah Bilek

Elizabeth Klingensmith

Zachary Klins

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve an unpaid leave of absence for Kathy Colhoun as of March 9, 2018. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the attached coaching contract with Stephanie Heffernan, retroactive to beginning of the 2017 / 2018 Girls Varsity Basketball season. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson, to approve Julie DeMarco as the director of the 2018 Camp KIDS Summer Camp Program at the rate of \$15.00/hour for a total of 110 hours (\$1,650.00 total wages) (July 16-19, 23-26 and July 30- Aug. 2). Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the financial statements for November and December 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve payment of bills for November, December 2017 and January 2018. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$33.50 from 1211-600 Life Skills / Supplies Expense
to 1211-800 Life Skills / Other Objects

\$1,949.35 from 1231-500 Emotional Support / Other Purchased Services
to 1231-300 Emotional Support / Other Objects

\$3,187.00 from 1241-500 Learning Support / Other Purchased Services
to 1241-300 Learning Support / Other Objects

\$500.00 from 1110-100 Regular Programs / Salary Expense
to 1430-100 Homebound Instruction / Salary Expense

\$205.40 from 1110-200 Regular Programs / Benefits Expense
to 1430-200 Homebound Instruction / Benefits Expense

\$1,057.49 from 2220-600 Tech Support Services / Supplies Expense
to 2220-500 Tech Support Services / Other Purchased Services

\$1,590.00 from 1110-500 Regular Programs / Other Purchased Services
to 2260-500 Instruction & Curr. Dev. / Other Purchased Services

\$779.91 from 2330-500 Tax Assess & Coll. / Other Purchased Services
to 2330-600 Tax Assess & Coll. / Supplies Expense

\$3,012.76 from 2511-600 Supp. Of Fiscal Services / Supplies Expenses
to 2511-400 Supp. Of Fiscal Services / Purchased Prof. & Tech services

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the attached GASB 45/75 Valuation and Related Services agreement with Conrad Siegel Actuaries. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached list of Per Capita tax exonerations from Jamestown Borough. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the purchase of a Honda Snow blower, estimated cost \$3,399.00, to be paid with Capital Funds. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve increasing the rate of substitute teacher pay from \$80 to \$90 per day, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve increasing the hourly rate of substitute aides pay from \$7.25 to \$9.00 per hour, effective immediately. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Board Training Date ~ Saturday, January 20th 8:30 - noon
PSBA – Award to be presented at the March board meeting to Mr. Tucker
State Ethics Commission Statements ~ need to be filled out by May 1, 2017
PASBO Conference March 6-9 Nancy will be in Hershey, PA
June Workshop / Board Meeting date changed to June 25, 2018

The board agreed to change the June meeting date; therefore it was instructed to advertise the change.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:21 PM. Motion passed by unanimous voice vote.

MEETING DATES ~ 6pm

February 15 – Board Workshop
February 20 – Board Meeting
March 15 – Board Workshop
March 19 – Board Meeting
April 12 – Combined Workshop and Board Meeting

Nancy C. Solderich
Board Secretary | Business Manager

