

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – March 20, 2017

The Jamestown Area School Board met on March 20, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, John Tucker and Dave Volosin

Members Absent: Jim Schmid, Tracie Runyon and Ron Sherbondy

Others Present: Tracy Reiser, Superintendent, Brian Keyser, High School Principal, Kristen Hope, Elementary Principal and Nancy C. Solderich, PRSBA, Business Manager/Board Secretary

An executive session was held on Thursday, March 16, 2017 from 6:50pm – 7:22pm to discuss personnel and legal matters.

Visitors – Entrepreneurship Class along with Heidi Grinnell
Hank Fisher – Eagle Scout Project
Jamestown Little League – Matt McElhinny

MINUTES

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the minutes of the meetings held February 21, 2017. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Jeanne McKelvey, 1354 Southside Drive, Jamestown, PA ~ Level III

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Cindy Micsky, School Nurses: Best current practices for school medicine emergencies, March 20, 2017 in Pittsburgh, PA, Cost = \$249.00, Using a school van

Daniel Stence, Tech Talk Live 2017, May 1-3, 2017 in Lancaster, PA, Cost = \$790.00 (Includes registration, lodging and travel costs)

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to authorize the Jamestown Little League to turn the old tennis court at the Elementary into a T-Ball field. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the attached memorandum of understanding between the Jamestown Little League and Jamestown Area School District. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve nominating John Tucker for consideration as an Intermediate Unit IV Board member per the attached resolution. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the attached contract between Nancy C. Solderich and Jamestown Area District for the term July 1, 2017 through June 30, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve adding the attached addendum to Jeff Polley's contract dated July 1, 2017 through June 30, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve two unpaid days for Cristi Saulsbery on February 27 and March 21, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve an employee's request for leave of absence pursuant to the term recommended by the administration. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following Thiel College mentoring student for the Spring 2017 semester: Motion passed by unanimous voice vote.

Alexandra Pantone with Jennifer Klink

FINANCE

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the financial statements for February 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for February and March 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$1,172.00 from 1110-100 Reg. Program / Salaries
to 1211-300 Life Skills / Purchased Prof & Tech services

An Equal Opportunity Employer

\$2,568.00 from 1110-100 Reg. Program / Salaries
to 1225-300 Speech / Language Support / Purchased Prof & Tech services

\$212.80 from 1110-100 Reg. Program / Salaries
to 1231-300 Emotional Support / Purchased Prof & Tech services

\$1,100.00 from 1110-100 Reg. Program / Salaries
to 1231-500 Emotional Support / Other Purchased Services

\$190.54 from 1110-100 Reg. Program / Salaries
to 1231-600 Emotional Support / Supplies Expense

\$35.10 from 2150 – 600 Speech Path / Supplies Expense
to 2150 – 800 Speech Path / Other Objects

\$275.00 from 2220 – 800 Tech Support Services / Other Objects
to 2220 – 500 Tech Support Services / Other Purchased Services

\$158.00 from 2360-600 Office of Superintendent / Supplies Expense
to 2360-800 Office of Superintendent / Other Objects

\$86.94 from 2440-700 Nursing Services / Property Expense
to 2440-800 Nursing Services / Other Objects

Motion by Mr. Volosin, seconded by Mr. Tucker, to approve the 2017 / 2018 Mercer County Career Center budget. Motion passed by paper ballot provided by the career center.

Riley – yes, Tucker – yes, Volosin – yes, J. McElhaney – yes,
P. McElhaney – yes, Owens – yes

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the 2017 / 2018 Midwestern Intermediate Unit IV General Operating budget. Motion passed by unanimous roll call vote.

Tucker – yes, Volosin – yes, J. McElhaney – yes,
P. McElhaney – yes, Owens – yes, Riley – yes

Motion by Mrs. McElhaney, seconded by Mr. Volosin, to approve the attached Intergovernmental Agreement with the MIU4 for Instructional Program / Services for the 2017 - 2018 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve entering into a two-year contract with Interstate Studio for all student portraits. Motion passed by unanimous voice vote.

