

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – July 10, 2014

The Jamestown Area School Board met on July 10, 2014 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

### MINUTES

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the minutes of the meeting held June 16, 2014. Motion passed by unanimous voice vote.

### New Business

### BOARD

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve Act 80 days for the 2014-15 school year. Motion passed by unanimous voice vote.

October 10, 2014      November 26, 2014      April 1, 2015      May 28, 2015

Motion by Mr. Routh, seconded by Mr. Schmid, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Jacob J. Reaugh, 5096 Livingston Road, Jamestown, PA – Level III (wrestling)  
Devin Randall, 7220 Collins Rd, Jamestown, PA – Level III (wrestling)

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve hosting an Elementary Science Methods Project Course with Thiel College in our Elementary science lab as requested by Julie Harris for the time August 26 – December 2, 2014 from 6:30-9:25PM. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve adding a Travel activities account with an unpaid Travel advisor, as requested by Mr. Trezona and Ms. Kennedy. Mr. McElhaney motioned to Table the item, second motion made by Mr. Routh. Motion to table passed by unanimous roll call vote.

Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes, P. McElhaney – yes,  
Owens – yes, Riley – yes, Routh – yes, Runyon – yes

*An Equal Opportunity Employer*

Motion by Mrs. McElhaney, seconded by Mr. Schmid, to approve the attached Administrative manual for 2014/2015. Motion passed by unanimous roll call vote.

Sherbondy – yes, Tucker – yes, J. McElhaney – yes, P. McElhaney – yes,  
Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes

First reading of the following board policies. Final adoption will be proposed at the next regular meeting. (no action required)

#### POLICY 202.1 – TUITION STUDENTS

### ACADEMICS

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the high school and elementary student handbooks. Motion passed by unanimous roll call vote.

Tucker – yes, J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes,  
Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes

### PERSONNEL

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve Matt McElhinny as the Head Jr. High Boys Basketball Coach for the 2014/2015 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve two AmeriCorps volunteers for the 2014/2015 school year, Julie DeMarco and Kristen Doeberier. Motion passed by unanimous roll call vote.

J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes,  
Runyon – yes, Schmid – yes, Sherbondy – yes Tucker – yes

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve hiring Tamara Simcoe as an aide at an hourly rate of \$10.18, beginning the 2014/2015 school year. Motion passed by unanimous roll call vote.

P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes,  
Schmid – yes, Sherbondy – yes Tucker – yes J. McElhaney – yes

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the attached employment contract between Daniel Stence and the Board. Mr. Routh motioned to Table the item, second motion made by Mrs. Riley. Motion to table passed by unanimous roll call vote.

Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes,  
Tucker – yes, J. McElhaney – yes, P. McElhaney – yes

Motion by Mr. Routh, seconded by Mr. McElhaney, to employ Daniel Stence as a District Technology Coordinator effective July 28, 2014 at a salary of \$48,000.00. Motion passed by unanimous roll call vote.

Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes,  
Tucker – yes, J. McElhaney – yes, P. McElhaney – yes, Owens – yes

Motion by Mrs. Riley, seconded by Mr. Routh, to approve a two week unpaid leave for Bonnie Meszaros as requested (Sept 20 – Oct 5, 2014). Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve hiring Sara Carter as the Senior Class Advisor for the 2014/2015 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve Robert Hutchinson as the Assistant Volleyball Coach (Assistant #1) for the 2014/2015 school year. Mr. Routh motioned to Table the item, second motion made by Mr. McElhaney. Motion to table passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to approve the financial statements for June 2014. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve payment of bills for June and July 2014. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve insurance coverages through Burns & Burns Associates, Inc. for the 2014-15 school year for automobile, worker's compensation, property/liability and umbrella coverage for a total annual premium of \$54,001 (0.11% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve renewal rates for student accident insurance coverage for the 2014-15 school year with Bollinger Insurance Solutions (No increase). Motion passed by unanimous voice vote.

Schooltime - \$40.00

24-Hour - \$144.00

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the attached annual maintenance contract with Electronic Communication Services for our telephone system, in the amount of \$3,698.30. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached AIA Document G702 for Application and Certificate for payment to Jamestown Roofing Company in the amount of \$38,583.00 to be paid with Capital Reserve Funds (Application #1). Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve payment of \$1,200 to Kimble Environmental for the partial roof project at the High School, to be paid with from Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve payment of \$6,240 to HHSDR for the partial roof project at the High School, to be paid with from Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve not to contest a Private Tax Sale for a property located at 212 Main Street, Jamestown, free and clear of all property tax claims and property tax judgments. Mr. Owens motioned to Table the item, no second; therefore original motion passed by roll call vote.

Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes,  
J. McElhaney – yes, P. McElhaney – yes Owens – no, Riley – yes

## **TRANSPORTATION**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve Emily Simunich, 204 Fredonia Rd, Greenville, as a substitute driver for Frye, Inc. effective immediately. Motion passed by unanimous voice vote.

An executive session occurred from 8:17pm and ended at 9:11pm to discuss personnel matters.

## **ADJOURMENT**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to adjourn the meeting at 9:12 PM. Motion passed by unanimous voice vote.

## **OTHER**

Erie Club Picnic – July 24, 2014, hosted by Knox, McGaughlin, Gornall & Sennett  
PSBA – Voting Delegates & School Leadership Conference (October 21-24, 2014)

## **MEETING DATES**

Aug 14 - Board Workshop  
Aug 18 – Board Meeting

Sept 11 – Board Workshop  
Sept 15 – Board Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – August 18, 2014

The Jamestown Area School Board met on August 18, 2014 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Bev Riley,  
Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: Jim Owens, Jerry Routh, Tracie Runyon

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C. Solderich, Business Manager/Board Secretary

### MINUTES

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the minutes of the meeting held July 14, 2014. Motion passed by unanimous voice vote.

### New Business

### BOARD

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Melissa Potase, PBS Classroom Resources that support Math for the early learner training, October 6, 2014, Grove City, PA, Cost \$80 (sub), using school van

Tracy Reiser, Superintendent Academy, September 16-17, 2014 in Harrisburg, PA, Cost \$528.93 (Includes registration, lodging, travel costs)

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to approve the following board policies: Motion passed by unanimous voice vote.

### POLICY 202.10 TUITION STUDENTS

First Reading of the following policies: (no action required)

POLICY 000	BOARD POLICY / PROCEDURE / ADMIN REGULATIONS
POLICY 001	NAME AND CLASSIFICATION
POLICY 002	AUTHORITY AND POWERS
POLICY 003	FUNCTIONS

POLICY 004	MEMBERSHIP
POLICY 005	ORGANIZATION
POLICY 006	MEETINGS
POLICY 006.1	ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS
POLICY 007	POLICY MANUAL ACCESS
POLICY 011	BOARD GOVERNANCE STANDARDS/CODE OF CONDUCT

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to approve officers, activities and fundraisers for the Elementary School PTO for the 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the attached course for Grade 7: Wellness. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached lists of substitutes for the 2014-15 school year at the following rates of compensation. Motion passed by unanimous voice vote.

Substitute teachers - \$80.00 per day  
 All other substitutes - \$7.25 per hour (minimum wage)

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the attached list of volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the attached list of Class and Club Advisors for the 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mrs. Riley, to approve the attached list of coaches for the 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mrs. Riley, to approve the attached employment contract between Daniel Stence and the Board. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following mentor teachers for the 2014/2015 school year: Motion passed by unanimous voice vote.

Jenna Nagel for Benjamin Winkle

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve crediting Benjamin Winkle with 25 sick days carried over from the Midwestern Intermediate Unit IV. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to grant tenure to Allyson Blaschak. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve Robert Hutchinson as the Assistant Volleyball Coach for the 2014/2015 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve Jacob Shaffer as a Thiel mentoring student from September through November 2014 to be placed with Heather Harmon. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve a family medical leave for Yvonne Basnak as requested. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve a half day unpaid for Amanda Simpson on the afternoon of August 25, 2014. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve six days unpaid for Veronica Hollar from Sept 17 through Sept 26, 2014. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve financial statements for July 2014. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve payment of bills for July and August 2014. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the attached Letter of Agreement with Mercer County Head Start for the 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to approve the attached AIA Document G702 for Application and Certificate for payment to Jamestown Roofing Company in the amount of \$204,930.00 to be paid with Capital Reserve Funds (Application #2). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve paying Microbac Laboratories, Inc. in the amount of \$565.10 for removal of asbestos on five drain bowls, to be paid with Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve purchasing a new domain controller for the Elementary in the amount of \$3,708.30, to be paid with Capital Reserve Funds (includes a 5 year warranty). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve paying Channel One, in the amount of \$225.00, to realign the existing dish on the roof, to be paid out of Capital Reserve Funds and deducted from amount owed to Jamestown Roofing Company. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve paying Jeff McClimans Masonry, LLC, in the amount of \$2,800.00, to replace damaged sidewalk / curb, to be paid out of Capital Reserve Funds and deducted from amount owed to Jamestown Roofing Company. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve a no cost change order for Jamestown Roofing Company, extending the completion date to September 12, 2014. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve bus lists, bus stops, bus drivers, and bus equipment lists for the 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve awarding the bid for athletic transportation for the 2014-15 sports season as attached. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

PSBA Annual School Leadership Conference ~ October 21-24, 2014 Hershey, PA  
October Board Meeting

An executive session occurred at the workshop meeting on Thursday, August 14, 2014 from 7:40 pm – 9:00pm.

## **ADJOURMENT**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to adjourn the meeting at 7:47 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

September 11	7:00 PM	Work Session
September 15	7:00 PM	Regular Board Meeting
October 20	7:00 PM	Regular Board Meeting
November 13	7:00 PM	Work Session
November 17	7:00 PM	Regular Board Meeting
December 2	7:00 PM	Re-organization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*





# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – September 15, 2014**

The Jamestown Area School Board met on September 15, 2014 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Jerry Routh, Tracie Runyon  
Ron Sherbondy and John Tucker

Members Absent: Bev Riley and Jim Schmid

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry,  
Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C.  
Solderich, Business Manager/Board Secretary

### **MINUTES**

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve the minutes of the meeting held August 18, 2014. Motion passed by unanimous voice vote.

### **REPORTS**

Mrs. Runyon asked the board to vote on the PSBA officers at this time. Mrs. Runyon suggested the following votes:

Ms Kathy K. Swope – President. Motion passed by unanimous voice vote.

