

Jamestown Area School District



August 1, 2017

Thank you for your willingness to serve our community by serving as a volunteer in the Jamestown Area School District. Pennsylvania legislation, known as Act 153 of 2014, states that all unpaid volunteers are required by law to provide their school districts with three clearances and to continue to update all of the clearances every five years. There is an exception to the FBI Fingerprint clearance for volunteers who have continuously resided in the State of Pennsylvania for the last continuous ten years. If you are a current volunteer you will not be required to submit a new TB test.

- ❖ If you are a current volunteer and your clearances are dated within a five year time frame you will still be required to complete a volunteer application before you can be approved for the 2017-2018 school year.
- ❖ Please read the Jamestown Area School District Volunteer Policy.
- ❖ All prospective volunteers or volunteers that have clearances that are older than five years must obtain the following:
 - 1) Report of criminal history from the Pennsylvania State Police (PSP) <https://epatch.state.pa.us/>
 - 2) Child Abuse History Clearance from the Department of Human Services (Child Abuse). <https://www.compass.state.pa.us/cwis/public/home>
 - 3) You will need to verify on the volunteer application that you have continuously resided in the State of Pennsylvania for the last continuous ten years or a fingerprint based federal criminal history (FBI) submitted through the Pennsylvania State Police or its authorized agent is required. <http://www.education.pa.gov/Documents/Teachers-Administrators/Background%20Checks/PA%20Service%20Code%20Form%20-%20School%20Districts.pdf> (must use 1KG6XN when asked)
 - 4) TB Test dated within one year (only if we do not have one already on file)

Please wait until you have all of the necessary documents before turning in your applications. Please feel free to contact Beth Boylan in the Business Office if you have any questions. (724) 932-5152 ext 1102