An Equal Opportunity Employer

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve Motion by Mrs. Riley, seconded by Mr. Tucker, to approve. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

MIU4 – Resolution for consideration as a Board member

Board Training – Saturday, April 1st 8:30am

PASBO Conference March 22-24 Nancy will be in Pittsburgh, PA

Knox Law Symposium – Tuesday, April 25, 2017 State Ethics Commission Statements ~ need to be filled out by May 1, 2016

\$1,000 Highmark Grant

Executive Session

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:49 PM. Motion passed by unanimous voice vote.

MEETING DATES ~ 6pm

April 19 – Combined Workshop and Board Meeting

May 11 – Board Workshop

May 15 – Board Meeting

June 15 - Combined Workshop and Board Meeting

July 13 - Combined Workshop and Board Meeting

*Nancy C. Solderich, PRSBA
Board Secretary | Business Manager*



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – April 19, 2017

The Jamestown Area School Board met on April 19, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Tracie Runyon, Ron Sherbondy John Tucker and Dave Volosin

Members Absent: Patricia McElhaney, Bev Riley and Jim Schmid, and

Others Present: Tracy Reiser, Superintendent, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education, Kristen Hope, Elementary Principal and Nancy C. Solderich, Business Manager/Board Secretary

An executive session was held on Friday, April 7, 2017 from 4:45pm – 6:27pm to discuss personnel matters.

Visitors – Hank Fisher – Eagle Scout Project

MINUTES

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the minutes of the meetings held March 20, 2017. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Jennifer Klink, AP Summer Institute 2017 (AIU), June 26-29, 2017 at South Fayette Middle School, McDonald, PA, Cost = \$1,325.00 (Includes registration and lodging)

Motion added: Motion made by Mr. Sherbondy to approve a batting cage project presented by Hank Fisher (See attached prints for location and details). Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the following teacher substitutes with Kelly Services: Motion passed by unanimous voice vote.

Donna Adams, 512 Spring Street, Jamestown PA
Roger Lee Raby, 628 Cullum Street, Meadville, PA
Megan Frydrych, 232 Highland Rd, Mercer, PA

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the following substitutes: Motion passed by unanimous voice vote.

Substitute Nurse / Teacher -\$80 per day
SandraWaleff

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve Donna Adams as a long term substitute for Allison Anderson beginning April 19, 2017. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the resignation of John Mihoci as the Boys Junior Varsity Basketball Coach. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the resignation of Lucas Widger as the Girls Junior Varsity Basketball Coach and the Girls Jr High Basketball Assistant Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the resignation of Kristen Doebereiner as the Elementary Girls Basketball Coach. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the resignation of Ally Blaschak as the Asst. Elementary Girls Basketball Coach. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the financial statements for March 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve payment of bills for March and April 2017. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$110.40 from 1110-100 Reg. Program / Salaries
to 1211-300 Life Skills / Purchased Prof & Tech services

- \$22.99 from 1211-800 Life Skills / Other Objects
to 1211-300 Life Skills / Purchased Prof & Tech services
- \$3,406.21 from 1390-500 Vocational Educational / Other Services
to 1442-500 Alternative Educational Program / Other Services
- \$30.00 from 2150-600 Speech Services / Supplies Expense
to 2150-800 Speech Services / Other Objects
- \$275.00 from 2220-800 Tech Support Services / Other Objects
to 2220-500 Tech Support Services / Other Purchased Services
- \$143.39 from 2250-800 School Library Services / Other Objects
to 2250-200 School Library Services / Employee Benefits
- \$24.51 from 2330-600 Tax Assess & Collection / Supplies Expense
to 2330-500 Tax Assess & Collection / Other Purchased Services
- \$249.00 from 2440-300 Nursing Services / Purchased Prof & Tech Services
to 2440-800 Nursing Services / Other Objects

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve the attached Central Susquehanna Intermediate Unit Computer Service Rates for 2017-2018 (\$399 Increase from 2016-2017). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve transferring \$200,000 from the General Fund to the Capital reserve fund. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the following purchases to be paid for out of the Capital reserve fund: Motion passed by unanimous voice vote.