Mr. Mark B. Miller – Vice President. Motion passed by unanimous voice vote.

Mr. Otto Voit III – Treasurer. Motion passed by unanimous voice vote.

Mr. Daniel J. O’Keefe – At Large Representative. Motion passed by unanimous voice vote.

Mrs. Solderich will submit the votes that were conducted tonight, electronically as instructed by PSBA. Electronic voting will be open from September 9 – October 6, 2014.

### **New Business**

### **BOARD**

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Tracy Reiser, Superintendents' Retreat, October 9-10, 2014 in State College, PA, Cost \$150.00 + hotel

Jennifer Klink & Crystal Nicols, Intro to John Collins Writing, Nov. 13, 2014 in Monaca, PA, Cost \$250.00, Substitute \$160.00, using a school van

Kristy Zarecky, Gifted Boot Camp, Oct. 30, 2014 at MIU4, Cost \$50.00, using a school van

Kristy Zarecky, Gifted/Enrichment meetings & trainings, 9/15,10/20, 11/17, 12/5, 3/16 & 5/19 at MIU4, Cost \$0.00, using a school van

Christina Pander, Classroom based Strategies for Students & Autism Spectrum Disorder, September 19, 2014 at MIU4, Cost \$80.00 (Substitute)

Amy Thurber, Child Accounting meeting, Pittsburgh, PA, October 24, 2014, Cost \$0, using a school van

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Amy Good, 201 Artman Rd, Jamestown, PA – Level I

Motion by Mrs. McElhaney, seconded by Mrs. Runyon, to approve the Final reading of the following policies: Motion passed by unanimous voice vote.

POLICY 000	BOARD POLICY / PROCEDURE / ADMIN REGULATIONS
POLICY 001	NAME AND CLASSIFICATION
POLICY 002	AUTHORITY AND POWERS
POLICY 003	FUNCTIONS
POLICY 004	MEMBERSHIP
POLICY 005	ORGANIZATION
POLICY 006	MEETINGS
POLICY 006.1	ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS
POLICY 007	POLICY MANUAL ACCESS
POLICY 011	BOARD GOVERNANCE STANDARDS/CODE OF CONDUCT

Motion by Mr. Sherbondy, seconded by Mr. Routh, to approve a feasibility study with Johnson Controls on both buildings at no cost to the district. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve soliciting of a Request for Proposal (RFP) for Food Services. Motion passed by unanimous voice vote.

## **ACADEMICS**

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the attached list of field trips for the 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the Jamestown Wrestling Boosters Officers and Fundraising proposal for 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to approve five seniors to attend a workshop with David Carson at Penn State Shenango, to discuss “The Survival Guide for College-Bound Learning Disability Students”, using a school van. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the following substitutes for the 2014-15 school year at the following rates of compensation. Motion passed by unanimous voice vote.

### Substitute teachers - \$80.00 per day

Shawn Sever, 1138 Griswold Street, Sharon, PA (Emergency Permit-MIU4)

Annese Bayless, 635 Vernon Rd, Greenville, PA (Emergency Permit-MIU4)

Lexie Heagy, 12118 State HW 98, Meadville, PA

Sandra Ellen Waleff, 115 Rayview Drive, Greenville, PA (RN)

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve two Grove City College Students to complete field experience with Jenna Nagel (Abigail Weaver and Sarah Nash). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve a half day unpaid for Tara Hall on the afternoon of August 25, 2014. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve Kayla Hibbard as a Thiel mentoring student from September 15 through November 17, 2014 to be placed with Jill Jones. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to approve Emily Skebo as a Thiel mentoring student from September 15 through November 17, 2014 to be placed with Jenna Nagel. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Routh, to approve the resignation of Greg Shirey as the Assistant Softball Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. McElhaney, to approve the hiring of John Mihoci as the JV Boys Basketball coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the attached job description for a Weight Room Supervisor. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. McElhaney, to approve Garrett Morgan as a paid weight room supervisor at an hourly rate of \$7.75, paid for from the High Mark healthy high 5 grant received. Position is available until December 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve Kayleen Meardith as a Thiel mentoring student from September 15 through November 17, 2014 to be placed with Susan Snyder. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the financial statements for August 2014. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve payment of bills for August and September 2014. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Runyon, to approve the following tax exoneration requests: Motion passed by unanimous voice vote.

### Jamestown

Martha Jones – Real Estate Disabled Veteran

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve assigning \$200,000 from the 2013/2014 General Fund balance for PSERS. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve purchasing additional safety equipment out of the General Fund, estimated cost of \$2,000 (3 walkie-talkies, a monitor and wiring). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the attached AIA Document G702 for Application and Certificate for payment to Jamestown Roofing Company in the amount of \$141,192.00 to be paid with Capital Reserve Funds (Application #3). Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the attached contract for the transportation of school pupils for the 2014/2015 school year between Reynolds and Jamestown Area School District. Motion passed by unanimous voice vote.

Motion by Mr. Owens, seconded by Mr. Routh, to approve a one year contract extension with Frye Inc. for transportation services. Current contract term is July 1, 2013 – June 30, 2016. **Motion defeated by roll call vote.**

Tucker – no, J. McElhaney – no, P. McElhaney – no, Owens – yes, Routh – no, Runyon – no  
Sherbondy – no

## **OTHER / CRITIQUE**

PSBA Annual School Leadership Conference ~ October 21-24, 2014 Hershey, PA

PSBA Election of Officers

State wide video conference event @ MIU4 – Tuesday, September 30<sup>th</sup> from 7-8:45pm

## **ADJOURNMENT**

Motion by Mrs. McElhaney, seconded by Mr. Routh, to adjourn the meeting at 8:15 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

October 20	7:00 PM	Regular Board Meeting
November 13	7:00 PM	Work Session
November 17	7:00 PM	Regular Board Meeting
December 2	7:00 PM	Re-organization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – October 20, 2014**

The Jamestown Area School Board met on October 20, 2014 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: None

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C. Solderich, Business Manager/Board Secretary

### **MINUTES**

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve the minutes of the meeting held September 15, 2014. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kate Engstrom, Increasing Oral & Literale Language Skills in Low Income Students, MIU4, November 7, 2014, Cost \$0, using a school van

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Lindsey Carr, 415 Dowling Rd., Jamestown, PA – Level I

### **ACADEMICS**

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve five students to attend YSU MathFest with Mr. Frew, Thursday, October 23, 2014, Cost \$5.00 each student x 6 students, utilizing a school van. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve two field trips for the Drama Club, paid for by the Drama Club (see attached email request from D. Adams). Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following substitutes for the 2014-15 school year at the following rates of compensation. Motion passed by unanimous voice vote.

Substitute teachers - \$80.00 per day

Traci Thrasher, 331 S. Oakdale Ave., Hermitage, PA 16148 – Emergency Certification/ MIU4

Frank Boyles, 136 E. Avenue, Greenville, PA 16125 – Emergency Certification / MIU4

Joan R. Moyano, 12 Orchard Avenue, Greenville, PA 16125 – Emergency Certification / MIU4

Motion by Mr. Routh, seconded by Mr. Schmid, to approve Robert Miller as Head Varsity Wrestling Coach, effective immediately, pending receipt of all clearances. Motion to table passed by unanimous roll call vote.

J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes

Motion by Mr. Routh, seconded by Mr. Schmid, to approve Jacob Shaffer as a Thiel mentoring student beginning in January, to be placed with David Frew. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve Katelyn Downey as a Thiel mentoring student beginning in January, to be placed with Deborah Glancy. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the resignation of Samantha Faler as the Elementary girls basketball coach, effective immediately. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Routh, seconded by Mr. Schmid, to approve the financial statements for September 2014. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve payment of bills for September and October 2014. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the attached agreement for Homestead/Farmstead Application Printing services with Infocon Corporation for 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve payment of \$1,260.00 to HHSDR for the partial roof project at the High School, to be paid with from Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve a resolution authorizing the incurrence of nonelectoral debt in the form of the District's General Obligation Note, Series of 2014 in the maximum

principal amount of \$597,600 for the purpose of refunding a portion of the Mercer County Career Center's Series of 2009 Bonds for debt service savings. Motion to table passed by roll call vote.

P. McElhaney – yes, Owens – yes, Riley – yes, Routh – no, Runyon – yes, Schmid – abstain, Sherbondy – yes, Tucker – yes, J. McElhaney – yes

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the attached Sports Medicine Contract with Meadville Medical Center for the 2014/2015 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached Sub-grant Contract with the Midwestern Intermediate Unit IV for the 2014/2015 IDEA B & IDEA-Section 619 flow through dollars. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$1,000.00 from 1231-600 Emotional Support / Supplies  
to 1231-700 Emotional Support / Property

\$125.00 from 1243-200 Gifted Support / Benefits  
to 1243-300 Gifted Support / Purchased Prof Services

\$ 1,309.88 from 1233-500 Autistic Support / Other Purchased Services  
to 1441-500 Adjudicated Court Placed / Other Purchased Services

Motion by Mr. Schmid, seconded by Mrs. Riley, to approve participation in Midwestern Intermediate Unit IV Joint purchasing consortium. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve Vicki L. Niver, 41 Stewart Ave., Greenville, as a van/school bus driver for Frye, Inc. effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy seconded by Mrs. Riley, to approve the winter Athletic Transportation bid to Frye Inc. (see attached). Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

PSBA Annual School Leadership Conference ~ October 21-24, 2014 Hershey, PA

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Food Service Committee for RFP  
Buildings, Ground and Safety Committee Meeting

An executive session occurred from 8:57pm to 9:14 pm to discuss a personnel matter.

**ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 9:15 PM. Motion passed by unanimous voice vote.

**MEETING DATES**

November 13	7:00 PM	Work Session
November 17	7:00 PM	Regular Board Meeting
December 2	7:00 PM	Re-organization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – November 17, 2014

The Jamestown Area School Board met on November 17, 2014 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: Tracie Runyon

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C. Solderich, Business Manager/Board Secretary

Visitors: Mike Abbot of Black, Bashor & Porsch went through the Fiscal 2013/2014 Audit with the board

Julie Harris & Katie Seth and two students talked about the new Inventor Cloud program that was instituted this year and showed several examples

## MINUTES

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the minutes of the meeting held October 20, 2014. Motion passed by unanimous voice vote.

