

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – October 17, 2016

The Jamestown Area School Board met on October 17, 2016 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Jim Schmid, John Tucker and Dave Volosin

Members Absent: NONE

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Visitor: Steve and Stacey Varano – spoke to the board regarding policy #202

MINUTES

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the minutes of the meeting held September 19, 2016. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the following board policies. Motion passed by unanimous voice vote.

- POLICY 810.1 – Drug/Alcohol Testing – Covered Drivers
- POLICY 810.2 – Transportation – Video / Audio Recording
- POLICY 810.3 – School Bus Discipline
- POLICY 810.4 – Extracurricular and Cocurricular Transportation
- POLICY 811 – Bonding
- POLICY 812 – Property Insurance
- POLICY 813 – Other Insurance
- POLICY 814 – Copyright Material
- POLICY 815 – Acceptable Use of Computers, Network, Internet, Electronic Communications and Information Systems (CIS)
- POLICY 818 – Contracted Services
- POLICY 819 – Suicide Awareness, Prevention and Response
- POLICY 822 – Automated External Defibrillator (AED) / Cardiopulmonary Resuscitation (CPR)
- POLICY 828 – Fraud
- POLICY 830 – Breach of Computerized Personal Information

POLICY 803 – School Calendar
POLICY 804 – School Day
POLICY 805 – Emergency Preparedness
POLICY 805.1 – Regulations with Law Enforcement Agencies
POLICY 806 – Child Abuse
POLICY 807 – Opening Exercises / Flag Displays
POLICY 808 – Food Services

Motion by Mrs. McElhaney seconded by Mr. Sherbondy, to approve the following board policies.
Motion passed by unanimous voice vote.

POLICY 609 – Investment of District Funds

Motion by Mrs. McElhaney seconded by Mr. Schmid, to approve the following board policies. Motion passed by unanimous voice vote.

POLICY 247 – Hazing

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Kelly M. Callen-Figiel, 512 E.Jamestown Rd. Greenville, PA ~ Level II
Brandy Keener, 115 1st Avenue. Jamestown, PA ~ Level I & II
Teisha Bender, 6189 Mary Lane, Jamestown, PA ~ Level I
Nicole Zahniser, 4272 US Hwy 322, Jamestown, PA ~ Level II
Trudy Smith, 155 Smith Rd., Jamestown, PA ~ Level I
Susan Avril, 5836 Maple Way, Jamestown, PA ~ Level I & II
Michelle Johnston, 3478 S. River Dr., Jamestown, PA ~ Level I
Kristi Barcis, 6682 Snodgrass Rd., Jamestown, PA ~ Level I
Tracy Laidlaw, 31 Sherbondy Rd., Greenville, PA ~ Level I

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Chalsie Kennedy, PA State Modern Lang. Assoc., October 15, 2016, Courtyard Erie, Erie, PA
Cost \$140.00
Kate Evans-Haines, PHEAA's Financial Aid FAFSA Prep, MIU4, Sept 23, 2016, Cost \$0.00
Melissa Potase, Leann McClimans, Tracy Reiser, Kristen Hope, PDE SAS Institute Conference,
Hershey, PA, December 4 – 6, 2016, Cost \$2,265.52 (Includes Lodging, Conference fee
and Substitute)

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the attached educational travel requests for Andrew Gould, Grade 5 and Kylie Gould, Grade 7 from April 5 -12, 2016 which will occur during PSSA testing. Motion passed by unanimous voice vote.

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Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the attached student agreement dated September 27, 2016. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney seconded by Mr. Tucker, to approve the attached student agreement dated October 10, 2016. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following board policies. Motion passed by unanimous voice vote.

POLICY 007 – Policy Manual Access
POLICY 336 – Personal Necessity Leave

ACADEMIC

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve the attached revised list of field trips for the 2016-17 school year. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney seconded by Mrs. Riley, to approve the attached after prom activities on May 13, 2017 and fundraisers as requested by the After Prom Parents. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve an unpaid leave of absence as requested by James Dutko. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following teacher substitutes with Kelly Services: Motion passed by unanimous voice vote.

James Dutko, Cooperstown, PA
Shannon Sample, Erie, PA
Juliana Gasparich, Cheswick, PA
Julie Cote, Sharon, PA
Madeline Jobczynski, Erie, PA

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve James Dutko as a long-term substitute for Music K-12 effective September 29, 2016. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached coaching contract for Tom Harpst as the Softball head coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the attached resignation from Cassidy Kravec effective October 17, 2016 as a paraprofessional and the JV Girls Basketball Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr.Volosin, to approve hiring Debra Godinich as a full time aide at an hourly rate of \$10.72 beginning October 11, 2016. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve Amy Blasi as a long-term substitute for Elizabeth Raible's family medical leave beginning November 14th through the end of the school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve an unpaid day for Alycn Cramer on Friday January 6, 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr.Volosin, to approve the attached coaching contract for Susan Bursby as the Cheerleading advisor, effective immediately. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve the financial statements for September 2016. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve payment of bills for September and October 2016. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney seconded by Mrs. Runyon, to approve the attached Settlement agreement for the 2012-2013 School Based Access Program appeal. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$4,334.49 from 1231-500 Emotional Support / Other Purchased services
to 1231-600 Emotional Support / Supplies

\$9,843.74 from 1231-500 Emotional Support / Other Purchased services
to 1231-700 Emotional Support / Property

\$438.00 from 2380-800 Office of Principal / Other Objects
to 2380-800 Office of Principal / Property

Motion added:

Motion by Mrs. Riley, seconded by Mr.Volosin, to approve removal of trees at the high school, estimated cost of \$5,000, replacing the bleachers in the high school gym (if completed by 12/31/16) at an estimated cost of \$25,242 and Phase I painting at the elementary school with an estimated cost of \$12,103 to be paid with Capital Reserve funds. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Visit to Reynolds HS ~ Entrepreneurship Program

Nov 17th – Draft of the 2015 / 2016 Audit by Black, Bashor & Porsch, LLP

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:44 PM. Motion passed by unanimous voice vote.

MEETING DATES

Nov 17 - Board Workshop
Nov 21 - Board Meeting
Dec. 1 - Reorganization Meeting

Nancy C. Solderich
Board Secretary | Business Manager



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