(Estimates totaling \$68,880.39)

- Elementary Floor Scrubber \$6,814.55
- Hardware – Elementary Doors \$4,249.84
- Smartboards – Elementary (4) \$12,000.00
- Camera – JES \$2,510.00
- Camera – JHS \$1,806.00
- Battery backup for network switches \$2,000.00
- Maraki Access Points \$6,000.00
- Laptop for Technology Director \$2,500.00
- New 10 Passenger Van \$31,000.00

OTHER / CRITIQUE

Knox Law Symposium – Tuesday, April 25, 2017
MIU4 Convention Dinner – Wednesday, April 26, 2017

ADJOURNMENT

Motion by Mr. Volosin, seconded by Mrs. Runyon, to adjourn the meeting at 6:39 PM. Motion passed by unanimous voice vote.

MEETING DATES ~ 6pm

May 11 – Board Workshop
May 15 – Board Meeting
June 15 - Combined Workshop and Board Meeting
July 13 - Combined Workshop and Board Meeting

Nancy C. Solderich
Board Secretary / Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – May 15, 2017

The Jamestown Area School Board met on May 15, 2017 at 6:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Patricia McElhaney, Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Jim Schmid, John Tucker and Dave Volosin

Members Absent: none

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristen Hope, Elementary Principal and Nancy C. Solderich, Business Manager/Board Secretary

Visitors – Joshua Rausch presented a proposal to the board to add Elementary Cross Country as a sport to the district

MINUTES

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the minutes of the meetings held April 19, 2017. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the in lieu of expulsion agreement with a student dated May 2, 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve adding an Elementary Cross Country program. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Tucker, to approve the in lieu of expulsion agreement with a student dated May 8, 2017. Motion passed by unanimous voice vote.

ACADEMICS

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the attached Teacher Education Agreement with Clarion University (to place student teachers in our district). Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Schmid, to approve the attached list of graduating seniors of the Class of 2017 pending completion of all requirements. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve the attached resignation from Mark Wyant as the Sophomore Class Advisor, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Tucker, to approve the attached resignation from Joan Wells, effective May 2, 2017. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a temporary assignment for Suzanne College for the position of elementary secretary, to work 8 hours a day from May 3 - June 2, 2017 not to exceed 5 weeks. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following Thiel College mentoring student for the Fall 2017 semester: Motion passed by unanimous voice vote.

Hannah Bilek with Allyson Blaschak

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to approve the attached resignation from Allison Polley as the Volleyball / JV Coach / 2nd Asst., effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached coaching contract with Allison Polley as the Girls Basketball / Jr. High Asst. Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mr. Volosin, to approve the attached coaching contract with Lucas Widger as the Boys Basketball JV Coach / 2ND Asst., effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the recommended termination of Susan Bursby as the Cheerleading coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Schmid, to approve the advertising and hiring of a secretarial position. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve Rebecca Bruce to attend the after prom activities on May 13, 2017 as a chaperone for a special education student. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve an FMLA Leave for Nancy Davis beginning May 4, 2017. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Schmid, seconded by Mrs. Riley, to approve the financial statements for April 2017. the financial statements for April 2017. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Schmid, to approve payment of bills for April and May 2017. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Tucker, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$959.74 from 1110-100 Reg. Program / Salaries
to 1110-300 Reg. Program / Purchased Prof & Tech services

\$142.61 from 1110-100 Reg. Program / Salaries
to 1211-300 Life Skills / Purchased Prof & Tech services

\$22.99 from 1211-600 Life Skills / Supplies
to 1211-300 Life Skills / Purchased Prof & Tech services

\$2,635.00 from 1110-100 Reg. Program / Salaries
to 1231-300 Emotional Support / Purchased Prof & Tech services