## New Business

## BOARD

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Miranda Negrea & Debra Glancy – Math Design Collaborative Training, MIU4, Nov. 18 & Dec 4, Cost \$0 each, utilizing a school van

Tracy Reiser, Jon Fry and Brian Keyser – SAS Institute, Dec 7-9 at the Hershey Lodge, Est. Cost for Registration, meals and lodging \$1,237.50

Tracy Reiser- Superintendent Academy Part 2 of 3 in Harrisburg, Jan 14<sup>th</sup> & 15<sup>th</sup>, Est. Cost for registration, meals and lodging \$611.00

Deb Glancy, Heather Harmon & Harry Rohrbacher – Keystone collaboration workshop at Commodore Perry on Nov. 20<sup>th</sup> – Cost \$80 (half day subs for two), utilizing a school van

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Brittany Bruce, 1770 Westford Road, Jamestown, PA – Level II & III (classroom and coaching)

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached walking schedule for the 2014/2015 school year. Motion passed by unanimous roll call vote.

P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the following board policy: Motion passed by roll call vote.

Policy 008 – JASD Organizational Chart

Owens – yes, Riley – yes, Routh – no, Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes, P. McElhaney – yes

First reading of the following policies: No action necessary

Policy 222 – Tobacco Use

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the following resolution: Motion passed by unanimous voice vote.

*The Board of Directors directs the Administration to take all necessary steps and authorizes all necessary action, including the filing of any action with the appropriate court of law in either Pennsylvania and/or Ohio, to pursue the reimbursement of education and transportation costs associated with the Jamestown Area School District's education of Student X, Student X's identity having been previously disclosed to the Board during Executive Session on November 13, 2014. The Superintendent, District Solicitor, Board President and Board Secretary are hereby authorized by the Board to execute and file any documents, complaints, motions or pleadings necessary for the District to pursue and/or receive reimbursement of these costs.*

## **ACADEMICS**

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the Senior Class trip/tour to Washington, D.C., Gettysburg and the Flight 93 memorial from April 1-3, 2015, chaperoned by Ms. Sara Carter and Mr. Adam Tate. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the following substitutes for the 2014-15 school year at the following rates of compensation. Motion passed by unanimous voice vote.

Substitute teachers - \$80.00 per day

Karen J Robinson, 12709 Atlantic Road, Atlantic, PA 16111 – Emergency Certification/ MIU4  
Joan Regan Moyano, 12 Orchard Avenue, Greenville, PA 16125 – Emergency Cert./MIU4

Substitute aide - \$7.25 per hour

Sierra Gross, 1603 Westford Rd, Jamestown, PA 16134 – Level I (classroom vol)

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve the resignation of Robert Miller as Head Varsity Wrestling Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve the hiring of Matt Shappee as Head Varsity Wrestling coach for the 2014/2015 school year at a rate of \$4,806.00, effective immediately, pending clearances. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve the hiring of Keamus Schuhlen as Head Jr. High Wrestling coach for the 2014/2015 school year at a rate of \$3,524.00, effective immediately, pending clearances. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Schmid to approve Kristen Doebreiner as the Volunteer Elementary Girls basketball coach for the 2014/2015 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve a Family Medical Leave for Chalsie Kennedy. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley to approve Joan Moyano as a Long-Term Substitute for Chalsie Kennedy during her leave. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley to approve Bob Hutchinson as the Jr high Volleyball Assistant for the 2014/2015 school year at a rate of \$2,071.00. Motion passed by unanimous voice vote.

**FINANCE**

Motion by Mr. Routh, seconded by Mrs. Riley to approve the financial statements for October 2014. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley to approve payment of bills for October and November 2014. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$1,000.00 from 1231-600 Emotional Support / Supplies  
to 1231-700 Emotional Support / Property

\$125.00 from 1243-200 Gifted Support / Benefits  
to 1243-300 Gifted Support / Purchased Prof Services

\$1,309.88 from 1233-500 Autistic Support / Other Purchased Services  
to 1441-500 Adjudicated Court Placed / Other Purchased Services

Motion by Mrs. McElhaney, seconded by Mrs. Riley to approve authorizing the payment of food service and general fund bills that may come due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney to approve the attached list of Exonerations for Jamestown Borough. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney to approve the following purchases, utilizing Capital Reserve Funds:

Blinker Beacon signal at the Elementary \$4,825.00  
Zero Turn Mower \$10,000.00  
Trailer for the Zero Turn Mower \$2,000.00  
Repair brick piers supporting HS old gym balconies \$4,500.00  
Commercial Floor Cleaner for Maintenance \$6,500.00

Mrs. Riley motioned to amend the motion and table the first three items above. Second by Mr. Schmid  
Motion passed by unanimous roll call vote.

Riley – yes, Routh – yes, Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes,  
P. McElhaney – yes, Owens – yes

Motion by Mrs. McElhaney, seconded by Mrs. Riley to approve a one-year renewal contract with Scobell Co., Inc. of Erie, PA for professional HVAC maintenance/inspection services in the spring for both buildings for a total fee of \$2,995.00. . Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Schmid to approve the attached AIA Document G702 for Application and Certificate for payment to Jamestown Roofing Company in the amount of \$25,335.00 to be paid with Capital Reserve Funds (Application #4). Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mr. Sherbondy to approve Gregory P. Niver, 41 Stewart Ave., Greenville, as a van/school bus driver for Frye, Inc. effective immediately. Motion passed by unanimous voice vote.

An executive session on November 13, 2014 occurred from 8:26pm until 8:53pm to discuss legal and personnel matters.

An executive session on November 17, 2014 occurred from 8:26pm until 8:53pm to discuss a legal matter.

## **OTHER / CRITIQUE**

Board Meeting Calendar for 2015 – To be approved on December 2<sup>nd</sup>  
Board Training

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 8:54 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

December 2 7:00 PM Re-organization Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – Reorganization Meeting – December 2, 2014

The Jamestown Area School Board met on December 2, 2014 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Ron Sherbondy and John Tucker

Members Absent: Jim Schmid

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C. Solderich, Business Manager/Board Secretary

Visitors: Mr. Wade requested to speak; however he did not show up for the meeting

### **REORGANIZATION**

#### Appointment of Temporary Chairperson

Mr. Routh nominated Mr. McElhaney as to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mrs. McElhaney, seconded by Mrs. Riley, to close nominations. Motion passed by unanimous voice vote. Mr. McElhaney was appointed as temporary chairperson.

#### Election of President

Mrs. Riley nominated Mr. Tucker to serve as President until December 2015. Motion by Mrs. Riley, seconded by Mrs. McElhaney, to close nominations. Motion passed by unanimous roll call vote. There being only one nomination, the ballot was cast for Mr. John Tucker as Board President.

Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Sherbondy – yes, Tucker – yes,  
J. McElhaney – yes, P. McElhaney – yes

#### Election of Vice President

Mr. Routh nominated Mr. Sherbondy to serve as Vice President until December 2015. Motion by Mrs. Riley, seconded by Mrs. McElhaney, to close nominations. There being only one nomination, the ballot was cast for Mr. Ron Sherbondy as Board Vice President.

Mr. Tucker presided over the remainder of the meeting.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to set meeting dates, times, and meeting place for work sessions and board meetings for 2015 as follows and authorize advertising of same. Motion passed by unanimous roll call vote.

Riley – yes, Routh – yes, Runyon – yes, Sherbondy – yes, Tucker – yes,  
J. McElhaney – yes, P. McElhaney – yes, Owens – yes

Meeting Place – Board Room – Jamestown High School  
Meeting Times – 7:00 PM

<u>Board Workshops</u>	<u>Board Meetings</u>
January 15, 2015	January 20, 2015
February 12, 2015	February 17, 2015
March 19, 2015	March 23, 2015
April 16, 2015	April 20, 2015
May 14, 2015	May 18, 2015
June 11, 2015	June 15, 2015
	July 20, 2015
August 13, 2015	August 17, 2015
September 17, 2015	September 21, 2015
	October 12, 2015
November 12, 2015	November 16, 2015
	December 1, 2015

Mr. Tucker noted that he will set the committees for 2015 in the near future. If any issues arise until the committees are set, last year's committees shall step in and take action.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to appoint Mrs. Runyon as PSBA legislative representative and Mr. Routh as an alternate. Motion passed by roll call vote.

Routh – yes, Runyon – no, Sherbondy – yes, Tucker – yes, J. McElhaney – yes,  
P. McElhaney – yes, Owens – no, Riley – yes

Motion by Mr. Routh, seconded by Mrs. Riley, to appoint Mr. Owens as Mercer County Career Center representative and Mr. Sherbondy as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to appoint Mrs. McElhaney as the Board's representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

## **New Business**

## **BOARD**



Motion by Mr. Sherbondy, seconded by Mrs. Riley to approve hosting a Mentoring I Course with Thiel College at our High School as requested by Brian Keyser in the evening for one hour per week during the Spring 2015 (Jan – May 2015). Motion passed by unanimous voice vote.

### **PERSONNEL**

Motion by Mrs. Riley, seconded by Mrs. McElhaney to approve the resignation of Nicki Biles as Cheerleading Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the hiring of Melissa Rhoades as Cheerleading coach for the 2014/2015 school year at a rate of \$2,529.00, effective immediately, pending clearances. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney to approve the hiring of Tammy Bugher as Assistant Softball coach for the 2014/2015 school year at a rate of \$2,251.00, effective immediately. Motion passed by unanimous voice vote.

### **FINANCE**

Motion by Mrs. Riley, seconded by Mrs. McElhaney to approve the attached resolution to participate in the Mercer County Electricity Consortium and authorize Nancy C. Solderich as the representative for JASD. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy to approve the attached Audit report as presented by Black, Bashor & Porsch for the year ending June 30, 2014. Motion passed by unanimous voice vote.

An executive session occurred from 7:25 – 9:08pm to discuss Negotiation and personnel matters.

### **OTHER / CRITIQUE**

Technology Committee  
Board Retreat – February 2015

### **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to adjourn the meeting at 9:18 PM. Motion passed by unanimous voice vote.

### **MEETING DATES**

Board Training – February 28, 2015 – 8:00 AM in the LGI

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



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# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – January 20, 2015

The Jamestown Area School Board met on January 20, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: None

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C. Solderich, Business Manager/Board Secretary

### MINUTES

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the minutes of the meeting held November 17 and December 2, 2014. Motion passed by unanimous voice vote.

### New Business

### BOARD

Appointment of Board Committees – No board action required

Athletics – J. McElhaney-Chairperson, Runyon, Routh  
Budget & Finance –Routh-Chairperson, P. McElhaney, Riley, Tucker  
Buildings & Grounds & Safety – Sherbondy-Chairperson, Owens, Schmid  
Negotiations – Owens-Chairperson, Sherbondy, Tucker  
Superintendent Evaluation – Tucker-Chairperson, Runyon, Riley  
Technology – J. McElhaney-Chairperson, P. McElhaney  
Transportation – Tucker-Chairperson, Riley, Runyon

Motion by Mr. Routh, seconded by Mrs. Riley to adopt the attached Board Resolution regarding Act 1. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the school calendar for the 2015-16 school year (attached). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the following conferences and/or workshops: Motion passed by unanimous voice vote.

Katie Engstrom – February 13, 2015 – 2015 SLP Round Table at the Avalon Country Club, Sharon, PA – Cost: \$0.00, Sub: \$00.00, Travel \$0 ~ utilizing a school van

Heather Harmon – February 3, 2015 – Algebra I Keystone Collaboration at Lakeview HS, Cost \$0.00, Sub \$80.00 ~ utilizing a school van

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the following volunteers (pending receipt of all clearances): Motion passed by unanimous voice vote.

John Satonica, 309 Spring Street, Jamestown, PA – Level III (Wrestling)  
Mohamed Messai, 517 E. Jamestown Rd, Greenville, P – Level III (Wrestling)

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the attached Per Capita tax exonerations for 2014 –Jamestown Borough. Motion passed by unanimous voice vote.

First reading of the following board policies (no action required)

POLICY 100 – Comprehensive Planning  
POLICY 101 – Mission Statement  
POLICY 102 – Academic Standards  
POLICY 103 – Nondiscrimination in School and Classroom Practices  
POLICY 103.1 – Nondiscrimination – Qualified Students with Disabilities  
POLICY 104 – Nondiscrimination in Employment and Contract Practices  
POLICY 105 – Curriculum  
POLICY 105.1 – Review of Instructional Materials by Parents/Guardians and Students  
POLICY 105.2 – Exemption from Instruction  
POLICY 105.3 – Curriculum and/or Instructional Complaints  
POLICY 106 – Guides for Planned Instruction  
POLICY 107 – Adoption of Planned Instruction  
POLICY 108 – Adoption of Textbooks  
POLICY 109 – Resource Materials  
POLICY 110 – Instructional Supplies  
POLICY 111 – Lesson Plans  
POLICY 112 – Guidance Counseling  
POLICY 113 – Special Education  
POLICY 113.1 – Discipline of Students with Disabilities  
POLICY 113.2 – Behavior Support  
POLICY 113.3 – Screening and Evaluations for Students with Disabilities  
POLICY 113.4 – Confidentiality of Special Education and Student Information  
POLICY 114 – Gifted Education  
POLICY 115 – Career and Technical Education  
POLICY 116 – Tutoring  
POLICY 117 – Homebound Instruction  
POLICY 118 – Independent Study  
POLICY 119 – Current Events  
POLICY 121 – Field Trips

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POLICY 122 – Extracurricular Activities  
POLICY 123 – Interscholastic Athletics  
POLICY 123.1 – Concussion Management  
POLICY 123.2 – Sudden Cardiac Arrest  
POLICY 124 – Alternative Instruction  
POLICY 125 – Adult Education  
POLICY 126 – Class Size  
POLICY 127 – Assessments  
POLICY 130 – Homework  
POLICY 137 – Home Education Programs  
POLICY 137.1 – Extracurricular Participation by Home Education Students  
POLICY 138 – Limited English Proficiency Program  
POLICY 140 – Charter Schools  
POLICY 140.1 – Extracurricular Participation by Charter/Cyber Charter Students  
POLICY 142 – Migrant Students  
POLICY 143 – Standards for Persistently Dangerous Schools  
POLICY 144 – Standards for Victims of Violent Crimes  
POLICY 146 – Student Services

Motion by Mr. Sherbondy, seconded by Mr. Owens, to approve the attached JEA Contract dated July 1, 2014 – June 30, 2018. Motion passed by roll call vote.

Riley – no, Routh – no, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes,  
J. McElhaney – no, P. McElhaney – no, Owens – yes

Motion by Mr. Sherbondy, seconded by Mr. Owens, to approve the attached Memorandum of Understanding between the JEA and the district, with a change in the date, effective July 2, 2014 through June 30, 2018. Motion passed by roll call vote.

Routh – no, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes,  
J. McElhaney – no, P. McElhaney – no, Owens – yes, Riley – no

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following course description: General Physical Science and Technology (formerly Principals of Technology). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the following new course: Math Enrichment. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve offering a College in the High School course through Univ. of Pitt - Applied Calculus beginning in the 2015 / 2016 school year. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mrs. McElhaney, to approve the attached 8<sup>th</sup> grade field trip request to the MCCC on Feb 12th, cost \$0.00. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following mentor teachers, to begin in February: Motion passed by unanimous voice vote.

Mike Menold for Nickolas Bell from Wilson, NY (History / Thiel College)  
Sara Carter for Madison Mele from Canonsburg, PA (English / Thiel College)

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the resignation of Marilyn Hutchinson as the Head Varsity Volleyball Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the resignation of Robert Hutchinson as the Assistant Varsity Volleyball Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the resignation of Michael C. Shultz as the Golf Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve approve Jan 16<sup>th</sup> and April 17, 2015 without pay for Alycn Cramer as requested. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve a family medical leave beginning in May for Amanda Simpson as requested. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the following student teachers from Thiel College: Motion passed by unanimous voice vote.

Katelyn Downey with Deb Glancy (Jan-April 2015)  
Jacob Shaffer with David Frew (Jan – April 2015)  
Morgan White with Judy Christen (Jan – Feb 2015) and Jill Jones (March – April 2015)  
Kayleen Meardith with Jill Jones (Jan – Feb 2015)

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following Thiel College students to do 50 hours of Special Education field work with Jenna Nagel and Susan Snyder from Jan 26 – April 13, 2015: Motion passed by unanimous voice vote.

Jennifer Shelley from Port Allegany, PA  
Morgan Berg from Rocky River, OH

## **FINANCE**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for November and December 2014. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve payment of bills for November, December 2014 and January 2015. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to approve the attached two E-Rate Letters of Agency for FY 2015 with the Midwestern Intermediate Unit IV. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the appointment of Joanne Goodlin as the Deputy Tax collector for Greene Township. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the appointment of Fonda McElhinny as the Deputy Tax collector for Jamestown Borough. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the attached AIA Document G702 for Application and Certificate for payment to Jamestown Roofing Company in the amount of \$45,560.00 to be paid with Capital Reserve Funds (Application #5-Final). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve purchasing a renewal license, (2) two-way radios and a repeater from Lowery Communication, utilizing capital funds, estimated cost \$5,500. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Owens, to approve awarding the bid for sale of a commercial trailer to Brent McCloskey in the amount \$375.00. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. McElhaney, to approve proceeding with an RFP through the federal E-rate program for Internal Connections Equipment and/or services and related maintenance, including the advertising, project contingent upon receiving federal E-rate funding. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached transportation contract for a homeless student. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

Board Training – February 28, 2015 in the LGI room at 8:30am  
State Ethics Commission Statements ~ need to be filled out by May 1, 2015  
Mobile Fingerprinting Company

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 8:15 PM. Motion passed by unanimous voice vote.

## MEETING DATES

February 12 – Board Workshop  
February 17 – Board Meeting

March 19 – Board Workshop  
March 23 – Board Meeting

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Nancy C. Solderich  
Board Secretary / Business Manager



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – February 17, 2015**

The Jamestown Area School Board met on February 17, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Jerry Routh, Tracie Runyon, Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: Bev Riley

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students and Nancy C. Solderich, Business Manager/Board Secretary

Mrs. Julie Harris and three students presented information to the board on their efforts to engage Recycling in the school and Community.

### **MINUTES**

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve the minutes of the meeting held January 20, 2015. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the following conferences and/or workshops: Motion passed by unanimous voice vote.

Katie Engstrom – February 26, 2014 – Integrating Mobile Technology Tools into Evidence-Based Practice for SLP's at the Midwestern IU IV in Grove City – Cost: \$0.00, Sub: \$0.00, Travel \$0 ~ utilizing a school van

Katie Engstrom – April 9, 2014 – Evaluation & treatment of Children who Stutter at Midwestern IU IV in Grove City – Cost \$0.00, Sub \$0.00, utilizing a school van

Christina Pander – March 13, 2015 – Classroom Based Strategy for Students with Autism Spectrum Disorder at Midwestern IU IV in Grove City – Cost \$0.00, Sub \$80, utilizing a school van

Libbi Minnich & Yvonne Basnak – Feb. 12, 2015 – Text Dependent Analysis 1 day series at Midwestern IU IV in Grove City – Cost \$100.00, Sub \$160.00, utilizing a school van



Donna Adams – Feb 20<sup>th</sup> and May 8, 2015 – Librarian Network Series at Midwestern IU IV in Grove City – Cost \$50.00, Sub \$160.00, utilizing school van

Tracy Reiser, Brian Keyser, Jonathan Fry and Gary Kinnear – March 18, 2015 – What Educators need to know to be safe, secure and successful in the legalistic world of today at Slippery Rock University, Slippery Rock PA – Cost \$0, Sub \$160.00

Allison Gordon – February 21, 2015 – Introduction to Snowshoeing at Pymatuning State Park, Jamestown, PA – Cost \$30.00

Second reading of the following board policies (no action required)

- POLICY 100 – Comprehensive Planning
- POLICY 101 – Mission Statement
- POLICY 102 – Academic Standards
- POLICY 103 – Nondiscrimination in School and Classroom Practices
- POLICY 103.1 – Nondiscrimination – Qualified Students with Disabilities
- POLICY 104 – Nondiscrimination in Employment and Contract Practices
- POLICY 105 – Curriculum
- POLICY 105.1 – Review of Instructional Materials by Parents/Guardians and Students
- POLICY 105.2 – Exemption from Instruction
- POLICY 105.3 – Curriculum and/or Instructional Complaints
- POLICY 106 – Guides for Planned Instruction
- POLICY 107 – Adoption of Planned Instruction
- POLICY 108 – Adoption of Textbooks
- POLICY 109 – Resource Materials
- POLICY 110 – Instructional Supplies
- POLICY 111 – Lesson Plans
- POLICY 112 – Guidance Counseling
- POLICY 113 – Special Education
- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.3 – Screening and Evaluations for Students with Disabilities
- POLICY 113.4 – Confidentiality of Special Education and Student Information
- POLICY 114 – Gifted Education
- POLICY 115 – Career and Technical Education
- POLICY 116 – Tutoring
- POLICY 117 – Homebound Instruction
- POLICY 118 – Independent Study
- POLICY 119 – Current Events
- POLICY 121 – Field Trips
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- POLICY 123.1 – Concussion Management
- POLICY 123.2 – Sudden Cardiac Arrest