\$22.99 from 1241-500 Learning Support / Other Purchased services
to 1241-600 Learning Support / Supplies

\$40,129.21 from 5110-900 Debt Service / Other uses of Funds
to 1390-900 Other Vo Ed Programs / Other uses of Funds

\$2,405.63 from 1110-100 Reg. Program / Salaries
to 1442-500 Alternative Edu Program / Other purchased service

\$288.20 from 2220-400 Tech Support Services / Purchased Property Svc
to 2220-500 Tech Support Services / Other Purchased Services

\$513.92 from 2250-600 School Library Services / Supplies
to 2250-200 School Library Services / Employee Benefits

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the administrative and support staff compensation for the 2017-18 school year as attached. Motion passed by roll call vote.

Sherbondy – yes, Tucker – yes, Volosin – yes, J. McElhaney – no, P. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Schmid - yes

Motion by Mrs. McElhaney, seconded by Mr. Schmid, to adopt the attached Homestead and Farmstead Exclusion Resolution for 2017-18. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to make the attached Proposed General Fund Budget for the Fiscal Year 2017-18 available for public inspection. The budget contains total Revenues of \$9,175,545, total expenses of \$9,327,646 and the following proposed tax levies: Motion passed by roll call vote.

Tucker – yes, Volosin – yes, J. McElhaney – no, P. McElhaney – yes,
Owens – no, Riley – yes, Runyon – yes, Schmid – yes, Sherbondy – no

60.40 mills on real estate in Mercer County (0.32 mill increase)
45.52 mills on real estate in Crawford County (0.61 mill increase)
\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve a contract with Government Software, Inc. for the 2017-18 school year (No cost increase from 2016-17). Motion passed by unanimous voice vote.

Motion by Mrs. Sherbondy, seconded by Mr. Volosin, to grant permission to the following organizations to apply for gaming licenses for the 2017-18 school year: Motion passed by unanimous voice vote.

Jamestown All-Sports Booster Club
Jamestown Wrestling Club
Jamestown Parent Teacher Organization

Motion by Mr. Volosin, seconded by Mrs. Sherbondy, to appoint First National Bank of PA as depository for the Jamestown Area School District, and further, authorize entering into an agreement to carry collateral with pooled assets for the period of July 1, 2017 through June 30, 2018. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mrs. Sherbondy, to appoint First National Bank of PA as treasurer for the Jamestown Area School Board for the 2017-18 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Sherbondy, to appoint Knox, McLaughlin, Gornall & Sennett as the solicitor for the Jamestown Area School District for the 2017-18 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. McElhaney, to approve renewal rates for dental insurance coverage for the 2017-18 school year with CoreSource – Oasis Trust. (Class I & II coverage is provided by district. Employees electing Class III and IV coverage are responsible for the difference in

premium.) (No change in monthly cost, but there is no holiday month this year). Motion passed by unanimous voice vote.

Class I & II Coverage (0% increase)	Individual - \$22.65	Family - \$53.14
Class III & IV Coverage (0% increase)	Individual - \$40.67	Family - \$97.02

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve renewal rates for vision insurance coverage for the 2017-18 school year with PSEA - NVA (No increase from 2016 - 17). Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following rates for an additional vision insurance coverage for the 2017-18 & 2018-19 school year with PSEA - NVA (No cost to the district – works as a buy up plan for employees, like dental). Motion passed by unanimous voice vote.

Single \$7.84 Family \$18.65

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve payment for transportation for students involved with MIU 4 Early Intervention and for specified special education students receiving extended school year services. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Graduation – Thursday, June 1, 2017 7pm at Thiel College

An executive session was held from 6:56pm – 7:12pm to discuss personnel matters.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to adjourn the meeting at 7:14 PM. Motion passed by unanimous voice vote.

MEETING DATES ~ 6pm

June 15 - Combined Workshop and Board Meeting
July 13 - Combined Workshop and Board Meeting
August 17 – Board Workshop
August 21 – Board Meeting

Nancy C. Solderich, PRSBA
Board Secretary / Business Manager