POLICY 124 – Alternative Instruction  
POLICY 125 – Adult Education  
POLICY 126 – Class Size  
POLICY 127 – Assessments  
POLICY 130 – Homework  
POLICY 137 – Home Education Programs  
POLICY 137.1 – Extracurricular Participation by Home Education Students  
POLICY 138 – Limited English Proficiency Program  
POLICY 140 – Charter Schools  
POLICY 140.1 – Extracurricular Participation by Charter/Cyber Charter Students  
POLICY 142 – Migrant Students  
POLICY 143 – Standards for Persistently Dangerous Schools  
POLICY 144 – Standards for Victims of Violent Crimes  
POLICY 146 – Student Services

Motion by Mr. Sherbondy, seconded by Mr. Routh, to approve the attached proposed Amendment to Bylaws of the Western Pennsylvania Schools Health Care Consortium, Inc. (WPSHCC) – Section 6.03 adding language to implement a Health Reimbursement Account (HRA) as part of the benefit plan provided by the Consortium. Motion passed by roll call vote.

Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes,  
P. McElhaney – yes, Owens – yes, Routh – yes

## **ACADEMICS**

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to approve the following course title and course description: Human Anatomy. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve the following course title: 21<sup>st</sup> Century Technology (previously titled Computer Applications). Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to approve the attached Drama Club field trip to Hermitage on March 17, 2015, utilizing school vans (trip is in lieu of the YSU field trip already approved). Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. McElhaney, seconded by Mrs. Runyon, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Barbara Waskowiak, 7020 North Drive, Jamestown, PA – Level I  
Leo (Skip) Waskowiak, 7020 North Drive, Jamestown, PA – Level I  
Ryan Livingston, 7626 Linesville Rd, Jamestown, PA – Level III (Baseball)  
Rodney Callahan, 69 Saint Glory Rd., Greenville, PA – Level III (Softball)  
Kelli Mayer, 194 Goetsch Road, Greenville, PA – Level II (Parent Chaperone)

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve hiring Pat Mastrian as the 2015-16 Golf Coach at a rate of \$3,476.00. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to approve the resignation of Suzanne College, effective February 13, 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the advertising and hiring of a teacher's aide to replace Suzanne College. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to approve the following Thiel College students to do 50 hours of Special Education field work with Benjamin Winkle from Feb – April, 2015: Motion passed by unanimous voice vote.

Kennedy Hubbard from Moon Township, PA

## **FINANCE**

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the financial statements for January 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve payment of bills for January and February 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$1,000.00 from 1211-500 Life Skills / Other Purchased Service  
to 1211-600 Life Skills / Supplies

\$265.68 from 1241-300 Learning Support / Purchased Prof. & Tech  
to 1441-300 Adjudicated Court Place / Purchased Prof & Tech

\$1,158.74 from 1241-300 Learning Support / Purchased Prof. & Tech  
to 1441-500 Adjudicated Court Place / Other Purchased Service

\$442.90 from 1241-300 Learning Support / Purchased Prof. & Tech  
to 2140-500 Psychological Services / Other Purchased Service

\$495.55 from 2360-600 Office of the Superintendent / Supplies  
to 2360-700 Office of the Superintendent / Property

\$301.43 from 2440-300 Nursing Services / Purchased Prof & tech  
to 2440-600 Nursing Services / Supplies

\$974.77 from 2720-500 Vehicle Operation Svc / Other Purchased Service  
to 2900-500 Other Support Services / Other Purchased Service

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to approve the attached Amended Agreement with PA-EETEP for the new teacher evaluation system, cost of \$579.00 for the annual licensing fee for the SLO Module. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Schmid, to approve purchasing a new Honda Snow blower for Maintenance, estimated cost \$2,789.00, utilizing Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Schmid, to approve the appointment of Susan Bennett as the Deputy Tax collector for West Shenango Township. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve the appointment of Dan Greggs as the Deputy Tax collector for South Shenango Township. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve utilizing the Midwestern Intermediate Unit IV's mobile fingerprinting lab, cost of \$250.00. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the 2015 / 2016 Midwestern Intermediate Unit IV General Operating budget. Motion passed by roll call vote.

Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes,  
P. McElhaney – yes, Owens – yes, Routh – yes, Runyon – yes

Motion by Mrs. McElhaney, seconded by Mrs. Runyon, to approve the attached Mercer County K.I.D.S Service agreement for 2015-2016. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve transferring \$185,000 to the Capital Reserve Funds from the General Fund. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve advertising for bids on painting and flooring at the Elementary school. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to approve awarding the bid for the athletic transportation for the 2014-15 spring sports season to Frye Inc. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

State Ethics Commission Statements ~ need to be filled out by May 1, 2015  
Executive Session  
PSBA Conference – Nancy C. Solderich in Hershey March 10-13, 2015  
Board Training – February 28, 2015 in the LGI room at 8:30am  
Midwestern Intermediate Unit IV – Convention dinner – April 22, 2015  
Success by Six

An executive session was held from 8:35pm to 9:34pm to discuss legal and personnel matters.

## **ADJOURNMENT**

Motion by Mrs. McElhaney, seconded by Mr. Routh, to adjourn the meeting at 9:42 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

March 19 – Board Workshop

March 23 – Board Meeting

April 16 – Board Workshop

April 20 – Board Meeting

May 14 – Board Workshop

May 18 – Board Meeting

*Nancy C. Solderich*

*Board Secretary | Business Manager*



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – March 23, 2015**

The Jamestown Area School Board met on March 23, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Jerry Routh, , Ron Sherbondy, Jim Schmid and John Tucker

Members Absent: Patricia McElhaney and Tracie Runyon

Others Present: Tracy Reiser, Superintendent; Jonathan Fry, Elementary Dean of Students and Nancy C. Solderich, Business Manager/Board Secretary

Mr. Daniel Stence presented information to the board at the workshop on Thursday, about technology projects / items he is requesting the board purchase for the district.

### **MINUTES**

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the minutes of the meeting held February 17, 2015. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the following conferences and/or workshops: Motion passed by unanimous voice vote.

Debra Glancy – May 1, 2015 – “How did you get that?” - Improving written responses in math with focus on the core standards at the Midwestern IU IV in Grove City – Cost: \$150.00, Sub: \$80.00, Travel \$0 ~ utilizing a school van

Debra Glancy – March 25, 2015 – Manipulatives for Mathematics Instruction at the Midwestern IU IV in Grove City – Cost \$100.00, Sub: \$80.00, travel \$0 ~ utilizing a school van

Libbi Minnich – March 25, 2015 – Manipulatives for Mathematics Instruction at the Midwestern IU IV in Grove City – Cost \$100.00, Sub: \$80.00, travel \$0 ~ utilizing a school van

Libbi Minnich – May 8, 2015 – Building Quality Assessments at the Midwestern IU IV in Grove City – Cost \$100.00, Sub: \$80.00, travel \$0 ~ utilizing a school van

Christina Pander – May 8, 2015 – Classroom Based Strategy for Students with Autism Spectrum Disorder at Midwestern IU IV in Grove City – Cost \$0.00, Sub \$80, utilizing a school van

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the following board policies:  
Motion passed by roll call vote.

Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes J. McElhaney – yes,  
Owens – yes, Riley – yes, Routh – yes

- POLICY 100 – Comprehensive Planning
- POLICY 101 – Mission Statement
- POLICY 102 – Academic Standards
- POLICY 103 – Nondiscrimination in School and Classroom Practices
- POLICY 103.1 – Nondiscrimination – Qualified Students with Disabilities
- POLICY 104 – Nondiscrimination in Employment and Contract Practices
- POLICY 105 – Curriculum
- POLICY 105.1 – Review of Instructional Materials by Parents/Guardians and Students
- POLICY 105.2 – Exemption from Instruction
- POLICY 105.3 – Curriculum and/or Instructional Complaints
- POLICY 106 – Guides for Planned Instruction
- POLICY 107 – Adoption of Planned Instruction
- POLICY 108 – Adoption of Textbooks
- POLICY 109 – Resource Materials
- POLICY 110 – Instructional Supplies
- POLICY 111 – Lesson Plans
- POLICY 112 – Guidance Counseling
- POLICY 113 – Special Education
- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.3 – Screening and Evaluations for Students with Disabilities
- POLICY 113.4 – Confidentiality of Special Education and Student Information
- POLICY 114 – Gifted Education
- POLICY 115 – Career and Technical Education
- POLICY 116 – Tutoring
- POLICY 117 – Homebound Instruction
- POLICY 118 – Independent Study
- ~~POLICY 119 – Current Events~~
- POLICY 121 – Field Trips
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- POLICY 123.1 – Concussion Management
- POLICY 123.2 – Sudden Cardiac Arrest
- POLICY 124 – Alternative Instruction
- POLICY 125 – Adult Education
- POLICY 126 – Class Size
- POLICY 127 – Assessments

POLICY 130 – Homework  
POLICY 137 – Home Education Programs  
POLICY 137.1 – Extracurricular Participation by Home Education Students  
POLICY 138 – Limited English Proficiency Program  
POLICY 140 – Charter Schools  
POLICY 140.1 – Extracurricular Participation by Charter/Cyber Charter Students  
POLICY 142 – Migrant Students  
POLICY 143 – Standards for Persistently Dangerous Schools  
POLICY 144 – Standards for Victims of Violent Crimes  
POLICY 146 – Student Services

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the administration of a student survey in accordance with policy #235 to students in grades 7-12 through the Behavioral Health Commission to develop JDAPP programming. Motion passed by unanimous voice vote.

First reading of the Special Education Plan Report ~ (no action required) ~ Approval at the next official meeting.

First reading of the following board policies (no action required)

POLICY 200 – Enrollment of Students  
POLICY 201 – Admission of Students  
POLICY 202 – Eligibility of Nonresident Students  
POLICY 203 – Immunizations and Communicable Diseases  
POLICY 203.1 – HIV Infection  
POLICY 204 – Attendance  
POLICY 205 – Postgraduate Students  
POLICY 206 – Assignment within District  
POLICY 207 – Confidential Communications of Students  
POLICY 208 – Withdrawal from School  
POLICY 209 – Health Examinations/Screenings  
POLICY 209.1 – Food Allergy Management  
POLICY 210 – Medications  
POLICY 210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto-injectors  
POLICY 211 – Student Accident Insurance  
POLICY 214 – Class Rank  
POLICY 215 – Promotion and Retention  
POLICY 216 – Student Records  
POLICY 216.1 – Supplemental Discipline Records  
POLICY 217 – Graduation  
POLICY 218 – Student Discipline  
POLICY 218.1 – Weapons  
POLICY 218.2 – Terroristic Threats  
POLICY 219 – Student Complaint Process  
POLICY 220 – Student Expression/Distribution and Posting of Materials  
POLICY 221 – Dress and Grooming



POLICY 222 – Tobacco

POLICY 223 – Use of Bicycles and Motor Vehicles

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached educational travel requests for Kinsey Lowers, Grade 7 and Dylan Lowers, Grade 10 for April 23, 2015 thru April 30, 2015, which will occur during PSSA testing. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached educational travel request for Sean McElhinny, Grade 6 for April 23, 2015 thru April 27, 2015, which will occur during PSSA testing. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached educational travel request for Daniel Parks, Grade 6 for April 10, 2015 thru April 17, 2015, which will occur during PSSA testing. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached educational travel request for Emily Shelhamer, Grade 5 for April 15, 2015 thru April 21, 2015, which will occur during PSSA testing. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the following board policies:  
Motion passed by roll call vote.

Schmid – yes, Sherbondy – yes, Tucker – yes J. McElhaney – no,  
Owens – yes, Riley – yes, Routh – yes, Runyon – yes

POLICY 405 – Employment of Substitute Professional Employees

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached student survey in accordance with policy #235 to students in grades 7-12 through the Behavioral Health Commission to develop JDAPP programming. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Routh, to approve the attached educational travel request for Riley Hamm, Grade 6 for April 24, 2015 thru May 1, 2015, which will occur during PSSA testing. Motion passed by unanimous voice vote.

## **ACADEMICS**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached courses: Lifetime and Teams Sports I and II (Replaces Lifetime Sports and Team Sports). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve a field trip to Tech Molded Plastics in Meadville, PA for STEM 7 & 8 classes, approximately 32 students on Wednesday, May 6, 2015 (Transportation to be paid for by the Environmental Club). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve the parent-sponsored After-Prom bowling event at Lakeside Bowling Alley in Conneaut Lake on May 8, 2015 chaperoned by the After-Prom Committee members. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve Ryan Livingston and Joan Wells as paid athletic event workers (score book, game manager, score clock and ticket taker). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve hiring Debbie White as an aide at an hourly rate of \$10.18, effective March 2, 2015. Motion passed by roll call vote.

Sherbondy – yes, Tucker – yes J. McElhaney – yes, Owens – yes, Riley – yes,  
Routh – yes, Runyon – yes, Schmid – yes

Motion by Mr. Routh, seconded by Mrs. Riley, to approve hiring Elizabeth Klingensmith as a Long-term sub for Spanish / Mrs. Kennedy. Motion passed by unanimous voice vote.

Motion added: Motion by Mr. Owens, seconded by Mr. Sherbondy, to approve advertising for a Long-term sub for Family Consumer Science and an anticipated Elementary Teacher. Motion passed by unanimous roll call vote.

Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes,  
Tucker – yes J. McElhaney – yes

## **FINANCE**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the financial statements for February 2015. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve payment of bills for February and March 2015. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$3,185.98 from 1231-600 Emotional Support / Supplies  
to 1231-300 Emotional Support / Purchased Prof & Tech services

\$6.54 from 2440-700 Nursing Services / Property  
to 2440-600 Nursing Services / Supplies

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the 2015-16 Mercer County Career Center Proposed Budget (estimated 4.94% increase from the districts). Motion passed by roll call vote.

Tucker – yes, J. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes,  
Runyon – yes, Schmid – yes, Sherbondy – yes

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve awarding the RFP bid for Internal Connections Equipment and/or Services and Related Maintenance to AEC Group in the amount of \$129,685.13. Motion passed by unanimous roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes,  
Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached True RFP Agreement / Contract with AEC company for Internal Connections Equipment and/or Services and Related maintenance in the amount of \$129,685.13 to be paid with Capital Reserve Funds, contingent upon being awarded the ERATE funds. Motion passed by unanimous roll call vote.

Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes,  
Tucker – yes, J. McElhaney – yes

Motion by Mr. Sherbondy, seconded by Mr. McElhaney, to approve an annual Subscription agreement for Education Solutions with Microsoft for volume licensing, cost of \$1,939.01 (currently in our leasing cost). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve closing the First National Bank account / Jamestown Rec Board and using the funds of approximately \$4,500 towards Field day for all students for the upcoming year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the purchase of 4 laptop carts and 120 laptops totaling \$46,500 to be paid for out of Title (\$11,375) and Capital Reserve funds (\$35,125). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the purchase of eight (8) Maraki MR 34 Wireless access points for the laptop carts with license in the amount of \$7,862.80 to be paid for with Capital Reserve funds. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the Fortinet Firewall reconfiguration, estimated cost of \$6,000, contingent on the ERATE II funding for the Core Switch project, to be paid for with Capital Reserve funds. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve purchasing a new server, cost \$8,374.08 (includes a five year warranty), to be paid for with Capital Reserve funds. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached transportation contract for a homeless student, dated Feb 10, 2015. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve Merle McClimans, 5110 U.S. Highway 322, Jamestown, as a van/school bus driver for Frye, Inc. effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve Gary Hittle, 5 Hamilton Avenue, Greenville, as a van/school bus driver for Frye, Inc. effective immediately. Motion passed by unanimous voice vote.

An executive session occurred from 8:21pm to 8:39pm to discuss legal matters.

## **OTHER / CRITIQUE**

State Ethics Commission Statements ~ need to be filled out by May 1, 2015  
Board Training – March 28, 2015 in the LGI room at 8:30am  
Knox Law Institute, Ambassador Center, Erie, PA ~ April 30, 2015 @ 1:00pm  
Midwestern Intermediate Unit IV – Convention dinner – April 22, 2015 @ 6:30pm  
Jamestown Recreation Program Bank account & CD  
Athletic Committee Meeting – April 16<sup>th</sup> at 5:30pm  
SRO Contract with Jamestown Borough  
Teacher Vacancies

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 8:40 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

April 16 – Board Workshop  
April 20 – Board Meeting  
May 14 – Board Workshop  
May 18 – Board Meeting  
June 11 – Board Workshop  
June 15 - Board Meeting  
July 20 - Combined Workshop and Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



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Nancy C. Solderich  
Board Secretary / Business Manager



*An Equal Opportunity Employer*

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – April 16, 2015

The Jamestown Area School Board met on April 16, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Ron Sherbondy, Jim Schmid and John Tucker

Members Absent: Patricia McElhaney

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students and Nancy C. Solderich, Business Manager/Board Secretary

### **New Business**

### **FINANCE**

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve advertising for bids for Asbestos removal at the Elementary school. Motion passed by unanimous roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes

### **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 7:02 PM. Motion passed by unanimous voice vote.

### **MEETING DATES**

May 14 – Board Workshop  
May 18 – Board Meeting  
June 11 – Board Workshop  
June 15 - Board Meeting  
July 20 - Combined Workshop and Meeting

*Nancy C. Solderich*

*Board Secretary | Business Manager*



*An Equal Opportunity Employer*

# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – April 20, 2015**

The Jamestown Area School Board met on April 20, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Ron Sherbondy, Jim Schmid and John Tucker

Members Absent: Patricia McElhaney

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students and Nancy C. Solderich, Business Manager/Board Secretary

### **MINUTES**

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the minutes of the meeting held March 23, 2015. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the Special Education Plan Report  
Motion passed by unanimous voice vote.

Second reading of the following board policies (no action required)

- POLICY 200 – Enrollment of Students
- POLICY 201 – Admission of Students
- POLICY 202 – Eligibility of Nonresident Students
- POLICY 203 – Immunizations and Communicable Diseases
- POLICY 203.1 – HIV Infection
- POLICY 204 – Attendance
- POLICY 205 – Postgraduate Students
- POLICY 206 – Assignment within District
- POLICY 207 – Confidential Communications of Students
- POLICY 208 – Withdrawal from School
- POLICY 209 – Health Examinations/Screenings
- POLICY 209.1 – Food Allergy Management
- POLICY 210 – Medications
- POLICY 210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto-injectors
- POLICY 211 – Student Accident Insurance

POLICY 214 – Class Rank  
POLICY 215 – Promotion and Retention  
POLICY 216 – Student Records  
POLICY 216.1 – Supplemental Discipline Records  
POLICY 217 – Graduation  
POLICY 218 – Student Discipline  
POLICY 218.1 – Weapons  
POLICY 218.2 – Terroristic Threats  
POLICY 219 – Student Complaint Process  
POLICY 220 – Student Expression/Distribution and Posting of Materials  
POLICY 221 – Dress and Grooming  
POLICY 222 – Tobacco  
POLICY 223 – Use of Bicycles and Motor Vehicles

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached Resolution calling for reform of funding for Cyber Charter Schools. Motion passed by unanimous voice vote.

Motion by Mr. Schmid, seconded by Mrs. Riley, to approve the attached Resolution urging the General Assembly to establish a new funding formula for Basic Education. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the attached Resolution urging legislative action on school Pension Reform. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached educational travel request for Jesse Johnston, Grade 8 for April 24, 2015 thru April 27, 2015, which will occur during PSSA testing. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the attached educational travel request for Seth Hamm, Grade 7 for April 28, 2015 thru May 4, 2015, which will occur during PSSA testing. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Riley, seconded by Mr. Routh, to approve an end of the year field trip to Pymatuning State Park for students who reach a certain Accelerated Reading goal at the elementary (Transportation to be paid for by PTO). Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve an FMLA leave for Heidi Grinnell effective April 23, 2015 for approximately 4-5 weeks. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve hiring Nancy Boyd-Lagnese as a Long-term sub for Heidi Grinnell, effective April 23, 2015. Motion passed by unanimous voice vote.



Motion by Mrs. Riley, seconded by Mr. Schmid, to approve Joshua A. Haskell as an unpaid technology intern, beginning May 4, 2015 for 150 hours (supervised by Daniel Stence). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the following substitutes for the 2014-15 school year at the following rates of compensations (pending receipt of all clearances and certifications). Motion passed by unanimous voice vote.

Substitute teachers - \$80 / day

Jacob Young, P.O. Box 308, Jamestown ~ Emergency Permit / MIU4  
Eenise Malovich, 6859 Seneca Rd, Sharpsville ~ Emergency Permit / MIU4  
Duncan Wingard, 3145 Main Street, West Middlesex  
Kristen Fedder, 317 A. Indiana Street, Punxsutawney  
Eric Bielata, 5 Shady Avenue, Greenville ~ Emergency Permit / MIU4

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the resignation of Mrs. Julie Harris effective at the end of the 2014 / 2015 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve Dan Nolte from Thiel College as a student teacher with Mark Wyant for the Fall 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached change in agreement for Mr. Gary Kinnear. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Lori Harvey, P.O. Box 5, Jamestown, PA – Level II  
Julie Anderson, 607 Depot Street, Jamestown, PA – Level II  
Sandra Livingston, 4899 Livingston Rd, Jamestown, PA – Level I & II

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached change in agreement for Mr. Jonathan Fry. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve adding Jonathan Fry and Gary Kinnear to the current Principals Act 93 Agreement dated July 1, 2013 – June 30, 2016. Be it resolved that the position currently held by Mr. Gary Kinnear, for the purposes of the Agreement shall be considered a principal. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve hiring Stephanie Morimando as the Head Girls Volleyball Coach for the 2015 / 2016 season, at a salary rate of \$2,955 (pending all clearances). Motion passed by unanimous voice vote.

**FINANCE**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for March 2015. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve payment of bills for March and April 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$74.57 from 1211-500 Life Skills Support / Other Purchased Services  
to 1211-600 Life Skills Support / Supplies

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve sending Kelli Mayer to the PDE State parent conference for Title being held at Seven Springs Resort, estimated cost of \$664.00 to be paid for with Title funds. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the attached GASB 45 Valuation and Related Services agreement with Pennsylvania Trust. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached Addendum to the current DSS Contract. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve a contract with Government Software Services, Inc. for the 2015-16 school year (No cost increase from 2014-15). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve the attached non-union athletic stipend schedule effective for the 2015 / 2016 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached Central Susquehanna Intermediate Unit Computer Service Rates 2015-2016 (\$200 Increase from 2014-2015). Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve Amy Hammond, 137 Donation Rd., Greenville, as a van/school bus driver for Frye, Inc. effective immediately. Motion passed by unanimous voice vote.

An Executive Session occurred from 7:51pm ending at 8:35pm for the board to discuss the Superintendent's evaluation with Mrs. Reiser.

## **OTHER / CRITIQUE**

Knox Law Institute, Ambassador Center, Erie, PA ~ April 30, 2015 @ 1:00pm  
Midwestern Intermediate Unit IV – Convention dinner – April 22, 2015 @ 6:30pm

Board Member representative for Graduation ~ May 28, 2015  
Executive Session

**ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 8:35 PM. Motion passed by unanimous voice vote.

**MEETING DATES**

May 14 – Board Workshop  
May 18 – Board Meeting  
June 11 – Board Workshop  
June 15 - Board Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – May 14, 2015

The Jamestown Area School Board met on May 14, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: None

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C. Solderich, Business Manager/Board Secretary

### **FINANCE**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to make the attached Proposed General Fund Budget for the Fiscal Year 2015-16 available for public inspection. The budget contains total revenues of \$8,699,563, total expenses of \$9,071,558, utilizing \$371,995 of the fund balance and the following proposed tax levies:

- 56.83 mills on real estate in Mercer County (1.50 mill increase)
- 44.80 mills on real estate in Crawford County (0.65 mill increase)
- \$5.00 per capita under Section 679
- \$5.00 per capita under Act 511
- One-half percent (.5%) earned income tax under Act 511 (wage tax)
- One percent (1%) real estate transfer tax

Motion passed by unanimous roll call vote.

Sherbondy – yes, Tucker – yes, J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes

An executive session occurred from 7:30pm – 7:48pm to discuss legal and personnel matters.

### **ADJOURNMENT**

Motion by Mr. Routh, seconded by Mrs. McElhaney, to adjourn the meeting at 8:10 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich*  
*Board Secretary | Business Manager*



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# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – May 18, 2015

The Jamestown Area School Board met on May 18, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Ron Sherbondy and John Tucker

Members Absent: Jered McElhaney and Jim Schmid

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Dean of Students, Gary Kinnear, School Psychologist and Nancy C. Solderich, Business Manager/Board Secretary

### MINUTES

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the minutes of the meetings held April 16<sup>th</sup> and April 20, 2015. Motion passed by unanimous voice vote.

### New Business

### BOARD

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the following board policies: (**BOLD** indicates policies with changes): Motion passed by unanimous voice vote.

POLICY 200 – Enrollment of Students

**POLICY 201** – Admission of Students

POLICY 202 – Eligibility of Nonresident Students

POLICY 203 – Immunizations and Communicable Diseases

**POLICY 203.1** – HIV Infection

POLICY 204 – Attendance

POLICY 205 – Postgraduate Students

**POLICY 206** – Assignment within District

POLICY 207 – Confidential Communications of Students

POLICY 208 – Withdrawal from School

**POLICY 209** – Health Examinations/Screenings

**POLICY 209.1** – Food Allergy Management

**POLICY 210** – Medications

POLICY 210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto-injectors

**POLICY 211** – Student Accident Insurance

POLICY 215 – Promotion and Retention

POLICY 216 – Student Records

POLICY 216.1 – Supplemental Discipline Records  
POLICY 217 – Graduation  
**POLICY 218** – Student Discipline  
POLICY 218.1 – Weapons  
POLICY 218.2 – Terroristic Threats  
POLICY 219 – Student Complaint Process  
POLICY 220 – Student Expression/Distribution and Posting of Materials  
POLICY 221 – Dress and Grooming  
POLICY 222 – Tobacco  
**POLICY 223** – Use of Bicycles and Motor Vehicles

First reading of the following board policies: (no action required)

POLICY 237 – Electronic Devices  
POLICY 307 – Student Teachers / Interns  
POLICY 819 – Suicide Awareness, prevention and response

Third reading of the following board policies: (no action required)

POLICY 214 – Class Rank

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the attached list of graduating seniors of the Class of 2015 pending completion of all requirements. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve a trip to see the Pittsburgh Pirates on Tuesday, May 19, 2015 for our sixth grade students (possibly some fifth grade students), provided by UPMC Horizon and PTO. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the Mercer County Camp KIDS Service Agreement with the Mercer County Behavioral Health Commission for Summer 2015. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve Leann McClimans as director of the Camp KIDS Summer Camp Program at the rate of \$15.00/hour for a total of 110 hours (\$1,650.00 total wages). Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mr. Routh, seconded by Mrs. McElhaney, to authorize a temporary transfer of positions for Tamara Simcoe to fill a long term substitute Spec. Education position at \$100/day for Amanda Simpson for the remainder of the school year, with benefits to remain in effect. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve hiring Andrew Livingston, a junior at Jamestown HS, to work in Maintenance through the summer of 2015 at a rate of \$7.25/ hr., to be supervised by Jeff Polley, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve the following student teachers:  
Motion passed by unanimous voice vote.

Emily Denton with Mrs. McClimans (March 8 – May 6, 2016) ~ Grove City College  
Shawna Fiscus with Mrs. Minnich ( March 8 – May 6, 2016) ~ Grove City College  
Darerick Slater with Mrs. Redick and Mrs. Jones ( Aug 26 – Dec 3, 2015) ~ Thiel College

Motion by Mr. Routh, seconded by Mr. Sherbondy, to table approving the contract for Daniel Stence.  
Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following mentoring students from Thiel College for the Fall 2015. Motion passed by unanimous voice vote.

Alexis DeMott ~ English with Sara Carter  
Nicholas Sarratori ~ History with Brad Trezona  
Marcus Tress ~ Biology with Harry Rohrbacher  
Hannah Stoneman ~ with Tara Hall

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve Kayla Conway as the JV Volleyball Coach / 2<sup>nd</sup> Assistant effective the 2015 / 2016 season, at a salary rate of \$2,302 (pending all clearances). Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for April 2015.  
Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve payment of bills for April and May 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the following budget transfer requests:  
Motion passed by unanimous voice vote.

\$500.00 from 1211-500 Life Skills Support / Other Purchased Services  
to 1211-600 Life Skills Support / Supplies

\$2,700.00 from 1231-500 Emotional Support / Other Purchased Services  
to 1231-300 Emotional Support / Purchased Prof & Tech

\$3,671.94 from 1231-600 Emotional Support / Supplies  
to 1231-300 Emotional Support / Purchased Prof & Tech

\$1,187.00 from 1243-500 Gifted Support / Other Purchased Services  
to 1243-800 Gifted Support / Other Objects

\$63.57 from 2310-800 Board Services / Other Objects  
to 2310-600 Board Services / Supplies

\$211.54 from 2380-500 Office of the Principal / Other Purchased Services  
to 2380-800 Office of the Principal / Other Objects

\$99.84 from 2440-700 Nursing Services / Property  
to 2440-600 Nursing Services / Supplies

Motion by Mrs. Riley, seconded by Mrs. Runyon, to grant permission to the following organizations to apply for gaming licenses for the 2015-16 school year: Motion passed by unanimous voice vote.

Jamestown All-Sports Booster Club  
Jamestown Wrestling Club  
Jamestown Parent Teacher Organization

Motion by Mrs. McElhaney, seconded by Mr. Routh, to appoint First National Bank of PA as depository for the Jamestown Area School District, and further, authorize entering into an agreement to carry collateral with pooled assets for the period of July 1, 2015 through June 30, 2016. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to appoint First National Bank of PA as treasurer for the Jamestown Area School Board for the 2015-16 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to appoint Knox, McLaughlin, Gornall & Sennett as the solicitor for the Jamestown Area School District for the 2015-16 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve renewal rates for dental insurance coverage for the 2015-16 school year with CoreSource – Oasis Trust. (Class I & II coverage is provided by district. Employees electing Class III and IV coverage are responsible for the difference in premium). Motion passed by unanimous voice vote.

Class I & II Coverage (0% increase)	Individual - \$22.65	Family - \$53.14
Class III & IV Coverage (5% increase)	Individual - \$40.67	Family - \$97.02

Motion by Mrs. Riley, seconded by Mr. Routh, to approve renewal rates for vision insurance for the 2015-16 school year through PSEA Health & Welfare Fund (decrease from fiscal 2014-15). Motion passed by unanimous voice vote.

Individual - \$3.34	Family - \$7.80
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Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve awarding the lowest responsible and responsive bidder for the Carpet and VCT Removal and replacement throughout Jamestown Elementary School to Foulks Flooring America, Meadville, PA with an estimated total project cost of \$171,000 to



be paid for out of Capital Reserve Funds (excludes Option 1 \$28,500). Motion passed by unanimous roll call vote.

Tucker – yes, P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Sherbondy – yes

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve awarding the lowest responsible and responsive bidder for the Abatement project throughout Jamestown Elementary School to Amark Environmental LLC (Erie, PA) with an estimated total project cost of \$22,735 to be paid for out of Capital Funds (Includes MicroBac costs of \$2,935). Motion passed by unanimous roll call vote.

P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Sherbondy – yes, Tucker – yes

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to approve a budget transfer of \$10,000 to the Food Service Department from the General Fund. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve adding Select Account Direct as an additional provider for Flexible Spending Accounts (FSA), (same vendor chosen by our health care consortium to administer the HRA accounts). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve increasing school lunch price from \$2.25 to \$2.35 effective the 2015 / 2016 school year. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve buying 60 monitors from Seneca Data at \$30 each, totaling \$1,800 (avoids leasing monitors in the next lease renewal-cost reduction). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve leasing 60 HP Desktops directly from HP, estimating cost of \$8,821.68 a year for 3 years. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the attached Midwestern Intermediate Unit IV Consortium Proposal / Resolution for Federal funds for the 2015 / 2016 fiscal year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve a disabled Veterans Real Property Tax Exemption Certificate for James Majcher, 1294 McCabe Drive, Jamestown, PA. Motion passed by unanimous voice vote.

## **TRANSPORTATION**

Motion by Mrs. McElhaney, seconded by Mr. Routh, to approve payment for transportation for students involved with MIU 4 Early Intervention and for specified special education students receiving extended school year services. Motion passed by unanimous voice vote.

## **OTHER / CRITIQUE**

Executive Session

Julie Harris Retirement Dinner – Tues. May 26<sup>th</sup> 6pm at Gallery Grille, Greenville, PA

Graduation – Thursday, May 28, 2015 7pm at Thiel College

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 7:58 PM. Motion passed by unanimous voice vote.

## **MEETING DATES**

June 11 – Board Workshop

June 15 - Board Meeting

July 20 - Combined Workshop and Board Meeting

Aug 13 - Board Workshop

Aug 17 - Board Meeting

*Nancy C. Solderich*

*Board Secretary | Business Manager*



# **JAMESTOWN AREA SCHOOL DISTRICT**

## **BOARD MINUTES – June 15, 2015**

The Jamestown Area School Board met on June 15, 2015 at 7:00 PM in the Board Room at the Jamestown High School with President John Tucker presiding. Mr. Tucker led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Jim Schmid, Ron Sherbondy and John Tucker

Members Absent: None

Others Present: Tracy Reiser, Superintendent; Brian Keyser, High School Principal, Jonathan Fry, Elementary Principal, and Nancy C. Solderich, Business Manager/Board Secretary

### **MINUTES**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve the minutes of the meetings held May 14<sup>th</sup> and May 18, 2015. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

First reading of the following board policies: (no action required)

POLICY 224 – Care of School Property

POLICY 226 – Searches

POLICY 227 – Controlled Substances / Paraphernalia

POLICY 227.1 – Conduct- Extracurricular/Interscholastic Athletic Activities Unauthorized Substances / Drug / Alcohol Use

POLICY 228 – Student Government

POLICY 229 – Student Fundraising

POLICY 230- Public Performances by Students

POLICY 231 – Social Events and Class Trips

POLICY 232 – Student Involvement in Decision making

POLICY 233 – Suspension and Expulsion

POLICY 234 – Pregnant / Parenting / Married Students

POLICY 235 – Student Rights and Responsibilities

POLICY 235.1 – Surveys

POLICY 236 – Student Assistance Program

POLICY 237 – Electronic Devices

POLICY 239 – Foreign Exchange Students

POLICY 246 – Student Wellness

POLICY 247 – Hazing

POLICY 248 – Unlawful Harassment  
POLICY 250 – Student Recruitment  
POLICY 251 – Homeless Students  
POLICY 252 – Dating Violence

Second reading of the following board policies: (no action required)

POLICY 237 – Electronic Devices  
POLICY 307 – Student Teachers / Interns  
POLICY 819 – Suicide Awareness, prevention and response

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the following board policies: Motion passed by unanimous voice vote.

POLICY 214 – Class Rank

Motion by Mrs. Riley, seconded by Mr. Schmid, to approve the following board policies: Motion passed by unanimous voice vote.

POLICY 249 – Bullying / Cyberbullying

## **PERSONNEL**

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached contract for Daniel Stence. Motion passed by unanimous roll call vote.

J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes,  
Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve a half day unpaid for Melissa Potase for May 29, 2015. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the following mentoring student from Thiel College for the Fall 2015. Motion passed by unanimous voice vote.

Brian Smith with Jill Jones (Aug 25 – Oct 14, 2015) and Kelly Redick (Oct 15 – Dec. 3, 2015)

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached letter of resignation from Tammy Bugher effective June 30, 2015. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve the resignation of Tammy Bugher as the environmental club advisor and assistant softball coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve hiring Malissa A. Rhoades as an Elementary teacher beginning the 2015/2016 school year at a an annual salary of \$41,085 (B+36 Step 1). Motion passed by unanimous roll call vote.

P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes,  
Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the resignation of Tamara L. Simcoe as a classroom aide effective August 18, 2015. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve hiring Tamara L. Simcoe as an Elementary teacher beginning the 2015/2016 school year at an annual salary of \$39,960 (B Step 1). Motion passed by unanimous roll call vote.

Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes,  
Tucker – yes, J. McElhaney – yes, P. McElhaney – yes

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the advertisement and hiring of a classroom aide beginning the 2015/2016 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve Tamara Simcoe to deliver a total of approximately 18 hours of extended school year for a special needs student in June and July 2015. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve Katie Engstrom to deliver a total of approximately 2 hours of speech therapy to a special needs student in June and July 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the following staff for Classroom Plus summer tutoring (July 7-9, 14-16, 21-23): Motion passed by unanimous voice vote.

Kelly Redick – Coordinator  
Andrea Hutton

Christina Pander  
Debbie White

Tamara Simcoe

## **FINANCE**

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the financial statements for May 2015. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve payment of bills for May and June 2015. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to approve the application for payment from Foulk's Flooring America for the flooring project at the Elementary school in the amount of \$52,750 to be paid for with Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the administrative and support staff compensation for the 2015-16 school year as attached. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to approve budget transfers, as necessary, for auditor's adjustments to close out the 2014-15 fiscal year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve payment of any remaining obligations of the 2014-15 school year. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the attached Homestead and Farmstead Exclusion Resolution for 2015-16. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve levying the following taxes to support the 2015-16 General Fund Operating Budget: Motion passed by unanimous roll call vote.

Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes,  
Tucker – yes, J. McElhaney – yes, P. McElhaney – yes, Owens – yes

56.83 mills on real estate in Mercer County (1.50 mill increase)  
44.80 mills on real estate in Crawford County (0.65 mill increase)  
\$5.00 per capita under Section 679  
\$5.00 per capita under Act 511  
One-half percent (.5%) earned income tax under Act 511 (wage tax)  
One percent (1%) real estate transfer tax

Motion by Mr. Routh, seconded by Mrs. Riley, to adopt the attached Final General Fund Budget for the Fiscal Year 2015-16. The budget contains total Revenues of \$8,699,563, total Expenses of \$9,071,558, utilizing \$371,995 of the Fund Balance. Motion passed by unanimous roll call vote.

Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes,  
J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to renew the following appointments and appropriate bonds for the 2015-16 school year. Motion passed by unanimous voice vote.

Brian Keyser	Custodian of High School Athletics Account Custodian of High School Student Activities Account
Jonathan Fry	Custodian of Elementary Athletics Account Custodian of Elementary Student Activities Account
Nancy C. Solderich	Custodian of General Fund, Health Care, & Capital Reserve Accounts

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the board of directors and administrators to travel within the state from July 1, 2015 through June 30, 2016 to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Units, and other professional organizations. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Routh, to approve the renewal rates for student accident insurance coverage for the 2015-16 school year with Bollinger Insurance Solutions (No increase). Motion passed by unanimous voice vote.

Schooltime - \$40.00                      24-Hour - \$144.00

Motion by Mr. Sherbondy, seconded by Mr. Riley, to approve carpet for the HS computer lab, estimated cost of \$4,250 to be paid with Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve the purchase of a FortiAnalyzer from Fortinet, estimated cost of \$2,428 to be paid with Capital Reserve Funds ( Yearly maintenance of \$414 to be paid out of Gen. Fund). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached contract with Crawford County Human Services for reimbursement for the 2014/2015 school year for a homeless student's transportation services. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve the following transfer of funds for the 2014/2015 fiscal year: Motion passed by unanimous voice vote.

\$25,000 from Health Care Account to General Fund  
\$50,000 from PSERS – Designated to General Fund

## **TRANSPORTATION**

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to authorize bidding of transportation for all athletic events for the 2015-16 school year. Motion passed by unanimous voice vote.

An executive session occurred from 7:46pm till 8:04pm to discuss personnel matters.

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## **OTHER / CRITIQUE**

MIU 4 Award Nomination – Lynn Foltz for the Allwein Award  
Old technology & misc. equipment  
State Audit – Exit interview ~ June 17<sup>th</sup> 11am

## **ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to adjourn the meeting at 8:15 PM. Motion passed by unanimous voice vote.

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**MEETING DATES**

July 20 - Combined Workshop and Board Meeting  
Aug 13 - Board Workshop  
Aug 17 - Board Meeting  
Sept 17 - Board Workshop  
Sept 21 - Board Meeting

*Nancy C. Solderich*  
*Board Secretary | Business Manager*

